



PENTECOSTAL

THEOLOGICAL SEMINARY

a Church of God ministry

Academic Catalog

2020-2021

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2020-20

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OUR MISSION

The mission of the Pentecostal Theological Seminary is to form, support, and resource women and men for Holy Spirit-filled, Holy Spirit-led Christian ministry in today's world. The Seminary is dedicated to carry out this task as an act of obedience to God under the Lordship of Jesus Christ in the power of the Holy Spirit. The Seminary is committed to the absolute authority of Scripture and to the Holiness-Pentecostal interpretation of the Christian faith as set forth in the Declaration of Faith of the Church of God. The Seminary seeks to be a community of faith, worship, and study, nurturing covenantal relationships and creating awareness of the world mission and global diversity of the Church. It is the intention of the Seminary to help students integrate life and learning in such a way that they may acquire the maturity and professional

competency needed to carry out the mission of the Church in the world. As a denominationally sponsored institution, the Pentecostal Theological Seminary is fully committed to the spiritual, doctrinal, and ethical emphases of the Church of God and is firmly dedicated to serving and training its ministry.

OUR VISION

From its beginning, the Pentecostal Theological Seminary has followed a model for ministerial development drawn from the Scriptures and the heritage of Wesleyan-Pentecostalism: the community of faith. The underlying thesis of the model has been that equipping persons for ministry is the responsibility of the church and must be done in the context of being the church. The Seminary is the church of God gathered for theological education. This conviction requires the Seminary to continually seek to conform to the nature of the church, to see its mission as an expression of the mission of the church, and to maintain an interdependent relationship with the larger church. These realities constitute the governing vision of the nature of the Seminary.

The Seminary is committed to conform to the nature of the church as established in the Holiness-Pentecostal heritage of the Church of God. It continually strives to ensure that all relationships, processes, and structures of the Seminary are governed by the biblical standards for God's people. The Seminary seeks to conceptualize and approach these standards with theological integrity using the same methods of discerning, critical reflection and action being taught to the students. It is the vision of the Seminary that all institutional endeavors must honor and strengthen its existence as a Pentecostal community of faith. The administration, faculty, staff, and student body share regular times of fellowship and worship.

The Seminary understands that its mission must serve the global mission of the Church of God. This conviction gives rise to a continuing challenge to set priorities that reflect the larger church and at the same time recognize the limits of its calling and resources. Even though the denomination has opened graduate-level seminaries in other parts of the world, The Pentecostal Theological Seminary remains the flagship of ministerial training for the denomination. The Church of God Master Plan of Education states, "That all graduate programs be networked with the Theological Seminary" (Church of God Educational Handbook, p. 21). It is the vision of the Seminary to serve the Church of God and the Pentecostal movement worldwide as a center for Pentecostal scholarship and training. Within this vision, the Seminary is committed to maintaining a high enrollment of international students and to networking with other seminaries around the world. The faculty frequently serve as visiting instructors in other countries and international scholars often visit the Seminary to teach.

The Seminary understands itself to be an interdependent organ of the larger church. It therefore attempts to be responsive to the needs of the church in its various expressions, but with special emphasis upon the needs of congregations. It strives to be informed by those needs and fulfill its role in the ongoing reformation of the church. Therefore, the Seminary intentionally maintains interactive channels of communication with the other expressions of the Church of God, including the Executive Committee, the Executive

Council, Departmental Leaders, State and Territorial Overseers, and representatives of districts and local congregations. It also recognizes that its position as a member of the higher education academy places special responsibility on the Seminary to serve as a link between the denomination and other expressions of the family of God. Under God, the Seminary also strives to be a research/resource center to the church and its public voice in relation to the contemporary challenges and issues in the church and the larger society.

THEOLOGICAL COMMITMENT

The Church of God Declaration of Faith

We believe:

1. In the verbal inspiration of the Bible.
2. In one God eternally existing in three persons; namely the Father, Son and Holy Ghost.
3. That Jesus Christ is the only begotten Son of the Father, conceived of the Holy Ghost, and born of the Virgin Mary. That Jesus was crucified, buried, and raised from the dead. That He ascended to heaven and is today at the right hand of the Father as the Intercessor.
4. That all have sinned and come short of the glory of God and that repentance is commanded of God for all and necessary for forgiveness of sins.
5. That justification, regeneration, and the new birth are wrought by faith in the blood of Jesus Christ.
6. In sanctification subsequent to the new birth, through faith in the blood of Christ; through the Word and by the Holy Ghost.
7. Holiness to be God's standard of living for His people.
8. In the baptism with the Holy Ghost subsequent to a clean heart.

9. In speaking with other tongues as the Spirit gives utterance and that it is the initial evidence of the baptism of the Holy Ghost.
10. In the bodily resurrection; eternal life for the righteous, and eternal punishment for the wicked.
11. In the premillennial second coming of Jesus. First, to resurrect the righteous dead and to catch away the living saints to Him in the air. Second, to reign on the earth a thousand years.
12. In the Lord's Supper and washing of the saints' feet.
13. Divine healing is provided for all in the Atonement.
14. In water baptism by immersion, and all who repent should be baptized in the name of the Father, and of the Son, and of the Holy Ghost.

CHARTER AND ACCREDITATION

The Seminary is sponsored by the Church of God in Cleveland, Tennessee, and operates under a charter of incorporation from the State of Tennessee and Bradley County. The School and its programs are approved by the State Approving Agency for the training of eligible persons under the terms of the Veterans Education Benefits, and is authorized under Federal law to enroll international students. The Seminary operates in Tennessee under an exemption from the Tennessee Higher Education Commission.

The Pentecostal Theological Seminary is accredited by the Southern Association of Colleges and Schools-Commission on Colleges (SACSCOC). For information concerning the accreditation of the Pentecostal Theological Seminary, contact the SACSCOC, 1866 Southern Lane, Decatur, GA, 30033-4097, or call 404-679-4500, or visit www.sacscoc.org.

The Pentecostal Theological Seminary is accredited by the Association of Theological Schools in the United States and Canada (ATS) to offer the Master of Divinity (MDiv), the Master of Arts in Church Ministries (MACM), the Master of Arts in Christian Studies (MACS), the Masters in Theological Studies (MTS), the Master of Arts in Counseling (MAC), the Master of Arts in Clinical Mental Health Counseling (MACMHC), the Graduate Certificate in Advanced Clinical Behavioral Health (GCACBH), and the Doctor of Ministry (DMin) degrees. For information concerning the accreditation of the Pentecostal Theological Seminary contact the Board of Commissioners of the Association of Theological Schools, 10 Summit Park Drive, Pittsburgh, PA, 15275-1103, or call 412-788-6505, or visit <https://ats.edu/>.

The Seminary is certified by Asociación para La Educación Teológica Hispana (AETH) to award certificates in Wesleyan-Pentecostal Biblical Studies, Wesleyan-Pentecostal Theology, and Wesleyan-Pentecostal Ministry. Inquiries regarding AETH certification should be directed to PO Box 677848. Orlando, FL 32867. Phone: 720-535-5435. Website: www.aeth.org.

The Seminary is approved by SACS-COC to offer programs fully online and by ATS to offer the following degrees fully online: MACM, MACS, MDiv, MTS, MAC, MACMHC, and DMin.

The Seminary is certified the Tennessee Higher Education Commission (THEC) as an educational institution authorized to operate educational programs beyond secondary education, directs the commission to maintain and publish on its web site a list of postsecondary educational institutions meeting the requirements of subdivision (a)(6) with its primary campus domiciled in this state or subdivision (a)(11).

The Seminary is also a member of National Council for State Authorization Reciprocity Agreements (NC-SARA) as it seeks to operate in various states. NC-SARA lays out a framework for state-level reciprocity, including a governance structure, implementation by the four regional higher education compacts (MHEC, NEBHE, SREB, WICHE), a

National Council for SARA to ensure comprehensive national coverage, and a financial plan to support operations.

The Seminary is also on the list of Tennessee List of Schools Approved for Veterans Training (GI Bill).

PHYSICAL FACILITIES

The Pentecostal Theological Seminary is located at 900 Walker Street, NE, Cleveland, Tennessee. A contemporary, two-story, white-brick structure (Gause Administration Building), houses the administrative offices, faculty offices, the chapel, classrooms, and audiovisual facilities. An outdoor courtyard joins the Curtsinger Ministry Center, a 24,000 square foot structure housing the Cecil B. and Evelyn Knight Conference Hall, Student Services Offices, Church of God Chaplains Commission, faculty offices, labs, classrooms, and the H.G. Poitier Student Commons.

NONDISCRIMINATION POLICY

The Seminary does not discriminate on the basis of race, gender, handicap, age, class, veteran status, or national/ethnic origin in the administration of any of its policies. It is the policy of the Seminary in its common life and classroom to use inclusive language and to exercise respect and Christian love toward each member of the Seminary community. The Seminary, as part of the Church of God, recognizes homosexuality as an unscriptural lifestyle which precludes church membership, ministerial credentials, and, therefore, participation in this Seminary.

Furthermore, in specific adherence to the Title IX of the Education Amendments of 1972, the Pentecostal Theological Seminary does not condone discrimination against students, faculty or staff based upon sex in any of its programs or functions, including but not limited to admissions, educational programs, and employment. Sexual misconduct is a type of sex discrimination and is prohibited by Title IX and by the Pentecostal Theological Seminary.

The Pentecostal Theological Seminary is committed to responding immediately and effectively to any reports of possible discrimination based on sex. An individual who has questions regarding sexual harassment or sex discrimination should contact the PTS Title IX Coordinator.

The Title IX Coordinator at the Pentecostal Theological Seminary is Karen Holley. She is charged with monitoring compliance with Title IX regulations. Questions regarding Title IX, as well as questions and concerns regarding noncompliance, may be directed to her.

Contact information for Karen Holley, Title IX Coordinator:

Email: kholley@ptseminary.edu
Phone: (423) 478-7973
Office: Gause Administration Building, Room 129

ADMISSIONS

ELIGIBILITY

Admission to the Pentecostal Theological Seminary is based on two factors as these demonstrate potential for ministry in the kingdom of God.

First, evidence of academic ability is normally assessed on the basis of the completion of a baccalaureate degree from a college accredited by an association holding membership in the Council on Higher Education Accreditation (CHEA), holding membership in the Association of Canadian Universities and Colleges or on the basis of the equivalent of that level of educational achievement. International applicants who do not possess a degree from an American college institution will be accepted on the basis of an equivalent level of preparation. The application of a person from a non-regionally accredited institution will be reviewed on an individual basis by the Admissions Committee. In order to do well in seminary a person ordinarily needs to have completed a degree with an average GPA of 2.5 or higher. Applicants whose transcripts do not reflect this will be placed on academic warning or be called upon to submit other evidence of ability and/or incentive. Such evidence may be submitted in the form of recommendations and other supporting documents (essays, publications, etc.).

Second, the Pentecostal Theological Seminary expects each applicant to exhibit spiritual maturity devotedly given to ministry and worship and daily manifestation of the fruit of the Spirit in personal conduct and human relations. Evidence of spiritual maturity will be assessed on the basis of the applicant's description of a personal sense of calling, of experiences in the ministry and the individual's dedication and spiritual maturity as perceived by those who have furnished recommendations.

DEADLINES

US Citizens and Residents:

Fall.....June 15
Spring.....November 15

International Students:

Fall.....April 1
Spring.....October 1

PROCEDURE

Requirements for *Degree Seeking Student Admission*:

1. A completed Application for Admission.
2. A \$75 non-refundable application fee (U.S. currency) payable to the Pentecostal Theological Seminary (must accompany the Application for Admission).
3. An official transcript from each accredited institution of higher learning attended documenting the awarding of a completed degree. In the U.S., "official" transcripts must be sent directly from each such institution to the Seminary. Transcripts from other countries may need to be validated by the proper authorities. (Photocopies are not acceptable.)
4. An autobiography describing the applicant's personal background (birthplace, family life, employment), church affiliation/credentialing, Christian experience (conversion, regeneration, sanctification, Spirit baptism, divine healing, ministry calling), and reason for applying to this graduate school. This document should be typed, double-spaced with one inch margins.
5. Three letters of recommendation submitted on the printed forms provided by the Seminary.
6. A background check initiated by the applicant based on instructions provided by the Seminary. Cost for the background check is covered by the application fee.

Requirements for *Non-Degree Seeking Student Admission*:

1. A completed Application for Admission.
2. A \$75 non-refundable application fee (U.S. currency) payable to the Pentecostal Theological Seminary (must accompany the Application for Admission).
3. An official transcript from each accredited institution of higher learning attended documenting the awarding of a completed degree. In the U.S., "official" transcripts must be sent directly from each such institution to the Seminary. Transcripts from other countries may need to be validated by the proper authorities. Photocopies are not acceptable.
4. Non-degree seeking students may pursue up to 14 semester hours in this classification after which they must consult with the Registrar or Vice President for Academics to justify continuation in this category. Before students are accepted into a degree program, they must complete all steps for the degree seeking student.

Requirements for *Audit Only Student Admission*:

1. A completed Application for Admission.
2. A \$75 non-refundable application fee (U.S. currency) payable to the Pentecostal Theological Seminary (must accompany the Application for Admission).

If an audit only student decides to later become a degree seeking student, he/she must submit the required documents and meet all admission requirements set forth in the *Degree Seeking Student* section, on the previous page.

Requirements for *Transient Student Admission*:

1. A completed Application for Admission.
2. A \$75 non-refundable application fee (U.S. currency) payable to the Pentecostal Theological Seminary (must accompany the Application for Admission).
3. An autobiography describing the applicant's personal background (birthplace, family life, employment), church affiliation/credentialing, Christian experience (conversion, regeneration, sanctification, Spirit baptism, divine healing, ministry calling), and reason for applying to this graduate school. This document should be typed, double-spaced with one inch margins.
4. Three letters of recommendation submitted on the printed forms provided by the Seminary.
5. A Ministerial Experience Questionnaire listing each segment of ministry involvement with a brief description (including dates) of ministry activity.

Requirements for *Special Student Admission*:

1. A completed Application for Admission.
2. A \$75 non-refundable application fee (U.S. currency) payable to the Pentecostal Theological Seminary (must accompany the Application for Admission).
3. An autobiography describing the applicant's personal background (birthplace, family life, employment), church affiliation/credentialing, Christian experience (conversion, regeneration, sanctification, Spirit baptism, divine healing, ministry calling), and reason for applying to this graduate school. This document should be typed, double-spaced with one inch margins.
4. Three letters of recommendation submitted on the printed forms provided by the Seminary.

5. A Ministerial Experience Questionnaire listing each segment of ministry involvement with a brief description (including dates) of ministry activity.

Special Students are a limited number of qualified applicants who are credentialed ministers (with preference given to Church of God ministers and special consideration given to sister denominations). The total number of special students may be as many as, but not exceed, fifteen percent (15%) of the students in degree programs. Special students are those who do not possess a baccalaureate degree or its educational equivalent and may be admitted under the following guidelines:

1. The applicant must be at least 30 years of age and must have been a full-time minister for 10 years.
2. Once accepted, the special student must complete 14 hours of class work and maintain a 2.5 or higher GPA for those 14 credit hours.

Once a special student completes the above criteria, he/she must apply to be accepted into a regular degree program.

Requirements for *College Senior Admission*:

College Seniors may be accepted for dual enrollment provided the combined course load does not exceed 16 semester hours. College Senior applicants must be enrolled in their final semester of undergraduate studies and must submit the following application documents:

1. A completed Application for Admission;
2. A \$75 non-refundable application fee (U.S. currency) payable to the Pentecostal Theological Seminary (must accompany the Application for Admission); and
3. An official transcript from the accredited institution of higher learning where they are currently enrolled. (Photocopies are not acceptable).

INTERNATIONAL STUDENT ADMISSIONS

Documents

International applicants must submit the following documents before an admission request will be considered:

1. Application for Admission form.
2. An autobiography describing the applicant's personal background (birthplace, family life, employment), church affiliation/credentialing, Christian experience (conversion, regeneration, sanctification, Spirit baptism, divine healing, ministry calling), and reason for applying to this graduate school. This document should be typed, double-spaced with one inch margins
3. A \$75 non-refundable application fee (U.S. currency) payable to the Pentecostal Theological Seminary must accompany the Application for Admission.
4. Official transcripts from all previous colleges/universities attended. (Photocopies are not acceptable.) Transcripts from non-American institutions must be evaluated and converted to the American Grade Point Average system. Transcripts in a language other than English must also include an official English translation. Agencies recommended to perform these services are World Education Services, Inc. (www.wes.org) or Educational Credential Evaluators, Inc (www.ece.org). The Seminary will only accept applicants whose university/college degrees are found equivalent to U.S. university/college degrees.
5. International applicants seeking to enter the United States and attend classes on campus must provide an affidavit of financial sponsorship. This is a letter and notarized statement from a bank official demonstrating availability of funds for your support and educational cost of attendance. The international applicant who will enroll in online courses is not required to provide financial sponsorship. Church of God international applicants who have been approved for financial sponsorship by Church of God World Missions should submit their letter of approval along with their admission application.
6. Letters of recommendation from non-family members (pastor, supervisor, and/or professors) who can attest to your commitment to Christ, church involvement, leadership ability, human sensitivity, academic ability and facility in interpersonal relationships. (Church of God international applicants who have been approved by the Church of God World Missions Educational Committee will submit recommendations from their eld director, regional superintendent, and overseer, using the forms provided in the admission packet.)

TOEFL scores (for applicants from non-English speaking countries). Admission documents should be submitted to the Seminary's Admissions Office at: admissions@ptseminary.edu, or by regular mail:

Admissions Office
Pentecostal Theological Seminary P.O. Box 3330
Cleveland, Tennessee 37320-3330 USA

All admissions documents must be received by the Admissions Office before admission acceptance will be considered.

TOEFL

International applicants of non-English speaking countries must take the Test of English as a Foreign Language (TOEFL) examination or demonstrate English proficiency through some other objective means and/or personal recommendations.

For a TOEFL Bulletin of Information and Application Form visit the Educational Testing Service website at www.ets.org, or write to:

Test of English as a Foreign Language CN 6154
Princeton, NJ 08541-6154
USA

Applicants must earn a total score of 80 (internet-based test), with the following minimum section requirements:

Reading: 20, Listening: 18, Speaking: 20, Writing: 22

TOEFL scores will be provided directly to the Pentecostal Theological Seminary by listing the Seminary's designated institution code of 1763 on the exam.

Student Visa

When admission acceptance is granted by the Seminary, international applicants must obtain an F-1 Visa to attend the Pentecostal Theological Seminary. Contact the Office of Enrollment Management to request an I-20 document at wwriston@ptseminary.edu, or call (423) 478-7250. International applicants should also notify the Office of Student Services if the spouse and/ or children will accompany them.

Deadlines

The application deadlines for international applicants are as follows:

April 1for Fall term
October 1 for Spring term

International applicants will be notified of the Admissions Committee decision within two weeks of being considered.

ENROLLMENT

The Seminary accepts prospective students for enrollment in a full course of study that leads to the attainment of a specific educational or professional objective. Internationals with a visa permitting student enrollment in the United States must be enrolled as full-time students in on-campus courses. Full-time enrollment is equivalent to a minimum of nine (9) credit hours for the fall term and nine (9) credit hours for the spring term.

READMISSION

If for any reason a student leaves the Pentecostal Theological Seminary, either voluntarily or involuntarily, formally or informally, and later wishes to return, that person must apply for readmission. Request for readmission will be reviewed on an individual basis by the Admissions Committee and, in certain circumstances, by the Ministerial Development Committee.

Students who have not attended Seminary for more than one year must submit:

1. A completed Application for Admission; and
2. A \$75 non-refundable application fee (U.S. currency) payable to the Pentecostal Theological Seminary (must accompany the Application for Admission).

ACCEPTANCE

Admission requests from applicants completing all steps of the admission process will be presented to the Admissions Committee. The Admissions Committee determines if an applicant is accepted and the admission status of that applicant based on the admission documents submitted by the applicant. Applicants will be notified of the Admissions Committee's decision

Official Acceptance

Applicants meeting all admission eligibility requirements will be granted official acceptance by the Admissions Committee. Students entering with provisional or conditional status must meet the requirement for official acceptance before official acceptance is awarded.

Provisional Acceptance

If the Admissions Committee believes an applicant has the potential for success in the degree program to which admission is sought, the applicant may be accepted as a non-degree seeking student with provisional status. The applicant with provisional status must meet the following requirements to move from provisional to official acceptance:

1. Complete a minimum of 14 credit hours; and
2. Earn a cumulative GPA of 2.5 or better.

The provisional designation will be removed once the student meets these and all other admission requirements set by the Seminary. Applicants accepted on a provisional enrollment basis are limited to a maximum of 14 credit hours the first term of enrollment. A provisional status student with a cumulative GPA below 2.5 for the first term of enrollment is subject to immediate dismissal. The applicant accepted on a provisional basis may be considered for but not guaranteed scholarships, need-based assistance grants, and student employment.

Conditional Acceptance

Seminary applicants who have submitted a completed admission application form, an up-to-date autobiography, and an unofficial transcript may be accepted as a regular student with conditional enrollment status. Those students with conditional status have their first term of enrollment to submit all of the remaining required admission material. The applicant will be withdrawn from the program if he/she does not complete the admission requirements by the end of the first term. The student will not be eligible to register for a second term until the conditional status is removed. Any request for an exception to this designation of acceptance must be submitted to the Vice President for Academics through an academic petition.

REGISTRATION

NEW STUDENTS

Students enrolling in their first term at PTS are required to complete New Student Orientation (NSO) prior to registering for classes. An internet link to access this series of videos will be sent to the new students by the Office of Online Learning.

The PTS Academic Records/Registrar's Office will provide to each new student the instructions needed to receive academic advising and to register for their first semester of courses. New students will be responsible for contacting a new student advisor to complete the registration process.

CURRENT STUDENTS

Current students are expected to register at the designated time established by the Seminary and listed in the Academic Calendar. Registration for the summer J-terms and fall semester is scheduled to commence in April; registration for January J-term and spring semester begins in November.

LATE REGISTRATION

Students who do not register for classes during the designated time period will be billed a late registration fee. This includes current students who delay registration until the start of the new term.

On-campus and synchronous (SYNC) courses may be added late, up to two weeks after the first day of class. A student adding a class late is responsible for completing all delinquent course work.

Online courses may be added up to one week prior to the start of term. See the Online Learning section of this catalog for more information concerning online course restrictions.

REGISTRATION CHANGES

During the established registration period, a student may add or drop courses without penalty through the registration access in the student database. Once the term begins, a student who needs to change his/her recorded course schedule will do so by submitting a Drop/Add Request form found in the Academics section of PTS Forms.

Master's students may drop a course within the first 2 weeks of class (fall and spring) or the first 2 days of class (J-terms). Changes in course registration for the Doctor of Ministry (DMIN) and certificate (PTSC and CLS) is explained in more detail in the respective handbooks.

A dropped course is removed from the student's transcript but will still be reflected in the student's schedule with a grade of "W" (withdrawn). See the Refund Policy located in the Tuition and Fees section of this catalog to determine any financial obligation for dropped courses.

Withdrawal from a class is permitted any time after the drop deadline and before the last day of class. A student will use the Drop/Add Request form to request a course withdrawal. When a student withdraws from a class, a final grade of "W" is recorded on the student's transcript. Course withdrawal does not affect a student's grade point average (GPA) but may affect the student's course completion rate. See the Satisfactory Academic Progress section of this catalog for more information.

Any changes in course registration may have an effect on a student's eligibility for scholarships and student loans. The student should always communicate with the PTS Financial Aid Office before making any changes in his/her schedule.

LEAVE OF ABSENCE

If a current student finds it necessary to postpone enrollment for a period of time, the student should notify the Academic Records/Registrar's Office that a leave of absence (LOA) is needed. This will "freeze" the student's current academic status during his/her absence. (The LOA does not cover the student's obligation to his/her financial aid or student billing responsibilities. Check with the PTS Financial Aid Office and the PTS Business Office to see how the LOA affects each.)

When the student is ready to return after the LOA, he/she should notify the Academic Records/Registrar's Office to make sure the student's record is reactivated and registration can occur. A student with a 13-month or more break in enrollment must apply for readmission with the PTS Admissions Office before registration can occur. Once readmission is awarded, the student may resume his/her seminary studies. See the Admissions section of this catalog for more information concerning the readmission policy.

CANCELLED CLASSES

On occasion it may be necessary to cancel a scheduled class. Most often this is due to low student enrollment in that course. When this occurs the registrar's office will remove the student's registration from that course and notify that student that the course is cancelled. The student may elect to leave his/her registration as is (without the cancelled course) or may need to select another course as the cancellation may affect his/her financial aid eligibility. The student is not responsible for course tuition or drop fees if a course is cancelled by PTS.

UNOFFICIAL WITHDRAWAL

Unofficial withdrawal occurs when a student ceases to attend class, does not complete course assignments, and does not notify the Academic Records/Registrar's Office of his/her action. In this case, the student receives a failing grade for the course. That course must be repeated to remove the failing grade from the grade point calculation. For more information on the effects of unofficial withdrawals, see the *Satisfactory Academic Progress* policy found in both the Academics section and Financial Aid section of this catalog.

TUITION AND FEES

2020-2021 SCHOOL YEAR

Every attempt is made to keep costs within the reach of all those who are called to ministry. At present, the following fee structure is in force for the 2020-2021 academic year (*tuition and fees are subject to change without notification*).

CERTIFICATE PROGRAM TUITION FEES

| | |
|--|----------|
| Tuition (<i>per credit hour</i>)..... | \$100.00 |
| Application Fee (<i>non-refundable</i>)..... | \$50.00 |
| Technology Fee (<i>per session</i>)..... | \$20.00 |
| Registration Fee (<i>per session</i>)..... | \$20.00 |
| Late Registration Fee..... | \$75.00 |
| Drop/Add Fee..... | \$10.00 |
| Directed Study Fee..... | \$20.00 |
| Incomplete Application Fee..... | \$20.00 |
| Late payment Fee (<i>Per month as payments are delayed</i>)..... | \$25.00 |
| Graduation Fee..... | \$200.00 |
| <i>(The fee is not prorated; non-participation does not exempt a graduate from any part of the fee.)</i> | |

MASTER DEGREE PROGRAMS

(Tuition and fees are subject to change without notice.)

Tuition (*per credit hour*):

| | |
|------------------------------|----------|
| 1-8 credit hours | \$498.00 |
| 9-16 credit hours | \$486.00 |
| 17 or more credit hours..... | \$498.00 |
| Audit | \$249.00 |

Other Fees

| | |
|--|----------|
| Application Fee (<i>non-refundable</i>) | \$75.00 |
| Assessment Testing (<i>non-refundable; required for all 1st year students</i>).... | \$180.00 |
| Technology Fee (<i>per semester</i>) | \$60.00 |
| Registration Fee (<i>per semester</i>)..... | \$30.00 |
| Late Registration Fee | \$75.00 |
| Drop/Add Fee..... | \$10.00 |
| Advanced Standing With Credit Fee (<i>per credit hour</i>) | \$75.00 |
| Directed Study Fee | \$25.00 |
| Grade Change Fee | \$100.00 |
| Incomplete Application Fee | \$25.00 |
| Official Transcript | \$5.00 |
| <i>(An additional fee of \$30 will be charged for expedited delivery.)</i> | |
| Binding Fee for Thesis/Senior Paper..... | \$75.00 |
| <i>(Copies exceeding the required three are \$20 each plus shipping.)</i> | |
| Graduation Fee | \$250.00 |
| <i>(The fee is not prorated; non-participation does not exempt a graduate from any part of the fee.)</i> | |
| Late Graduation Application Fee..... | \$100.00 |
| Deferred Payment Fee (<i>per semester</i>)..... | \$50.00 |
| Late Payment Fee (<i>per month as payments are delayed</i>) | \$25.00 |

DOCTOR OF MINISTRY TUITION AND FEES

(Tuition and fees are subject to change without notice.)

| | |
|--|----------|
| Tuition (<i>per credit hour</i>)..... | \$565.00 |
| Application Fee (<i>non-refundable</i>) | \$100.00 |
| Assessment Testing (<i>1st year students only; non-refundable</i>)..... | \$180.00 |
| Annual DMIN Fee (<i>per year</i>)..... | \$100.00 |
| Technology Fee (<i>per term</i>) | \$60.00 |
| Meals (<i>per year</i>) | \$150.00 |
| Registration Fee (<i>per term</i>)..... | \$30.00 |
| Late Registration Fee | \$75.00 |
| Drop/Add Fee | \$10.00 |
| Incomplete Grade Fee | \$25.00 |
| Binding Fee for Dissertation | \$75.00 |
| Graduation Fee | \$675.00 |
| <i>(The fee is not prorated; non-participation does not exempt a graduate from any part of the fee.)</i> | |
| Late Graduation Application Fee..... | \$100.00 |
| Official Transcript Fee..... | \$5.00 |
| D.Min Program Extension Fee / Incomplete Dissertation Fee..... | \$565.00 |
| Deferred Payment Fee (<i>per semester</i>)..... | \$50.00 |
| Late Payment Fee(<i>per month as payments are delayed</i>) | \$25.00 |

TOTAL COST OF PROGRAMS

The following is an attempt to estimate the total cost of each program offered by PTS. These amounts are only an estimate; actual amounts will vary based upon the number of credit hours attempted per semester and any additional fees incurred. These amounts are not representative of potential scholarships. Please see the Financial Aid section for more details related to scholarships and financial aid assistance.

Certificate Program

66 hour program - total estimated cost inclusive of fees.....\$7,300
(Based upon 6 hours per semester)

Master Degree Program

36 hour program - total estimated cost inclusive of fees.....\$18,500
(Based upon 9 hours per semester)

48 hour program - total estimated cost inclusive of fees.....\$24,500
(Based upon 9 hours per semester)

60 hour program - total estimated cost inclusive of fees.....\$30,500
(Based upon 9 hours per semester)

74 hour program - total estimated cost inclusive of fees.....\$37,500
(Based upon 9 hours per semester)

80 hour program - total estimated cost inclusive of fees.....\$40,600
(Based upon 9 hours per semester)

Doctor of Ministry Program

Total estimated cost inclusive of fees.....\$19,000
(Based upon 3 year program)

PAYMENT OF BILLS

The following payment options are available:

Full Cash Payment:

Must be made on or prior to the first day of the semester (checks and credit cards accepted-Discover, MasterCard and Visa). Accounts not paid in full on or before the first day of the semester will be assessed a \$25 late fee each month.

Students who pay their account balances in full on or before the first day of the semester will receive a 1% discount on net tuition. Net tuition is the full tuition charge less tuition discounts and institutional scholarships.

Deferred Payment:

Provides a plan for students who are unable to pay the semester charges in full at registration. A \$50 deferred payment fee is added to the student account and the balance is divided into three (3) equal monthly installments. The first payment is required on the first day of the semester. Payments made after the specified dates will be subject to a \$25/monthly late fee.

Special Arrangements:

Arrangements for billing to a third party (Church of God World Missions, employers, home churches, etc.) must be made prior to registration with the PTS Business Office.

All tuition and fees are due and payable in full by the first day of the semester. Exceptions will be given to students who anticipate receiving a student loan and have been in communication with the Financial Aid Office. A student can also request a deferred payment plan with the Business Office. Students whose accounts are not current will not be allowed to register for subsequent classes and will be denied requests for transcripts and diplomas.

TUITION REFUND POLICY

It is the student's responsibility to officially drop/withdraw from a course by completing a Drop/Add Form, which can be found in *PTS Forms*. Failure to do so will result in the student not receiving a refund. Failure to attend classes does not guarantee a refund. If a course is dropped and a substitute course taken, there is no charge other than the drop/add fee. When a course is dropped (or withdrawn from) and no substitute taken, the following refund policy will apply. All fees including Add/Drop Fees are due unless all courses are dropped before the first day of class.

Master's & Doctor of Ministry Programs Fall & Spring Terms

| | |
|---|---------------------|
| First week of term (Days 1-7) | 100% tuition refund |
| Second week of term (Days 8-14) | 80% tuition refund |
| Third week of term (Days 15-21) | 50% tuition refund |
| Fourth week to end of term (Days 22...) | No refund |

Master's & Doctor of Ministry Programs J-Terms

| | |
|---------------------------|---------------------|
| First day of class | 100% tuition refund |
| Second day of class | 80% tuition refund |
| Third day of class | 50% tuition refund |
| Fourth day to end of term | No refund |

Certificate Sessions

| | |
|---|---------------------|
| First week of term (Days 1-7) | 100% tuition refund |
| Second week of term (Days 8-14) | 80% tuition refund |
| Third week of term (Days 15-21) | 50% tuition refund |
| Fourth week to end of term (Days 22...) | No refund |

Read the *Academic Progress and Financial Aid Policy* for a detailed explanation of how financial aid eligibility is affected by student course withdrawals.

DELINQUENT ACCOUNTS

PTS begins in-house collection procedures on the outstanding account balances of students who have not made payments for at least 30 days. This procedure involves a series of letters, emails, and/or telephone calls from the PTS Business Office.

If at the end of 120 days the account has not been paid in full or satisfactory arrangements have not been made to pay off the debt, the account will be referred to the Seminary's collection agency. A student whose account has been referred to outside collection agencies will be required to pay all legal and collection costs in addition to the outstanding balance. These costs can be an additional 40-60% of the unpaid balance.

A student with a delinquent account is ineligible for additional enrollment until the account balance is paid off.

FINANCIAL AID

MASTER'S PROGRAMS

Since its inception, the Seminary has been concerned with partnering with students by providing opportunities for financial assistance as they prepare for ministry. Seminary Administration, with the approval of the Board of Directors, has established two agencies to represent it in the administration of financial aid to students. They are the Financial Aid Office and the Financial Aid Committee.

Degree-seeking students are eligible to apply for Seminary scholarships, outside scholarships, federal work study, federal loans, and alternative loans if needed. Non-degree-seeking students may apply for Seminary scholarships, outside scholarships, and alternative loans. Students who do not have US citizenship or Permanent Resident status may apply for Seminary scholarships, outside scholarships, and private/non-federal loans.

Prospective students must be accepted for admission to the Seminary to be eligible for financial aid. Students applying for financial assistance, including loans and scholarships, do so by completing the financial aid process which includes completion of the Free Application for Federal Student Aid (FAFSA) and the Seminary's Application for Financial Aid. Steps to apply will be sent to applicants once they begin the admission process.

Each person applying for financial aid at the Seminary should apply after January 1 and before the priority deadline of April 30 for returning students, or June 15 for new students in order to receive priority consideration for the following Fall and Spring semesters. All financial aid is awarded for one academic year. Students must reapply for financial aid each academic year. Financial assistance is not automatically renewed.

A student wishing to receive financial aid must first submit a Free Application for Federal Student Aid (FAFSA) and a Pentecostal Theological Seminary Application for Financial Aid to the Financial Aid Office (both forms are available through the Seminary's student portal). This constitutes the student's formal request to the Seminary for financial assistance. Students must be enrolled full time to be eligible for scholarships, with the exception of the Care Ministry Scholarship, Spousal Scholarship, College Senior Scholarship, Alumni Scholarship, State Overseer Scholarship, and Honors Ministry Scholarship. For financial aid purposes, full-time enrollment is 9 credit hours during regular semesters (Fall and Spring) and 6 credit hours in the summer J-terms. Half-time enrollment is 4.5-8 credit hours during the regular semester (Fall and Spring) or 3 hours for J-terms. Students must be at least half-time to be eligible for Stafford loans. Students are eligible for one scholarship per semester with the exception of any special incentive scholarships that may be offered for one semester only.

FEDERAL LOAN PROGRAMS

The federal loan programs are available to PTS students. To be eligible, a student must be a US citizen, US national or an eligible non-citizen. Students must also be in compliance with the Selective Service and must not be in default or owe a refund on any Title IV program. To apply for federal loans, students must complete a Master's Promissory Note (MPN) and Entrance Counseling at www.studentloans.gov. Students must also complete a loan request form and submit to the Financial Aid Office: finaid@ptseminary.edu.

FAFSA FORM

The basis of determining the need of a student will be an analysis provided by the Student Aid Report (SAR) based on the information submitted by the student on the Free Application for Federal Student Aid (FAFSA) as distributed by the U.S. Department of Education online at www.fafsa.ed.gov. Students without a current Federal Student Aid (FSA) ID number will need to apply for *one at* <https://fsaid.ed.gov/npas/index.htm>. The FSA ID number is needed to sign your FAFSA or your Master's Promissory Note (MPN) or access other Federal websites regarding federal aid. Steps to apply for financial aid will be sent to the applicant once he or she begins the admission process. All students can view the steps to apply for financial aid in the Populi system (under Forms) or request a copy at finaid@ptseminary.edu.

FINANCIAL AID PROGRAMS: FINANCING YOUR EDUCATION

PTS is especially sensitive to the financial challenges students face today in seeking to finance graduate education for master's programs. Fund-raising by the Seminary to increase the number of scholarships continue to be a priority at PTS.

Most students are financing their programs through personal savings, employment, church support, loans and scholarships.

PTS encourages careful planning and stands ready to assist students in identifying all possible financial resources. The process begins by completing and returning the appropriate forms to PTS for financial aid and scholarships.

To have financial aid available for the first day of registration, deadlines have been established for submitting all documents necessary to process financial aid. The student should be sure to check the calendar or call the financial aid office so that he or she will not miss the deadlines established for fall, spring and summer courses.

All federal aid is awarded without regard to race, gender, handicap, age, and class or national/ethnic origin. The amount of Seminary funds awarded are subject to need and availability of funds.

SCHOLARSHIPS

Master's Degree Program Scholarships

Students applying for financial assistance, including loans and scholarships, must complete the financial aid process, which includes completion of the Free Application for Federal Student Aid (FAFSA), the Seminary's Application for Financial Aid, and the letter of thanks to the donor. If applying for an academic scholarship, see additional requirements listed below the scholarship. Steps to apply may be found in this link: <https://www.ptseminary.edu/pt-seminary-masters-financial-aid-steps.php>

Students are encouraged to contact the Seminary's Financial Aid Office to verify that all financial aid paperwork has been received at finaid@ptseminary.edu. Scholarships are applied toward tuition costs only. All fees (registration, technology, application and other related fees) are the student's responsibility. A maximum of one scholarship per semester may be granted per term/semester.

Degree-seeking students are eligible to apply for seminary scholarships, outside scholarships, federal work study, federal loans, and alternative loans if needed. Non-degree-seeking students may apply for seminary scholarships, outside scholarships, and alternative loans. Prospective students must be accepted for admission to the seminary to be eligible for financial aid.

Students who do not have U.S. citizenship or Permanent Resident status do not have to complete the Free Application for Federal Student Aid (FAFSA). Students who do not have U.S. citizenship or Permanent Resident status may apply for seminary scholarships, outside scholarships, and private/non-federal loans by completing the Seminary's Application for Financial Aid, and the letter of thanks to the donor.

*These scholarships do not apply to Master's students in a cohort.

Academic Excellence Scholarship:

Three academic scholarships of \$10,000 (maximum for tuition only) per student are awarded to students with a cumulative GPA of 3.5 or higher. This is awarded for one academic year, students re-apply for scholarships each year. A student must complete an autobiography (not to exceed two pages) with two recommendations (one from current or former faculty member and one from a pastor or church leader). Students must be enrolled full time (9 credit hours or more) during the regular Fall and Spring semesters to be eligible for this scholarship. Preference will be given to students that are enrolled on-campus and new incoming students. This scholarship is available as funds permit.

Academic Scholarships for First Year Students:

Two academic scholarships of \$4,000 per student are awarded to first-year students who graduate in the current year from a Church of God college or

university. The president of the institution should make a recommendation for this scholarship (by letter) to the Seminary's Financial Aid Office. A student must have a minimum undergraduate GPA of 3.5 and must be enrolled full time (9 credit hours or more) during the regular Fall and Spring semesters to be eligible for this scholarship.

New Incoming Academic Scholarship:

Four academic scholarships of \$4,000 per student are awarded to four first-year students with a graduating undergraduate cumulative GPA of 3.5 or higher. Students must be enrolled full time (9 credit hours or more) during the regular Fall or Spring semester to be eligible for this scholarship.

Academic Scholarships for Second and Third Year Students:

Two academic scholarships are awarded to students who have completed their first year of seminary study. Recipients must have a minimum GPA of 3.5 in order to qualify. Students must also demonstrate leadership, spiritual maturity, and submit recommendations from two professors. The amount available for any given student is \$4,000 per year. Students must be enrolled full time (9 credit hours or more) during the regular Fall or Spring semester to be eligible for this scholarship. This scholarship is available as funds permit.

PTS Ministry Honors Scholarship:

This scholarship is awarded (July 1 through June 30) to individuals based on the recommendations of participating Church of God State Administrative Bishops. Candidates should be persons of ministerial integrity and leadership promise. Recipients must agree to register for a minimum of 12 credit hours (main campus or online) during the student's first year of enrollment. This is a first year scholarship only. The scholarship will cover up to 50% of 6 credit hours per semester not to exceed \$3,000. Preference will be given to students from an ethnic minority. This scholarship is available as funds permit.

New Incoming First Year Scholarship:

First year, first-time students attending the Seminary may apply for a \$2,500 scholarship. Students must be enrolled full time (9 credit hours or more) during the regular Fall and Spring semesters and complete all required documents to be eligible for this scholarship. This scholarship is available as funds permit.

Endowed Scholarships:

Endowed scholarship funds have been established at the Seminary by many contributors. The endowment amount available for scholarships varies according to the size of the endowment. Eligibility varies according to scholarship criteria. Students must be enrolled full-time (9 credit hours or more) during the regular Fall and Spring semesters to be eligible for this scholarship. This is a need-based scholarship available as funds permit.

Seminary Presidential Scholarship:

The Seminary Presidential Scholarship is awarded to one student per academic year who will be a senior the next year and who shows outstanding academic and spiritual progress. The student is selected by the seminary president to receive up to \$5,000 of tuition cost. Applicants wishing to be considered for this scholarship must be enrolled full-time (9 credit hours or more). This scholarship is available as funds permit.

Care Ministry Scholarship Program:

Ministers employed as full time staff at a church may apply for the Care Ministry Scholarship. Maximum award of \$2,000 per academic year (July 1-June 30) and will be prorated per semester when enrolled less than 6 hours. This scholarship is available as funds permit.

Larry and Helen Owens Chaplaincy Scholarship:

Applicants must be enrolled as full-time students in programs of study for military ministry/chaplaincy. Two scholarships of up to \$2,000 will be granted. Major consideration will be given to past and potential academic performance and to the financial need of the applicants. Students must be enrolled full time (9 credit hours or more) during the regular Fall and Spring semesters to be eligible for this scholarship.

Master's Degree Program Tuition Assistance Scholarships

The following tuition assistance scholarships are available for the Pentecostal Theological Seminary students. One scholarship per semester per student will be granted. Applicants must be in good financial standing with the Seminary and must submit a FAFSA, Application for Financial Aid, and a letter of thanks to the donor and forward this information to the Financial Aid Office by the April 30th deadline. These scholarships cannot be used in conjunction with any other PTS scholarship. All tuition scholarships are based on financial need and may be applied to resident and online programs.

Student Spouse:

A spouse of a full-time student (9 or more credit hours per full-time semester) may apply for a 50% scholarship (up to 6 credit hours per semester). The scholarship will be applied to the spouse enrolled in the lesser number of credit hours.

College Seniors:

College seniors in the final semester of their undergraduate degree may apply for a 100% tuition scholarship toward their first course taken at the seminary and a 25% scholarship on each subsequent course (up to 9 credit hours) while concurrently enrolled. The 25% scholarship can be received for the same

semester they receive the College Senior Scholarship (final semester at undergraduate degree). (Total credit hours enrolled at both institutions cannot exceed 16 credit hours.) This scholarship covers tuition only. The student is responsible for fees.

PTS Alumni Scholarship:

Seminary alumni are eligible for one free audit course or 50% off one for-credit course per academic year in the master's program. Scholarships are applied toward tuition only. The student is responsible for fees.

Church of God State Administrative Bishop or Youth Director Scholarship:

Full-time Church of God State Administrative Bishops and State Youth Directors may apply for one free course per academic year toward the Masters program. Scholarships are applied towards tuition only. The student is responsible for fees.

Mission America Fund:

A Senior Pastor at a Church of God church can receive sponsorship for seminary tuition. The contributing church may receive World Missions sponsorship credit for monies designated to the senior pastor who is attending the Seminary. Churches sending funds to the Seminary Business Office should designate Mission America Project #8000023 "Pentecostal Training" and indicate the name of the senior pastor to be funded. Contact kanderson@ptseminary.edu for more information.

Doctoral Degree Program Scholarships

Students applying for financial assistance, including loans and scholarships, must complete the financial aid process, which includes the completion of the Free Application for Federal Student Aid (FAFSA), the Seminary's Application for Financial Aid, and the letter of thanks to the donor. If applying for an academic scholarship, see additional requirements listed below the scholarship. Steps to apply may be found at this link:

<https://docs.google.com/forms/d/e/1FAIpQLSfbuY1SuAqdc6ofwzwwK2OSab7HFAgDyUX0oomnc2LpboCWe9Q/viewform>

Students are encouraged to contact the Seminary's Financial Aid Office to verify that all financial aid paperwork has been received at finaid@ptseminary.edu. Students may also view this information in their PTS Student Portal. Scholarships are applied toward tuition costs only. All fees (registration, technology, application and other related fees) are the student's responsibility. A maximum of one scholarship per semester may be granted per term/semester.

Degree-seeking students are eligible to apply for Seminary scholarships, outside scholarships, federal work study, federal loans, and alternative loans if needed. Non-degree-seeking students may apply for Seminary scholarships, outside scholarships, and

alternative loans. Prospective students must be accepted for admission to the Seminary to be eligible for financial aid.

Students who do not have U.S. citizenship or Permanent Resident status do not have to complete the Free Application for Federal Student Aid (FAFSA). Students who do not have U.S. citizenship or Permanent Resident status may apply for Seminary scholarships, outside scholarships, and private/non-federal loans by completing the Seminary's Application for Financial Aid, and the letter of thanks to the donor.

Students may qualify for one of the following awards per academic year. Students can receive one award per academic year. An exception is the Overseer/Youth Director award which can be used in the same academic year but not in the same term/semester as another award.

*These scholarships do not apply to D. Min. students in a cohort.

PTS Pastoral Alumni Scholarship:

Seminary graduate alumni (pastoring during their terms of study) are eligible to apply for a scholarship of \$1,695 per year while they are enrolled in the D.Min program (maximum of \$847.50 per term).

PTS Alumni Scholarship:

Seminary alumni are eligible for a 50% tuition scholarship on a 3-credit hour course per academic year or one free audit course per year (July 1 – June 30).

Pastoral Non-Alumni Scholarship:

Students attending PTS in the Doctor of Ministry program that did not graduate with a Master's degree from PTS and who are pastoring during their terms of study may apply for this scholarship of \$1,000 (maximum of \$500 per term).

Non-Alumni Scholarship:

Students attending PTS in the Doctor of Ministry program that did not graduate with a Master's degree from PTS may apply for this \$500 scholarship. This scholarship is awarded once per academic year.

Church of God State Administrative Bishop or Youth Director Scholarship: Full-time Overseers & Youth and Discipleship Bishops may apply for this scholarship which covers 100% tuition cost for 1 course per academic year (July-June).

Mission America Pastor Fund:

A Pastor can receive sponsorship for their tuition. This is not a need-based fund. Their church may receive credit for World Missions sponsorship for monies designated to their pastor for training at the seminary. Churches designate funds to Mission America Pastor's Fund WM Project #8000023 "Pentecostal Training" indicating the pastor's name. Contact kanderson@ptseminary.edu for more information.

WORK-STUDY PROGRAM

The Federal Work-Study program (FWS) is subsidized by federal funds and provides employment for US citizens and permanent residents to aid in furthering their education. The student must demonstrate financial need, as indicated by FAFSA/SAR findings, to be eligible for FWS. The amount awarded depends on financial need calculated and availability of federal funds granted to PTS. The participant works an average of 10 hours per week at the current established rate. (The PTS Business Office maintains the current rate.) Students receiving FWS funds are assigned jobs on the basis of the needs of the Seminary and the abilities and skills of the student applicant.

The Seminary's Graduate Assistant/Federal Work-Study assignment process is as follows:

1. The student makes application for a graduate assistant position through the Financial Aid Office
2. The student completes the FAFSA and the Seminary's Application for Financial Aid by the priority deadline. (The Financial Aid Office will send the names of eligible candidates to the Office of Administrative Services.)
3. Upon reviewing the applications, Administrative Services in conjunction with the Office of the Vice President for Academics will make the assignments.

VOCATIONAL REHABILITATION BENEFITS

Students should contact their local office of Vocational Rehabilitation Department of Human Services in the state where they reside, to see if they qualify for any educational assistance. Once approved, please call us at: rsluder@ptseminary.edu or 423-478-7727 and we will be glad to assist in processing your paperwork.

VETERAN'S BENEFITS

The Seminary is approved for the training of veterans and other eligible persons under the terms of the veterans education benefits. Veterans may apply for benefits or learn more by going to the Office of Veterans Administration (www.gibill.va.gov). The Financial Aid Office will help qualified applicants file the proper forms to apply for these benefits. For more information, email rsluder@ptseminary.edu or call 423-478-7727.

POST 9/11 BILL

Veterans serving after September 11, 2001 may apply for the Post 9/11 bill. Students approved for these benefits are eligible for funding up to \$21,084.89 based on VA

approval and eligibility criteria and percentage of benefits as approved by the Veteran's Administration. Students should logon to www.gibill.va.gov to apply for Post 9/11 GI Bill approval or read more about other VA programs. Once approved, students should submit a copy of the Post 9/11 GI Bill certificate of eligibility to the Financial Aid Office along with an Application for Financial Aid. Application entry dates are based on the date the certificate of eligibility is submitted to the Financial Aid Office). For more information, logon to the VA website at www.gibill.va.gov or call 1-888-442-4551.

PRINCIPLES OF EXCELLENCE

Office of Financial Aid

There are many financial aid options available at the Pentecostal Theological Seminary to assist you with your educational future. PTS's Financial Assistance Information will provide you with information on the availability of, and your potential eligibility for Federal aid, PTS scholarships, and other sources of aid that may be available (Executive Order 13607 Section 2a & 2b.).

Prospective students who are service members, Veterans, or family members and who will receive Federal funds under the military and veteran's educational benefits programs will receive estimated financial aid offer information in a personalized and standardized form that will describe:

- The cost of your educational program;
- The amount of cost that may be covered by available PTS scholarships, Federal education benefits and financial aid based on the information we have available at the time information is issued.

This information is subject to changes as additional information is provided and as Federal regulations may apply (Executive Order 13607 Section 2a & 2b).

Office of Director of Enrollment Management

PTS does not participate in fraudulent or unduly aggressive recruiting techniques on or off military installations, misrepresentation or payment of incentive compensation. PTS meets state authorization requirements, consistent with the regulations issued by the Department of Education (34 C.F.R. 668.71-668.75, 668.14, and 600.9).

PTS complies with readmission requirements for service members set forth in the Higher Education Opportunity Act (HEOA) section 487 and its implementing regulations (34 CFR § 668.18). PTS will promptly readmit service members to the same program with the same academic status after an interruption in their program due to a

call to active duty. The cumulative length of all absences for military service may not exceed five years.

Students who are service members who are called to active duty must provide PTS with written notification of (1) the military service and (2) the intent to return to school following the active duty service.

Students who are called to active duty must return to school under one of the following:

- Within three years after the completion of the period of service
- Within two years of the needed recovery period if hospitalized or convalescing due to an illness or injury incurred or aggravated during the performance of service

Students must provide documentation such as, but not limited to the following: DD214, duty orders indicating completion of service, a letter from commanding officer or other authority, certificate of completion from military training school, discharge certificate with character of service, payroll documents showing periods of service, or letter from National Disaster Medical System Team Leader/Administrative Officer verifying dates and time of NDMS training or Federal activation. Other documents may be considered on a case by case basis.

Service members readmitted to PTS under this procedure will be assessed tuition and fees at the rate of their last attendance or prior offer of admission for one (1) calendar year if they are pursuing the same degree. After the one calendar year, they are assessed the tuition and fee rates in effect at that time.

Office of Vice President of Academics

At the Seminary we also provide all students access to a dynamic individualized educational plan available on demand through our student portal. This personalized “Degree Progress Audit” details each individual student’s progress toward completion of his or her degree requirements based on year of enrollment. Information includes:

1. Program Details-including information about your enrollment, GPA, Satisfactory Academic Progress status, Credits earned, scheduled, and required;
2. Student Academic Progress-A degree audit demonstrating your progress towards completing your program requirements; and
3. Individual Course information and requirements.

Evaluated Educational Plan

In addition, the Seminary will provide to service members, veterans, and their family members who have previous coursework from other accredited institutions and relevant military training and experiential learning an evaluated education plan that indicates:

1. How many, if any, transfer credits we intend to award and
2. How these transfer credits will be applied toward your educational program.

This evaluated educational plan will be provided within 60 days after your degree program selection and all official transcripts have been received.

Advising Point of Contact

Service members, veterans, and their family members seeking support services may acquire information from our qualified staff members. The Seminary provides these points of contact:

1. Academic Counseling-Office of Academics
2. Financial Aid Counseling-Financial Aid Advisor
3. VA and TA Benefit Counseling- Financial Aid Advisor
4. Student Support Service Counseling- Office of Student Services

Office of Vice- President for Institutional Effectiveness and Accreditation

The Pentecostal Theological Seminary obtains approval from our accrediting agencies in compliance with substantive change requirements by those agencies for courses or program offerings and only enrolls students in accordance with such approval as is appropriate under the substantive change requirements of the each accrediting agency (Executive Order 13607 Section 2d).

Business Office

As Pentecostal Theological Seminary follows the Principles of Excellence as outlined in Executive Order 13607 (EO 13607), any refunds to students who are service members, veterans, spouses and other family members of service members will follow the Seminary's Return of Title IV Refund Policy as outlined in the *Satisfactory Academic Progress Policy*.

STUDENT LOANS

FEDERAL STUDENT LOANS

The Federal Direct Student Loan Program:

Under this program, students (Masters and DMIN) may borrow funds from the Department of Education. The amount that a student may borrow cannot exceed the student's financial need. The maximum annual amount a student is eligible to borrow is \$20,500 in unsubsidized loans (per Department of Education). Students must be registered at least half-time for federal loans (4.5 - 8 credit hours for fall and spring terms or 3 credit hours during summer J terms). The origination and guarantee fees for the loan must be paid by the student and normally will be deducted from the loan before it is disbursed. The current rate is a 6.59 fixed rate. Interest begins accruing at the time of disbursement. Repayment of the loan begins six (6) months after the student graduates, withdraws from school, or drops below half time enrollment.

To apply for any federal loan, students are required to submit a FAFSA (www.fafsa.ed.gov), Entrance Counseling (student loans), Master Promissory Note (MPN; www.studentloans.gov), and any other required documents for verification. Students may request more about steps to apply at finaid@ptseminary.edu.

The Direct Graduate Plus Loan Program:

Under this program, students may borrow from the Department of Education, if approved, based on their credit history. The maximum annual amount may not exceed the cost of attendance minus other estimated financial assistance. The origination fee for the loan must be paid by the student and will be deducted from the loan before the loan is disbursed to the school. Interest begins at the time of disbursement. Students must be enrolled, accepted, and taking 4.5 - 8 credit hours (half-time enrollment) or more to meet eligibility requirements. Repayment of the loan begins after the student graduates, withdraws or drops below half-time (4.5 credit hours) enrollment.

Private Student Loans:

Students may request a private student loan with the lender of his or her choice. Students must meet loan eligibility requirements and be approved by the lender. Please see the Financial Aid Office for details.

STUDENT LOAN DEFERMENTS

Each semester, enrolled students may request that repayment of loans be postponed by submitting an In-School Loan Deferment Request to each lender. The Registrar's Office will verify on the form the student's current enrollment. Students may acquire a loan

deferment request form from their loan service(s). Deferments are granted for students taking 6 hours or more per semester. The student is responsible for retrieving the completed deferment from the Registrar's Office and mailing or faxing it to his or her loan service(s).

EMERGENCY STUDENT LOANS

The Mary Nell Winters Revolving Loan Fund:

This is a revolving loan fund, set up and endowed by Mr. and Mrs. Dan Winters of Winter Haven, Florida, to help students in times of emergencies. Loans are made for ninety (90) days to provide assistance in unforeseen emergencies and must have a cosigner. Loan application, processing, and disbursement are coordinated in the Financial Aid Office. A small application fee is charged for this loan. The student must be enrolled at Pentecostal Theological Seminary during the semester the student is requesting the loan.

The Jerry and Pat Dixon Emergency Loan/Grant Endowment:

This is a revolving loan/grant fund designed to help students in times of emergencies. The student can receive a grant up to \$100 each year, with a maximum lifetime amount of \$400. Recipients are encouraged to honor the fund with a gift once they are financially able. Students can also receive up to \$300 in loan funds. Applicants for the emergency loan/grant fund must demonstrate need, be morally fit, and be enrolled as full-time students. Students can apply for this loan/grant through the Financial Aid Office. A small application fee will be charged for this loan. The student must be enrolled at Pentecostal Theological Seminary during the semester the student is requesting the loan.

ACADEMIC PROGRESS AND FINANCIAL AID

SATISFACTORY ACADEMIC PROGRESS POLICY FOR MASTER'S DEGREES

Financial Aid recipients must demonstrate through their scholastic records that they are making satisfactory academic progress toward completion of their program(s) of study in order to maintain eligibility for any form of Federal or Seminary financial assistance. Academic progress for financial aid is measured at the end of the Fall, Spring and Summer terms utilizing the following qualitative and quantitative standards.

Students must earn Satisfactory Academic Progress (SAP) to maintain enrollment at Pentecostal Theological Seminary. SAP is earned when students maintain a cumulative GPA of 2.0 and successfully completes 75% of attempted credit hours. Failed grades, ungraded courses, courses filed for Incomplete, and withdrawals are included when calculating this percentage. It is advisable that any and all failed courses be repeated as soon as possible. Once a failed course is successfully repeated, the failing grade (F) will be removed and replaced with an R (Repeated).

ACADEMIC WARNING AND SUSPENSION

Transcripts are reviewed by the Registrar's Office at the conclusion of each Fall term, each Spring term, and at the conclusion of the July J-Term. Those students who do not demonstrate sufficient academic progress will automatically be placed on Academic Warning during the next term of enrollment. If sufficient academic progress is achieved by the student at the end of the probation period, academic warning status will be removed. If SAP is not achieved by the end of the probation period, the student may be placed on Academic Suspension. A student on academic warning will conference with the Academics Office to formulate an academic plan, which the student will follow in order to correct the probation issues. The action plan may include an adjustment to the student's class schedule in order to improve academic performance. If a student does not improve his or her academic standing during the probation period, he or she will be required to withdraw from the Seminary (Academic Suspension) for at least one term to work toward resolving the issues that hindered Satisfactory Academic Performance.

When a student returns to the Seminary after academic suspension, the student returns on academic probation as he or she corrects any academic transcript issues.

ACADEMIC APPEAL

Students may appeal their academic suspension to the Office of the Vice President for Academics. If extenuating circumstances (i.e., illness, financial hardship, personal or family difficulties) are substantiated in writing by the student to the Vice President of Academics and are judged to be of sufficient nature as to impair student academic progress, consideration for reinstatement will be given. If reinstatement occurs, the the Office of the Vice President for Academics will provide the student an academic plan to help the student achieve satisfactory academic progress.

The student may apply for readmission by submitting a letter to the Vice President for Academics stating: (1) the reason for requesting readmission; (2) any action taken to correct the problem; and (3) the applicant's present academic/vocational expectations. Upon recommendation from the Vice President for Academics, this letter and the applicant's academic file will be reviewed by the Admissions Committee for consideration of readmission.

Qualitative Standards for Financial Aid Eligibility

This standard measures a student's quality of performance in terms of courses successfully completed and their cumulative grade point average (GPA) at the Seminary. Students enrolled in the Master's degree program must maintain a minimum cumulative GPA of 2.0. Students enrolled in the DMin degree program must maintain a minimum cumulative GPA of 3.2.

Quantitative Standards for Financial Aid Eligibility

This standard has two components: maximum time frame and course completion rate. The maximum time frame in which a student must complete a program of study cannot exceed 150 percent of the published program length, measured in credit hours attempted. *Example:* A student pursuing a program that contains 80 hours would be allowed to attempt a maximum of 120 hours [80×150 percent (1.5) = 120]. The number of hours attempted includes any transfer hours accepted from other institutions that are applied to the student's program of study.

In conjunction with the maximum program length, students must successfully complete (measured as credit hours earned) at least 75 percent of all coursework attempted as they progress through their program of study. Attempted hours include failed grades, ungraded courses, incompletes, and withdrawals. This is a cumulative process, illustrated as follows: A student has maintained satisfactory academic progress for the first two semesters of enrollment. However, at the end of the third semester the student's academic transcript indicates 45 hours

attempted and 27 hours earned. The course completion rate is 60 percent (27 divided by 45). The student does not meet the required 75 percent standard and thus will be placed on Financial Aid Warning for the following semester. *Note: all enrolled courses (including incompletes and withdrawals) are included as attempted hours when calculating percentage of earned hours towards course completion rate.*

Quantitative Standards for Financial Aid Eligibility for Clinical Counseling Degree (MACMHC)

Students in the Master of Arts in Clinical Mental Health Counseling (MACMHC) must maintain a minimum GPA of 2.7 (B-) for each term/semester (Summer, Fall, Spring) that they are enrolled. Students need a cumulative GPA of at least a 2.7 (B-) to graduate. MACMHC students must maintain a GPA of at least 2.7 (B-) to be accepted into the Practicum and Internship Programs. Students with a term GPA of less than 2.7 (B-) will have to retake any courses with a grade of less than 2.7 (B-) to be approved for the Practicum and Internship Programs (required courses towards graduation). Students with any course grade less than a 2.7 (B-) must retake the course as soon as possible, to prevent a delay in enrollment in the Practicum and Internship programs with subsequent delays in graduation and completion.

FINANCIAL AID ACADEMIC PROGRESS SUMMARY

Full-time Students

1. The student must have a minimum cumulative GPA of 2.0.
2. The student must have completed at least 75% of cumulative attempted hours. (Cumulative attempted hours include failed grades, ungraded courses, extensions, incompletes and withdrawals.)
3. The student must be attempting at least 9 hours in a regular semester or 6 hours in the Summer session.

Part-time Students

1. The student must have a minimum cumulative GPA of 2.0.
2. The student must have completed at least 75% of cumulative attempted hours. (Cumulative attempted hours include failed grades, ungraded courses, extensions, incompletes and withdrawals.)
3. The student must be attempting at least 4.5 hours in a regular semester or 3 hours in the Summer session.

FINANCIAL AID WARNING

A student who does not meet satisfactory academic progress standards is placed on Financial Aid Warning for one semester, during which time the student is eligible to receive financial aid funds. If the student meets the standards at the end of the warning semester, the student is removed from Financial Aid Warning status and maintains financial aid eligibility. If the student does not meet the standards at the end of the warning period, the student is placed on Financial Aid Ineligibility/Financial Aid Suspension.

FINANCIAL AID ELIGIBILITY

A student on Financial Aid Ineligibility Status is not eligible for any form of Federal or Seminary financial assistance. The student remains ineligible until satisfactory academic progress standards in Pentecostal Theological Seminary courses are met, or he or she may appeal for financial aid reinstatement. *Some outside alternative loans are available for students working to regain academic progress.*

FINANCIAL AID APPEAL PROCESS

Students placed on Financial Aid Ineligibility status can appeal to the Financial Aid Committee for financial aid reinstatement. The appeal must be submitted in writing to the Financial Aid Office and be accompanied by appropriate supporting documentation.

Acceptable reasons for appeal are: (1) serious illness or accident on the part of the student; (2) death, accident or serious illness in the immediate family; (3) financial difficulties forcing incomplete and premature withdrawal; (4) other extenuating circumstances directly affecting academic performance.

If financial aid is reinstated, the student is placed on Financial Aid Probation for one semester. After the Financial Aid probationary term, the student must make Satisfactory Academic Progress or must successfully follow an academic plan. *The student must meet with the Vice President for Academics to request an academic plan.* Failure to meet the academic plan or academic progress standards will again result in a Financial Aid Ineligibility status. The student remains ineligible for financial aid until satisfactory academic progress standards are met, or until a successful financial aid appeal is approved. If the appeal is not approved, the student will have no additional recourse for financial aid from the Seminary, and therefore, must achieve satisfactory academic progress.

Students may be eligible to enroll in courses without financial aid assistance (Federal, Seminary or state aid) as long as they are not on Academic Suspension or if they have approval from the Office of the Vice President for Academics.

TRANSFER CREDITS AND REPEATED COURSES

Transfers of credits from another school are measured in the quantitative review/completion rate calculations, but are not included in the (GPA) qualitative standard review for academic progress.

Retaking Failed Coursework: Students may retake a *failed* course again while receiving federal aid/loans until the course has been passed by the student.

Retaken Passed Coursework: Students may retake (one time only) any previously passed course while receiving Title IV federal loans. After repeating the course a second time and receiving a passing grade, the student is not allowed to retake the course again for federal loans. Students can retake the course but the retaken course cannot be counted towards the student's enrollment status (full time/part time) for federal aid eligibility, since a passing grade was received.

RETURN OF TITLE IV REFUND POLICY

The return of unearned Title IV aid applies to any student who meets the following criteria:

1. The student completely withdraws (officially or unofficially) before 60% of the payment period.
2. The student received Federal Title IV or state aid (Federal Stafford Loan, Federal Graduate PLUS Loan, but not Federal Work-Study).

If a student withdraws before the 60 percent point of the semester during the period of enrollment, calculated using calendar days, a portion of the total Title IV funds awarded a student, the Seminary is required to calculate the amount of aid earned. Any unearned aid must be returned according to the provisions of the Higher Education Amendments of 1998. The withdrawal date is determined by the Registrar's Office. If a student does not officially notify the institution of his or her withdrawal, 50 percent of the payment period may be used (or the school may choose to use a documented attendance date that is past the 50 percent point). The calculation of return of these funds may result in the student owing a balance to the seminary and/or the Federal Government.

If the amount disbursed to the student is greater than the amount the student earned, unearned funds must be returned. The student will be responsible for any balance due on the account after Title IV funds have been returned. The student's responsibility includes earned Title IV aid due to the lender and any tuition and fees due to the institution. If the student's portion of unearned Title IV aid is a loan, the terms and conditions of the loan take care of the repayment.

The student must return his or her portion of unearned Title IV aid to the institution within 45 days or they will be referred to the US Department of Education for collection. The student will remain ineligible to receive future Title IV aid until this obligation is paid in full.

Students should be aware that failure to attend all classes registered for in a term or unofficially withdrawing from school could result in their having to repay financial aid funds, thereby, making them ineligible to receive other Title IV assistance until this obligation is paid in full. Unresolved overpayments are reported to the Department of Education. (To view the Title IV policy in its entirety, students have access in Populi under "Forms" or they may request a copy from the Financial Aid Office at finaid@ptseminary.edu).

ACADEMIC INFORMATION

ACADEMIC CALENDAR

The Pentecostal Theological Seminary operates on a semester and J-term calendar. This means that students can take courses during the Fall and Spring semesters as well as in three J-terms (January, June, or July). The course credit is measured in credit hours.

COURSE LOAD

A typical full time course load is nine credit hours for each Fall and Spring terms. Nine credit hours for each Fall and Spring semester is the minimum full-time load required for Immigration and the Veterans Administration funded students. Permission to take more than sixteen hours in one term must be granted by the Vice President for Academics.

J-TERM COURSE LOAD

The normal J-Term course load is 3 hours. Students must have the express approval of their faculty advisor and the Vice President for Academics to enroll in more than 6 hours in any J-Term.

Note: International students in the United States with a F-1 visa may also register for J-term courses. Registering for J-term courses (3-6 credit hours per J-term) will not affect an individual's F-1 student status.

DUAL DEGREES

Students may not be enrolled in two different degree programs simultaneously at PTS. Students are encouraged to focus on the first degree at PTS before enrolling in a second degree at PTS. Once students have received their first PTS degree, they may waive courses and/or transfer credits from the first PTS degree to the second PTS degree.

TRANSFER OF CREDIT

Students may transfer up to two-thirds of the credit hours required for a degree at PTS. Only one-half of the credit hours from a degree completed at another institution may be transferred. Up to one-half of the credit hours required for a concentration may be transferred. To be approved for transfer, prior courses must (1) be completed at an institution accredited by a recognized accrediting agency, (2) have a grade of C or higher, and (3) must reflect content, level of instruction, theology, and outcomes that are substantially parallel to the Seminary's own graduate courses. Consequently, students may be required to provide course documents in order to determine the transferability of a course(s). Courses that are over ten years old will not be accepted. Exceptions to this policy may be granted in cases where documentation and demonstration of course equivalency can be established. All requests for transfer of credits must be processed through the Office of the Vice President for Academics.

ADVANCED STANDING WITH CREDIT

Following the guidelines established by the Association of Theological Schools, students may be granted advanced standing with credit for certain undergraduate academic work. Advanced standing with credit is separate from transfer of credits and refers to decisions about students' competence when no transcripts of graduate credit are presented.

Students may petition for advanced standing with credit for certain Seminary courses (a list of these courses is found in the Academics section of **PTS Forms**). In order for undergraduate courses to be considered for graduate-level credit, students must present a portfolio of their undergraduate coursework to be evaluated. The portfolio should include the course syllabus, assignments, and research papers. All undergraduate coursework submitted for evaluation must:

1. Demonstrate that the student has the graduate-level knowledge, competence, and/or skills that would be provided by the respective course as it is taught at the Seminary,
2. Normally have a grade of B- or higher, and
3. Align with the content, level of instruction, the learning outcomes of corresponding PTS courses.

Advanced standing with credit cannot be granted on the basis of ministerial life or experience.

Students should note that no more than one-fourth of the total credits required for a degree may be granted in this way. Students may be allowed/required to audit one or more of the courses as part of a portfolio demonstrating equivalency in knowledge and/or skills. Students may earn up to the following number of credits based on their undergraduate work:

Application for advanced standing with credit must be made to the Office of the Vice President for Academics by July 15 for the Fall semester and by October 15 for the Spring semester. Students are responsible for preparing the advanced standing portfolio for each course and for collecting all needed documents according to guidelines provided by the Academics Office. Students must pay a non-refundable fee for each portfolio submitted. See Tuition and Fees section for more details.

UNDERGRADUATE EQUIVALENCE POLICY

Admission to the Seminary normally requires a baccalaureate degree conferred by an institution of higher education accredited by a US agency recognized by the Council for Higher Education Accreditation, or approved by the Council for Higher Education Accreditation, or approved by a Canadian provincial quality assurance agency, or the demonstrated educational equivalent of a North American baccalaureate degree.

In extenuating circumstances, applicants who have not earned their undergraduate degree may be granted admission to PTS. The educational equivalency for an undergraduate degree shall be determined by the Office of the Dean of the Faculty. Applicants seeking admission to PTS without a bachelor's degree should be able to demonstrate that they possess the knowledge, academic skills, and abilities necessary for graduate-level studies.

Applicants may further demonstrate undergraduate equivalency by completing a certain number of credit hours (determined by the Office of the Dean of the Faculty) at the Seminary's Certificate-level program. If students successfully complete the assigned certificate-level courses and demonstrate that they have the knowledge, academic skills, and abilities necessary for graduate-level studies, then they may be granted admissions to the Seminary's graduate degree programs.

Students should note that undergraduate equivalency does not grant a bachelor's degree.

PTS does not encourage applicants who are currently enrolled in an undergraduate degree program to suspend those studies in order to begin graduate studies at the Seminary. PTS encourages all applicants to complete their undergraduate degree or its equivalent educational program before enrolling at PTS.

FACULTY ADVISOR

Each student is assigned a faculty adviser for assistance in planning a program of study. This adviser serves as students' immediate counselor during their time at the Seminary. To ensure that students fulfill the requirements of the degree program, students should consult with their advisers each semester to complete and maintain an accurate progress sheet. Students should notify their advisers of any course changes made, including any courses resulting in a grade of F. Students should also notify their advisers of any courses transferred to PTS.

REGISTRATION

All students must register for courses each term during the time designated for that purpose. Students who do not register during the designated time will be charged a Late Registration Fee. Changes in course registration are processed through the Registrar's Office using a drop/add form located on [PTS forms site in Populi](#).

LEAVE OF ABSENCE

If a current student who has earned satisfactory academic progress chooses not to enroll in the next term, the student should notify the Registrar's Office of this intent and of his or her expected term of returning. Failure to enroll after 13 months or more will require the student to apply for readmission. Special students may not resume degree-seeking status when they return after a leave of absence.

CLASS ATTENDANCE

Regular attendance of all classes is required. Absences of more than one hour of class time for each credit hour must be specifically excused by the instructor. Unexcused absences in excess of two hours of class time for each credit hour will normally require that the student be withdrawn from the class or have a grade of "F" for the course. In the case of those receiving VA or federal loans, the Veterans Administration or loan-granting agency will be promptly notified of any change in status.

GRADING SYSTEM

The following factors are considered in assessing work and assigning grades:

1. *Information Gained* – demonstration of usable knowledge of pertinent data, accurately assembled and organized (to include terms, ideas, theories, dates, names, events, people, places, institutions, processes, documents, etc.).
2. *Ability to use Methodology* – demonstration of ability to use advantageously the tools and resources of that particular discipline in a way that is fruitful for that course.

3. *Ability to Communicate* – demonstration of ability to organize and communicate material pertinent to that subject area, including written and, where applicable, verbal skills.
4. *Evidence of Originality* – demonstration of fresh and new insights into the subject matter and/or its methodology and application.

The Pentecostal Theological Seminary uses letter grades, which are to be interpreted by the following guidelines:

- **A = EXCELLENT** - represents a high level of information gained, ability to use methodology, ability to communicate, and evidence of originality.
- **B = ABOVE AVERAGE** - represents an above-average grasp of the information and methodology, a commensurate ability to communicate, an industrious attitude, and thoroughness.
- **C = AVERAGE** - represents acceptable work, but tends to be mechanical and lacking in originality and depth. It may reflect a lack of concern to excel or ability to demonstrate insight into material studied.
- **D = BELOW AVERAGE** - represents unsatisfactory achievement in all areas, but is passing.
- **F = UNACCEPTABLE** - represents work that fails to meet the requirements for a seminary course or failure of the student to file for an incomplete. If the course is repeated and successfully passed, the new grade, rather than the F, will be used in calculating the student's GPA. The course must be repeated if it is over a year old and the grade received was an F.
- **I = INCOMPLETE** - an incomplete is not easily given to students. It is designed for the rare occasion when students have been seriously ill or have suffered some other hardship beyond their control. It is not a means for accommodating students' procrastination during the semester. If students experience extenuating circumstances that prevent them from completing the course requirements on time, they may apply for an incomplete grade (I). The incomplete application form is located on the **PTS forms site in Populi**. Therefore, to receive an incomplete, students must:
 - submit an incomplete application for approval by the course instructor, their academic adviser, and the Vice President for Academics
 - pay the incomplete application fee
 - submit the application for an incomplete no later than the last day of exams

An incomplete is normally not available for online courses.

An incomplete is a temporary status that indicates that the student has not completed all course requirements. If an incomplete is not removed within

one year from the first day of class, the student will receive a grade of F in the course, and the student will be required to repeat the course.

Note: (1) Scholarships will not cover repeated courses. (2) An incomplete grade may jeopardize students' academic progress and their financial aid eligibility.

- **W = WITHDRAWAL** - Withdrawal from a class is permitted any time before the last day of class. If students who are awarded scholarships or receive financial aid withdraw from a class, then those students will be responsible financially for the course. Failure to officially withdraw from a course will result in a grade of F on the student's transcript. Students desiring to withdraw from a course must submit a *drop form* located on the **PTS forms site in Populi**. Although withdrawals do not affect the student's GPA, they may jeopardize academic progress and financial aid eligibility.
- **AU = AUDIT** – represents enrollment and participation in a course with no credit.
- **P = PASS** – represents enrollment and participation in a course with no credit.

Note: No grade may be changed without written approval of the instructor and the Vice President for Academics. Any grade change submitted for a student who has not previously applied for an Incomplete will only be considered in exceptional cases. In the case that a grade change is approved a \$100 fee shall be assessed to the student. A written appeal can be made to the Academics Office by the faculty member and the student in question for circumstances deemed to warrant special consideration in handling such exceptional grade change requests.

VALUES FOR LETTER GRADES

A = 4.0

A- = 3.7

B+ = 3.3

B = 3.0

B- = 2.7

C+ = 2.3

C = 2.0

C- = 1.7

D+ = 1.3

D = 1.0

F = 0 and affects the GPA.

Note: AU, I, and W do not affect the GPA, however they do affect Satisfactory Academic Progress (SAP).

PRIVACY AND CONFIDENTIALITY OF STUDENT RECORDS

FERPA

The Family Educational Rights and Privacy Act (FERPA) of 1974 affords students certain rights with respect to their education records. They are:

1. The right to inspect and review their personal education records within 45 days of the day the Seminary receives a request for access. Students should submit to the Registrar a written request that identifies the record(s) they wish to inspect. The Registrar will make arrangements for access and notify the student of the time and place the records may be inspected.
2. The right to request the amendment of their personal education records that the student believes are inaccurate or misleading. Students may ask the Seminary to amend the record that they believe is inaccurate or misleading. They should write to the Registrar clearly identifying the part of the record they want changed and specify why it is inaccurate or misleading. If the Seminary decides not to amend the record as requested by the student, the Seminary will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in their personal education records, except to the extent that FERPA authorizes without consent. One exception that permits disclosure without consent is disclosure to school officials with legitimate interests. A school official is a person employed by the Seminary in an administrative, supervisory, academic, research, or support staff position; a person or company with whom the Seminary has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as Ministerial Development Committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the US Department of Education concerning alleged failures by the Seminary to comply with the requirements of FERPA.
5. The Pentecostal Theological Seminary has designated the following categories of information as directory information: name, mailing address, email address, telephone listing, degree program and concentration of study, and dates of attendance. If the student does not wish such information to be released without consent, the student must complete a REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION form with the Registrar. If this form is not filed with the Registrar's Office, it will be assumed that the directory information may be disclosed.
6. Students may agree to give access to academic information to other individuals/third-parties by submitting a completed and signed Release of Information Request Form.

POLICY ON INFORMATION AND RECORDS

The Seminary maintains academic records in many media forms for each enrolled student. These records are the property of the Pentecostal Theological Seminary. After graduation, digital copies of the graduate's admission documents (i.e., application, autobiography, transcripts of prior academic records) and the transcript from the Pentecostal Theological Seminary are designated as a permanent record. Portfolio materials collected to demonstrate the student's achievement of program outcomes may be retained in the Seminary's Learning Management System. Release of information to third parties shall be made only at the written request of the student or by subpoena, except in cases of grave injustices and crimes.

PROGRAM DURATION

Using the average number of student hours as a guide, it is projected that the MDIV degree should be completed in 6 years or less. The MA and MTS degrees should be completed in 5 years or less. This plan takes into consideration the trend toward an increasing number of part-time students. All course credits applied toward degree requirements should be earned within ten (10) years of the awarding of the degree.

SATISFACTORY ACADEMIC PROGRESS

Student must earn Satisfactory Academic Progress (SAP) to maintain enrollment at Pentecostal Theological Seminary. SAP is earned when the students maintains a cumulative GPA of 2.0 and successfully completes 75% of attempted credit hours. Failed grades, ungraded courses, extensions, incompletes and withdrawals are included when calculating this percentage.

It is advisable that any and all failed courses be repeated as soon as possible. Once a failed course is successfully repeated, the failing grade (F) will be removed and replaced with an R (repeated).

ACADEMIC WARNING AND SUSPENSION

Transcripts are reviewed by the Academics Office at the conclusion of each Fall term, each Spring term, and at the conclusion of the July J-Term. Those students who do not demonstrate sufficient academic progress will automatically be placed on *Academic Warning* during the next term of enrollment. If sufficient academic progress is achieved by the student at the end of the warning period, academic warning status will be removed. If Satisfactory Academic Progress is not achieved by the end of the warning period, the student may be placed on *Academic Suspension*.

When placed on academic warning, a student must conference with the Academics Office to formulate an Academic Plan the student will follow to correct the issues that may have caused Unsatisfactory Academic Progress. The action plan may include an adjustment to the student's class schedule in order to improve academic performance. If a student does not improve his or her academic performance during the warning period, he or she will be required to withdraw from the Seminary (Academic Suspension) for at least one term to work toward the resolution of the problems involved.

When a student returns to the Seminary after academic suspension, the student returns on academic warning as he or she corrects any academic transcript issues.

ACADEMIC APPEAL

Students may appeal a determination of lack of sufficient academic progress to the Office of the Vice President for Academics. If extenuating circumstances (i.e., illness, financial hardship, personal or family difficulties) are substantiated in writing by the student to the Vice President for Academics and judged to be of sufficient nature as to impair student academic progress, consideration for reinstatement will be given and a plan proposed to allow the student to complete his or her degree. The proposed plan must be accepted by the student, the student's advisor, the Financial Aid Committee (if student is eligible for aid), the Registrar, and the Office of Academics.

The student may apply for readmission by submitting a letter to the Vice President for Academics stating: (1) the reason for requesting readmission; (2) any action taken to correct the problem; and (3) the applicant's present academic/vocational expectations. Upon recommendation from the Vice President for Academics, this letter and the applicant's academic file will be reviewed by the Admissions Committee for consideration of readmission.

DIRECTED/INDEPENDENT STUDY

Directed/Independent Study is available on a limited basis (9 hours for all MA programs and 12 hours for the MDIV program) to the student who is already enrolled in a regular period of the school year (either Fall, Spring or J-term) and in the process of pursuing a degree. Directed Studies may be specialized research in an area not ordinarily covered by a course. Independent Studies are courses listed in the catalog. As a general rule, core courses are not offered by Directed/Independent Study. Permission to take a course by Directed/Independent Study must be requested and justified. In both cases, the student must obtain consent from the course instructor, his or her academic advisor, and Student Academics. Requests to take Directed/Independent Study must be made before the last day of drop/add for the given semester or J-term. The GPA required for specialized research is 3.0 and for a listed course 2.0. The course, in either case, counts within the regular load unless permission is granted by the Vice President for Academics to take an overload. Directed/Independent Study is residential work, not correspondence study, and requires four consultations with the instructor during the J-term or semester. Directed/Independent Study courses are contracted per semester or J-term and should be completed within that time frame. The student must pay for all courses in advance. The Directed/Independent Study form is available online through the PTS Forms Site.

If the student is unable to complete a Directed/Independent Study, he or she may apply for an Incomplete grade or the student may withdraw from the Directed/Independent Study up until the last day of final exams for the current semester or the last day assignments are due for a current J-term.

TRANSCRIPTS

Requests for academic transcripts can be made through the PTS website, www.ptseminary.edu, by selecting the Transcript Request option located in the Alumni drop-down menu.

Current students have the ability to print unofficial transcripts using their Popui access. Requests for official transcripts may also be requested from this same site or through the PTS website.

Official transcripts are printed and mailed. Electronic transcripts are not available at this time.

GRADUATION

Degrees are conferred in May, August (Summer), and December (Winter). The graduation ceremony is however held only in May. Students anticipating graduation must submit an application for Graduation to the Office of Academics by the following dates:

- **December 8** for Spring graduation,

- **September 15** for Fall graduation, and
- **April 15** for Summer graduation.

A completed degree program progress sheet, signed by the student and his or her adviser, must accompany the graduation application.

The graduation fee is payable at the time of application. The fee is not prorated and non-participation does not exempt a graduate from any part of the fee. Late applicants will be assessed a late fee and there is no guarantee of participation in the graduation ceremony. A graduate who has already completed one degree at Pentecostal Theological Seminary and is now completing another degree is required to apply for graduation and pay the graduation fee. Graduation applications are available online through the PTS Forms Site.

Graduates will not receive diplomas or release of transcripts until all grades are submitted to the Registrar's Office and all financial accounts are cleared with the Seminary and Squires Library. If clearance occurs after graduation, graduates will be required to make necessary arrangements for receiving their diploma through the Office of the Vice President for Academics. There will be an extra charge if the diploma is mailed.

POLICIES REGARDING DIPLOMA REPLACEMENT

In case of loss, theft or destruction of an original diploma from this institution, replacement diplomas can be requested from the Office of the Vice President for Academics. A diploma replacement fee is required at the time the replacement request is made. Requests may take up to eight weeks to process.

Damaged diplomas must be returned in order to process a replacement request. A graduate cannot hold two Pentecostal Theological Seminary diplomas for the same degree program.

ONLINE LEARNING

The Pentecostal Theological Seminary offers a comprehensive program of online courses. The seminary utilizes a variety of course delivery methods: residential face-to-face courses, online (asynchronous and synchronous) courses, and hybrids of residential, synchronous and/or asynchronous.

GUIDELINES FOR ONLINE COURSES

Instructional Model

1. Online courses generally follow the PTS Academic calendar in the same manner as on-campus courses (with the exception of summer J-term sessions which are 8 weeks in length).
2. Weekly, active, and constructive engagement, including substantive responses to others in the course, is required. Weekly attendance is determined by student participation, primarily through the online discussion forums.
3. Online courses are not *'work at your own pace'* (directed or independent study).
4. Online courses are *collaborative* in nature. Students are required to contribute to the ongoing dynamic of the course every week to aid in the development of vibrant learning communities in which student formation is a communal reality.
5. Participation Guidelines: *These guidelines are general in nature and apply to all online courses taught at Pentecostal Theological Seminary. Policies related to student participation, as well as the specific policies of each course, shall be posted on each course syllabus.*
 - Students must log in to their online courses several times per week to access class content, assignments, and updates from instructors, as well as to fully engage in the ongoing class discussion.
 - Weekly attendance is determined by active/timely participation, primarily in course discussion forums.
 - It is the student's responsibility to maintain internet access. As course sites are always available throughout the semester, viable excuses are limited for late participation/submission of

assignments. The instructor(s) determines the penalties for late submission of coursework as detailed in the course syllabus.

- All participants are required to use the assigned *@ptseminary.edu* email address for Seminary correspondence. Course interaction should take place exclusively within course sites (Populi).
- Professors should respond to student inquiries promptly, (normally within 24 hours, but no later than 48 hours of receiving the inquiry) during regular business hours: Monday-Friday, 8AM-5PM (Eastern). Professors are not expected to “teach” online courses during weekends, holidays and scheduled Seminary breaks
- All assignments must be submitted online at the Populi course site.

Attendance

1. Attendance is measured by participation in online discussion forums. Students who post after the due date for initial comments in each discussion form will be marked tardy for the class week.
2. Regular attendance and participation are critical to the effectiveness of online courses as a communal activity. Students who are marked absent for two or more meetings in an online course will have their grade reduced by one letter grade. More than three absences will result in the students being dropped from the course or receiving a failing grade.
3. All courses follow the Seminary calendar so that students attend for an entire semester (12 weeks of coursework; J-term online courses meet for 8 weeks.)

GUIDELINES FOR SYNC (SYNCHRONOUS) COURSES

Instructional Model

1. SYNC courses follow the PTS academic calendar in the same manner as on-campus courses.
2. SYNC courses must be attended each week at the designated day and time (lectures are not recorded).
3. SYNC courses are not ‘*work at your own pace*’ (directed or independent study).

4. SYNC courses are *collaborative* in nature. Every student is expected to participate and contribute to the ongoing dynamic of the course every week.

Participation Guidelines

Policies related to student participation, as well as the specific policies of each course, shall be posted in each course syllabus.

Attendance

Full attendance for online students in a synchronous course is measured by participation in the course, i.e. being seen and heard by the instructor and fellow students. Registering for a SYNC class demonstrates an understanding that the student is required to be actively available for the entire duration of each class session. Absences of more than one hour of class time for each credit hour must be specifically excused by the instructor. Unexcused absences in excess of two hours of class time for each credit hour will normally require that the student be withdrawn from the class or receive a failing grade (F) for the course.

SKILLS AND COMPETENCIES

To navigate online courses, basic computer skills are necessary. The following list identifies a minimum set of skills necessary for an effective online course experience.

Required Computer Skills:

1. Understanding of basic computer terminology and how the terms are applied.
2. Effective use of a word processor, in particular Microsoft Word, and its basic operational functions.
3. Ability to use the copy, cut, and paste commands.
4. Ability to save document files to your hard drive or other data storage media/devices including the cloud.
5. File sorting, creating new files, directory trees, etc. as necessary for effective management of course and student records.

6. All courses may not require use of spreadsheets, but ability to navigate in this environment is certainly a plus.
7. Ability to change basic computer settings (e.g., display settings, firewall settings, etc.).
8. Ability to troubleshoot basic problems.

Required Internet Skills:

1. Search for, find and view web sites by use of a browser.
2. Maintain general knowledge and use of e-mail including receiving, sending, opening and viewing messages and email attachments.
3. Send e-mails with an attachment.
4. Ability to upload and download files.
5. Participate in online discussion forums.
6. Download and install programs or documents from the web.
7. Troubleshoot basic navigation and Internet access problems.
8. Successfully navigate the Populi site.

Email the Office of Online Learning at ptsonline@ptseminary.edu with any questions.

INTELLECTUAL PROPERTY RIGHTS

Material presented as part of an online course may not be published, distributed, or reprinted in any manner without written permission of the instructor or other resource persons designated by Pentecostal Theological Seminary. Materials specific to the course professor, in particular lecture notes (written, audio and video), remain the intellectual property of the author.

STUDENT HANDBOOK

The life of the Seminary community is fed by four streams: the classes, the Community of Faith groups, chapel worship, and the annual Ministers Week. All faculty and students are committed to a full participation in these ministries because the vision of theological education in forming our life together focuses on spiritual formation for a lifetime of ministry and learning rather than mere information or assimilation of facts.

CLASSES

The professors of the Pentecostal Theological Seminary are gifted by the Holy Spirit for the ministry of teaching. Classes are therefore carried on in an atmosphere of prayer and worship which is in no way antithetical to critical inquiry, careful research, and vigorous debate. Indeed, prayer is essential for these pursuits.

CHAPEL

The chapel worship services contribute to deepening and enriching the devotional life of the Seminary community. These services, held on Wednesdays of each week at 11:00 am, also provide an opportunity for student participation in the leading of corporate worship. Since chapel services are so integral to the spiritual and intellectual life of the Seminary, regular attendance is required of all degree-seeking students. Any exception to this policy must be cleared through the Student Services Office.

MINISTERS' WEEK

Ministers' Week is held each spring term for the Seminary community to join with representatives of leadership, various general departments and other educational institutions of the Church. Ministers' Week events consider vital aspects of contemporary ministry from an interdisciplinary perspective, using various educational methods to illustrate the integration of faith and practice which is the hallmark of the Seminary.

DEVOTIONAL AND SPIRITUAL LIFE

The Pentecostal Theological Seminary is an institution dedicated to the education and training of prospective ministers; consequently, the spiritual and ethical standard of life expected of students is that which is expected of the ministry in general.

Communion and the Washing of the Saints' Feet are celebrated by the entire community. This special service is an occasion for drawing closer to God and to each

other. Students of the Seminary are further encouraged to develop their own personal Bible study and daily devotions. Within the Cleveland community, some of the finest Church of God congregations offer students and their families opportunities to participate in worship and ministry. The Seminary strongly encourages each student to maintain close ties with a local church while enrolled at the Seminary.

ETHICAL COMMITMENT

Students should conduct themselves in an exemplary manner both on and off campus. Loyalty to one's membership and ministerial vows is expected. Personal conduct in relation to employment, social life, entertainment and recreation must reflect mature spiritual judgment and responsibility. Seminary students commit to abide by the Church of God Practical Commitments. This includes among other things, prohibition of the use of tobacco, alcoholic beverages, abuse or illegal use of drugs, and unscriptural sexual conduct (I Cor. 6:9-20, Rom. 1:16-32, Gal. 5:13-26). Intellectual honesty is an obligation of the Christian commitment; therefore, the Seminary requires complete integrity in its students in such matters as in the use of materials for research, in the submission of academic assignments, and in the taking of examinations. To this end, the following Student Intellectual Property policy was developed.

STUDENT INTELLECTUAL PROPERTY POLICY

Student intellectual property rights relate to faculty-produced course material and student-generated intellectual work. The Seminary recognizes the right of students dually enrolled in a course to take notes for personal study. Students do not have the right to take notes or disseminate them for commercial purposes without the written approval of the course instructor. Students shall not distribute or otherwise make notes taken in courses accessible on the Internet in any case unless approved by the instructor.

Students may not record electronically (audio or visual) faculty lectures except for personal study and then only with prior approval of the instructor. At the beginning of each course, faculty members shall notify students what lecture(s), if any, students may record. Student recordings of lectures shall not be distributed to others without prior written permission of the instructor. In the event of a perceived violation, and after conferencing with the offending student, faculty may file a grievance with the Vice President for Academics. The matter shall be handled according to the grievance policies as stated in the Faculty Handbook and Student Handbook. Student intellectual property is also protected. Student produced ideational content in projects and papers may not be used by faculty, staff, or others in publications, presentations, or for commercial purposes without written approval of the student in question. In the event of a perceived violation, and after conferencing with the offending faculty or staff person, students may file a grievance with the Vice President for Academics. When a grievance cannot be resolved in consultation with the Vice President for Academics, the matter shall be

handled according to the grievance policies as stated in the Faculty Handbook and Student Handbook.

STUDENT ID

ID cards are available to enrolled students to permit the use of library materials. Cards for identification and library purposes are provided at Registration by Student Services. It is necessary for the student to present his or her ID card each time a book is checked out. The owner of the card is responsible for all materials checked out on that card.

DRESS CODE

In keeping with the practical commitments of the Church of God, students should aspire at all times to Christian modesty. Inappropriate dress for classes, chapel, and official school functions includes the following: shorts, tank tops, halter tops, exercise clothing. Appropriate recreational clothing may be worn for outdoor events, such as picnics, sports, etc. Caps and men's hats should not be worn indoors.

HOUSING

The Pentecostal Theological Seminary owns and operates Hamilton Court, a housing complex used for both national and international students. This building consists of eighteen apartments plus lobby, laundry, and maintenance storage space. Also, the Seminary owns several houses located on the main campus. Contact the Student Services Office for available housing opportunities.

PARKING

Adequate parking space is provided for all students and visitors . The responsibility for locating local parking space rests with the operator of the motor vehicle. Lack of space will not be considered a valid reason for violating parking regulations. The seminary and the Church of God shall have no responsibility for the loss or damage to any vehicle or its contents while operated or parked on the campus.

AUTOMOBILE INSURANCE

All Seminary students must have auto insurance before operating any motor vehicle as set forth by the State of Tennessee. The Seminary requires that all international students show PROOF OF AUTO INSURANCE every semester at registration. If a student fails to comply with the insurance requirement, his or her I-20 form will be cancelled and the

change of status will be reported to immigration. The minimum requirement of auto insurance for all students should be:

- Liability for property damage and bodily injuries
- Medical payments
- Uninsured motorists

STUDENT RESPONSIBILITY

Rights and responsibilities go hand in hand. On becoming a member of the seminary community a student assumes certain specific responsibilities. The following specific responsibilities are not meant to be exhaustive but representative:

It is the responsibility of each student to keep the Registrar's Office informed of his or her current residence, mailing address and telephone number. A student has the responsibility of understanding that his or her conduct and actions will be measured as a member of the seminary community and that he or she is responsible for the consequences of one's behavior. As such, illegal drugs, smoking, alcoholic beverages, and pornography are not permitted either in the buildings or anywhere on the Theological Seminary campus. Each student has the responsibility of upholding the high standards of the seminary--of giving allegiance to Jesus Christ as Lord in all matters and obeying those whom God has placed in positions of responsibility over them (Hebrews 13:17). Students should be examples of love, holiness and service in the Christian community and in the world. The entire community is responsible to see that these principles are upheld and observed.

The Seminary reserves the right to dismiss from the seminary any student whose conduct is found to be unsatisfactory after proper hearing and due process according to procedures described below:

1. Immoral conduct, including cheating and/or plagiarizing of other student papers.
2. Flagrant violation of seminary rules.
3. Subversion to the purposes of the seminary.
4. Insubordination to the authority of the seminary.
5. Falsification of information on any official form
6. Failure to meet academic standards.

Graduate students must assume full responsibility for knowledge of rules and regulations of the Seminary and requirements for the chosen degree program. Any exceptions to the policies stated in this catalog must be approved by the Vice President for Academics.

STUDENT DISCIPLINE

The Pentecostal Theological Seminary is a community of faith and discipleship. In no area is this truer than in the area of discipline, since it is that which is done, either by oneself or others, to promote development in discipleship. In community, each one is responsible for the other; the community as a whole is responsible for each one; and each and every one is responsible to the community. Our guide for the process of discipline is the teaching of Jesus Christ in Matthew 18:15-18.

Any of the following shall be considered as an adequate cause for dismissal of a student from the Theological Seminary.

- Immoral conduct, including cheating and/or plagiarizing of other student papers.
- Flagrant violation of seminary rule.

REMEDIATION

An incident by a student may warrant immediate disciplinary action on any particular level. The levels described below are suggestive in nature. Steps and levels described compliment the discipline described in the Student Handbook.

The purpose of the remediation process is to assess and enhance student abilities, competencies, achievement, personal formation and potential for spiritual, personal, ministerial and professional development.

As a result of assessment of a student's achievement, competency, or personal formation at any time while a student is enrolled at the Seminary, a student may experience remedial action at various levels.

- Intervention between students and faculty, Seminary administration or staff
- To complete additional work in academic areas, including academic and clinical work
- Assistance with personal and professional formation, including personal mentoring, supervision or counseling
- To be transitioned to another or related program of study
- To be placed on probation
- To be dismissed from the Seminary

At the level of intervention between students and faculty, Seminary administration or staff; students may contact:

1. The faculty person for the relevant course
2. Their academic advisor
3. The Director of Student Services

4. The VP for Academics

Reasons for intervention may include assistance with:

- Coursework
- Practicum or internship site or supervisory issue
- Program requirements
- Discipline

At the level of completion of additional academic work in the Seminary, a student may meet with:

1. The faculty person for the relevant course
2. Their academic advisor
3. The Director of Student Services
4. The VP for Academics

At this level students may be assessed by the Assistant to the VP of Academics or the Discipline Committee to be in need of:

- Added courses, practicum and/or internships to improve an area of academics
- The retaking of courses, practicum and/or internships to improve academic and/or professional development
- Assistance during academic probation or academic dismissal as defined in the Seminary Catalog Academic Policy section

At the level of assistance with personal and/or professional formation, including personal mentoring, supervision or counseling, students may request the Assistant to the VP of Academics to review a particular incident or require that students:

- Receive further academic advising from his or her academic advisor
- Receive personal counseling
- Receive mentorship from a faculty member or other counseling professional
- Receive additional supervision from a practicum or internship supervisor

At the level of transition to another or related program of study, such action may take place at the:

- Request of the student
- At the recommendation of the student's faculty advisor
- Assessment and determination of the Seminary Academics Office
- Criteria for the transition to another or related program may include the student's:
 - Academic performance
 - Clinical performance in a practicum or internship
 - Student personal preference

DISCIPLINE POLICY

At the level of probation from the Seminary, probationary action may be taken by the Seminary's Academics Office or Office of Ministry Formation. Probationary action may be the result of:

- Student unsatisfactory academic progress as defined in the Seminary Catalog in the Academics section
- A violation as described in the Seminary Student Handbook, under the sections entitled, "Student Responsibility," "Student Discipline," and "Student Grievance Policy"
- Assessment and action by a Discipline Committee appointed by the Director of Student Services.

At the level of dismissal from the Seminary, dismissal may be taken by the Seminary's Academics Office or Office of Ministry Formation. Dismissal may be the result of:

- Student unsatisfactory academic progress as defined in the Seminary Catalog in the Academics section
- A violation as described in the Seminary Student Handbook, under the sections entitled, "Student Responsibility," "Student Discipline," and "Student Grievance Policy"
- Assessment by Ministerial Development Committee

PROCEDURE

1. All members of the seminary community have an obligation to see that seminary standards and regulations are maintained. Flagrant disregard and violation of these should be reported to the Office of Student Services.
2. A student reported for, or accused of, serious violation shall be interviewed first by the Director of Student Services for clarification and guidance, and then, if he or she deems it necessary, the case may be reviewed by a committee composed of the Director of Student Services, Dean of Ministries and SGA President for the purpose of:
 1. formulating charges;
 2. determining the degree of repentance and the willingness to reform;
 3. recommending further action;
 4. the right to confront witnesses against them.

3. A student may waive the right to appear before this committee and appear before the Discipline Committee if done so in writing.
4. If further disciplinary action is recommended, the accused shall appear before the Discipline Committee. The committee shall consist of three faculty members from the Ministerial Development Committee appointed by the President, one of whom shall chair the committee, and one student who shall be the President of the Student Body or another SGA officer appointed by the President.
5. All students are hereby advised that in such a case, they have the following rights:
 1. The right to present their case;
 2. The right to be accompanied by an advisor
 3. The right to call witnesses in their behalf;
6. The student shall be notified in writing of the time and place of the hearing and of the charges to be brought against him or her at least 24 hours ahead of Time.
7. The committee shall meet with the accused and his or her advisor (if the accused so desires).
8. The chairman of the committee shall read the charges as formulated by the first hearing, along with the resultant findings and recommendations.
9. The committee shall hear the accused present his or her side of the case with whatever evidence and witnesses he or she may have.
10. The accused shall be excused while the committee deliberates and reaches a verdict. Then, the committee determines an appropriate action regarding the verdict. The accused shall then be recalled and informed of the decision.
11. The student may appeal the action of the committee to the President within 48 hours, and the decision of the President shall be final.
12. Records of hearings relating to discipline shall be kept in the office of the President.
13. The Seminary reserves the right to notify the proper ecclesiastical body of any immoral conduct.

STUDENT GRIEVANCE POLICY

The goal of the Pentecostal Theological Seminary is to be a Community of Faith. As such, we realize situations may arise that may need help in being resolved. A grievance is defined as a complaint or concern a student has regarding a faculty or staff member that adversely affects his or her academic career or personal well-being.

(Note: This policy is not designed for grade appeals).

1. The biblical way of resolving conflict is to meet face to face to resolve any break in fellowship (Matt. 18:17).
2. If the student cannot resolve the conflict with the other party, he or she may take another person with him/her for the purpose of assisting with mediation.
3. If the issue cannot be resolved in step one or two the student may submit a letter to the Director of Student Services or the Vice President for Academics if it is an academic matter. The letter must be received within 30 days of the actual event. The letter must contain an explanation of the grievance and supporting documents.
4. If the grievance is not resolved in steps one or two either the Vice President for Academics, the Director of Student Services or the student can ask that the Director of Student Services convene an arbitration committee. This committee will convene within two weeks. This committee will be composed of three members appointed by the President to include:
 - A. A faculty member;
 - B. A member of the human resources committee;
 - C. Another person appointed by the President.
(The student may also have the President of SGA present)
The committee will immediately give a written report of the outcome of the meeting to the Vice President for Academics or Director of Student Services.
5. If mediation or arbitration is not chosen or it was not successful, the Vice President for Academics or Director of Student Services must respond in writing to the student within two weeks of receiving the student's letter stating the decision of the grievance committee and the reason for such decision.
6. If the student is not satisfied with the decision of the committee, Vice President for Academics or Director of Student Services, an appeal may be made to the President to review and will involve the Administrative Ministry Team at the President's discretion. The appeal must be made within 48 hours and include the materials described above and the Dean's or Director's response. A decision will be given within two weeks. This decision will be final.

STATE AUTHORIZATION AND COMPLAINT PROCESS

State Authorization is a legal issue related to institutional adherence of the state requirements for colleges to secure authorization to offer Pentecostal Theological Seminary (PTS) instruction in the state. For more information visit this website: <https://www.ptseminary.edu/pt-seminary-state-authorization-complaint-process.php>

STUDENT GOVERNMENT ASSOCIATION

The Student Government Association is composed of student members that are elected by the student body once a year each spring, including the four offices of President, Vice President, Secretary, and Treasurer. These officers are considered members at large having one who serves as the lead member of the SGA. The purpose of the Student Government Association is:

1. To dialogue with the Seminary administration and faculty on how students can make a significant contribution to the thought, life, and functioning process of the Seminary.
2. To provide students with a voice for enunciating student concerns in matters that affect them.
3. To serve the administration as a means of information on student concerns, existing conditions as perceived by the students, and proposals for actions and change.
4. To serve as a coordinating agency for approved student activities and forums.

The following represents the committees of the SGA, including their corresponding Seminary office:

1. Curriculum Academics Office
2. Library Representative to the Library Committee
3. Worship/Chapel Worship/Chapel & President
4. Recreation/Fellowship Director of Student Services
5. International Students Director of Student Services

CENTER FOR LATINO STUDIES

Diploma in Wesleyan-Pentecostal Ministry

(66 credit hours)

Pentecostal Theological Seminary (PTS) has developed a Diploma in Wesleyan Pentecostal Ministry (DWPM) to engage students in an integrated course of study that qualifies them to do graduate-level academic work. This program ensures the development of core knowledge and learning competencies in eight key areas. Following the guidelines provided by a Joint Commission of the Asociación para la Educación Teológica Hispana (AETH) and the Association of Theological Schools in the United States and Canada (ATS), this program has been designed to provide students who have successfully completed Bible institutes or denominational education a pathway to continue to graduate level training.

The content of the DWPM is designed to help students develop a biblical theology that enables them to appropriate the redemptive message of the Christian faith and serve with the spirit of the servant leader to their communities. All this ministerial formation is provided within the context of Wesleyan-Pentecostal theology.

Both the Center and Certificate program emphasize academic quality, social and cultural sensitivity for students, and the unequivocal commitment to the church and society as servants/leaders. The program is part of the non-graduate credit certificate curriculum of PTS and helps students complete the necessary requirements for admission into the Seminary's Master's degree programs.

Diploma in Wesleyan-Pentecostal Ministry Outcomes

1. To help ministers within and outside the Church of God, whether full-time, part-time, or volunteer, to bring their academic development to seminary entrance qualification level.
2. To offer a seminary qualifying academic program in order to train and equip biblical, theological, and in the area of general studies, ministers in the USA and around the world.
3. To equip students for entrance into and completion of Master's Degree Programs of the Pentecostal Theological Seminary of the Church of God.
4. To provide ministry training that promotes Wesleyan-Pentecostal praxis that is committed to the mission of the Church.

Program Structure and Mobility

The DWPM consists of 66 credits hours which are divided as follows:

- Area I: Biblical Studies, 15 credits
- Area II: Theological and Historical Studies, 15 credits
- Area III: Life and Ministry of the Church and Pastoral Formation, 18 credits
- Area IV: Personal Formation for Ministry Studies 3 credits
- Area V: Studies Related to Ministry Training, 15 credits

The total credit hours to complete this program are 66. The program combines on-campus, synchronous, and online delivery methods.

For a full description of the Center and the DWMP see the Center's "Student Handbook".

MASTER'S DEGREES

AREA I – BIBLICAL STUDIES

Biblical revelation is the foundation and source of the Church's message. As a church we affirm "that we accept and stand for the whole Bible rightly divided, and for the New Testament as our rule of faith and practice . . . (and that the New Testament is) . . . the only rule for government and discipline." The study of the Scriptures in the context of the history and culture of its own times prepares the student to understand and to interpret the Word of God for today's world. The development of competence in exegesis and exposition furnishes the student with tools for his or her role as interpreter and proclaimer of the Word.

The objectives of the Seminary in the area of Biblical Studies are:

1. To aid the student in the acquisition of skills necessary to interpret and understand the Scriptures;
2. To instill in the student the importance of personal integrity and emphasize that integrity grows out of Biblical roots and is manifested in spiritually fruitful, interpersonal relationships; and
3. To encourage sensitivity to the Holy Spirit in all areas of life and ministry, especially in anointed preaching and teaching of the Word.

AREA II – HISTORICAL & THEOLOGICAL STUDIES

The Word has come down to the present day through the mediation of the Church, and the Church's understanding of the Word has influenced its own history and theology in each age. As students become acquainted with the history of the Church as an institution and with the historical development of Christian doctrine, they are given insight for evaluating various contemporary theologies, enabling them to develop a sound, biblical-theological position which will inform and undergird their ministry.

The objectives of the Seminary in the area of Historical and Theological Studies are:

1. To teach the faith and history of the Church, especially the deep Scriptural holiness and Pentecostal themes which for centuries have nourished the people of God and figured so prominently in the formation of the Church of God;
2. To promote a historically informed appreciation of the doctrines and ministries of the Church in today's world;

3. To provide a theological foundation for a ministry of servant leadership and a commitment to an international, multicultural Church with a worldwide mission to all peoples, but especially to the poor; and
4. To model and inculcate a sense of the inner relationship of doctrine and spiritual formation and the way in which sound doctrine makes ministry practice truly good ministry when there is a proper integration of theology and practice.

AREA III – STUDIES IN THE LIFE AND MINISTRY OF THE CHURCH

The Church must live and minister in today's world, with all of its cultural and ethnic variations, as well as its uncertainties, problems, and hurts. Through the insights of theology and the social sciences, the student is encouraged to come to grips with what it means to be the people of God in one's own cultural context. The ministry of the Church in today's world is studied from different perspectives, using different methods of teaching for the purpose of developing in the student the requisite ministry competencies.

The objectives of the Seminary in the area of Studies in the Life and Ministry of the Church are:

1. To facilitate the development of a theology and practice of ministry which is biblically sound, historically informed, and relevant to contemporary human needs; and
2. To impart a comprehensive and integrated vision of the human condition in order to enable one to minister to the whole person in his or her socio-cultural setting.

AREA IV – PERSONAL FORMATION FOR MINISTRY

At the core of preparation for ministry is one's personal formation. The person who serves in Christian ministry must be above reproach in character, knowledgeable of the Scriptures, established in the faith, and disposed towards sacrificial service. This requires a lifelong commitment to personal discipleship, faithful union with the Church, obedience to the great commandment to love God and neighbor, and fulfillment of the Great Commission. The integration of personal faith with biblical-theological studies and ministry practices is an essential component of formation for Christian ministry.

The objectives of the Seminary in the area of Personal Formation for Ministry are:

1. To cultivate the development of a personal identity in Christ which integrates one's personal story with that of the people of God, the Christian faith, and the mission of the Church;
2. To nurture commitment to lifelong discipleship characterized by unity with the body of Christ, stewardship in a local congregation, worship, and spiritual disciplines (including the intellectual love of God); and
3. To provide a community of faith and fellowship that will enrich the student's life and family for ministry in the Church.

PRE-SEMINARY REQUIREMENTS

Seminary work demands more than the singular pursuits of either academics or skill enhancement. Theological work requires an integration of head and heart that is biblically grounded, historically informed, theologically sound, and contextually relevant. It is therefore recommended that whenever possible, students at the undergraduate level obtain a good, general working knowledge of the Bible, church history, world history, the arts and sciences (including behavioral/social sciences), critical thinking, research and writing skills, philosophy, world religions, etc. One year of biblical Greek and/or Hebrew is strongly recommended for the Master of Divinity and Master of Theological Studies. The Seminary has established a strong academic reputation because several of our graduate students are admitted to top doctoral studies programs. Therefore, undergraduate students who desire advanced Seminary placement are urged to consult with the Vice President for Academics as early as possible during their undergraduate program. (See *Advanced Standing with Credit*)

GENERAL REQUIREMENTS

The Seminary understands itself to be the church gathered for theological education. It is a community of faith, love, and learning. All programs of study are viewed from this perspective.

In addition to course requirements, students are expected to participate in a variety of programs which help to nurture the community of faith: Pentecostal Foundations for Christian Ministry and Study, Supervision and Assessment, Ministerial Development, Chapel, Community of Faith (Counseling Development Group for counseling students), Ministers Week, and Church of God History and Polity.

Pentecostal Foundations for Christian Ministry and Study (SA 801)

All students are required to successfully complete Pentecostal Foundations for Christian Ministry and Study within their first 12 hours of coursework. Offered during the Fall and Spring terms each year, this course makes it possible for the students to dialogue with various faculty members concerning the integration of theology, ministry, and life.

Supervision and Assessment

At various points in the students' educational and ministerial development, they are given special occasions to assess their readiness for ministry. At the beginning of the Seminary experience, students are carefully assessed through an evaluation of their application for admission and the inventory/evaluation program, which is designed to assess intellectual abilities and psychological development. During the first semester, other assessments are given to determine readiness and aptitude for ministry. Students are thus encouraged to self-evaluate, and individual programs are designed accordingly. To aid in this initial assessment process, the students are required to take SA 801 - Pentecostal Foundations for Christian Ministry and Study. This three-hour course is team-taught and allows the students to assess in a very basic way their readiness for the study of theology and ministry.

Academic, formational, and ministry practice evaluation are part of a continuing program of student assessment. In addition to evaluation of the student's course work by the course instructors, there is ongoing assessment of personal and ministerial formation throughout the student's Seminary experience. This process involves (1) various assessment instruments through participation in the Pentecostal Foundations course, (2) three semesters of participation in a Community of Faith and Ministry Development Group each of which will include reflection on ministry practice and personal formation, (3) the development of a portfolio and capstone project which demonstrate successful completion of degree program outcomes, (4) a mid-program review with a faculty adviser to assess progress in achievement of degree program outcomes, (5) a final-program review including a public presentation of the student's capstone project, and (6) assessment of supervised ministry experiences (an internship and/or practicum depending on degree program and student assessments).

Ministerial Development

The Ministerial Development Committee, composed of faculty, staff, and students, has the responsibility to design and require specific ministry programs which will enhance student development. At any time during the course of one's program, a student may be asked to appear before the Ministerial Development Committee to respond to one or more of the following areas: academic/ministerial difficulties, discipline issues, or personal crises.

Chapel

The development of the spiritual life is of paramount importance to all Christians, especially to those who are called to, and in the process of preparing themselves for, Christian ministry.

Regular chapel services, which are held on Wednesdays of each week, are designed to be meaningful worship experiences for the whole Seminary community, and attendance is required. It is our desire that these services be spiritually enriching and supportive of the Seminary's process of ministerial preparation and formation.

Through regular chapel services and special services, Seminary students have the opportunity to minister to each other and to be ministered to by outstanding ministers from a broad and varied experience.

Community of Faith and Counseling Development Groups

All degree-seeking students are required to be part of a Community of Faith (COF) or Counseling Development Group (CDG) which meets weekly with a faculty facilitator or other approved leadership. The purpose of the COF and CDG is sharing one's testimony, receiving and giving care, and development in ministry practice. Students must earn three credit hours by participating in not less than three semesters of the COF or CDG.

Ministers' Week

Ministers' Week is an occasion for the Seminary community to join with representatives of leadership, various general departments, and other educational institutions of the Church to consider vital aspects of contemporary ministry from an interdisciplinary perspective, using various educational methods and in a manner which models the integration of faith and practice which is the hallmark of the Seminary.

Ministerial Credentials

Church of God students who are planning to enter full-time Christian service and who have not yet received ministerial credentials are encouraged to make application for ministerial credentials early in their seminary career, as this will assist in the formation of a ministerial identity. The credentialing process is overseen by the State Administrative Bishop of the state or territory where one is a member. Credentials are granted by the denomination through a process that includes a written application, endorsement by one's State Administrative Bishop, one's pastor, and the local congregation of one's membership, and written and oral examinations administered by a duly appointed Examining

Board. With the approval of a student's State Administrative Bishop, ministerial exams may be administered by an Examining Board at the Seminary.

Also, it is the policy of the Church of God to allow a student at the point of graduation with a Masters degree from PTS to be exempt from the written examination for advancement in ministerial rank. This applies to the initial rank of Exhorter or advancement from Exhorter to Ordained Licensed Minister or Advancement from Ordained Licensed Minister to Ordained Bishop. Students wishing to take advantage of this program must be otherwise qualified for the advance and they must complete the normal application process through their respective State Offices.

All Church of God students are strongly encouraged to take Church of God History and Polity (HS 650) if they have not already taken it at the undergraduate level. All students holding ministerial credentials with the Church of God (or hoping to gain credentials) must complete HS 650 Church of God History and Polity at the Seminary if they have not taken it at the undergraduate level. Successful completion of this course is a prerequisite for any student who desires to be examined at the seminary for ministerial credentials or advancement in ministerial rank. For more information contact the Ministerial Development Committee.

PLACEMENT

General

Assistance with placement in ministerial service is done after careful assessment of the student's story/autobiography, talents, experience, and ongoing ministerial development needs. Students are encouraged to work through their denominational channels (state bishops, district overseers, departments, etc.) when inquiring about ministerial vacancies and needs.

Chaplaincy

The Seminary offers specialized training opportunities for students interested in military, prison, hospital, campus, industry, and other institutional chaplaincy programs. Candidates for authorized chaplaincy positions are screened and processed through the Church of God Chaplains Commission.

DURATION

All course credits applied toward degree requirements must be earned within ten (10) years of the awarding of the degree.

MASTER OF DIVINITY

(74 - 80 Credit Hours)

The purpose of the Master of Divinity (MDIV) degree program is to prepare men and women for effective ministry as pastors, evangelists, missionaries, chaplains, counselors, or other ministries. The student is seen as an active learner who is growing while developing his or her own unique gifts and style for ministry.

The MDIV program is structured to give each student a balanced exposure to theological studies in three years. The program also provides students the flexibility to enroll in a reduced course load. A faculty adviser assists the student in selecting the courses most appropriate to the individual's stage of development, interests, and emerging goals in ministry.

The MDIV degree requires the successful completion of 74 or 80 semester hours (depending on language requirements such as Hebrew or Greek) with a GPA of 2.0 or above on a 4-point scale. Up to 37/40 credit hours of work may be accepted by transfer of courses (from accredited schools with a grade of C or better) upon the approval of the Vice President for Academics.

MASTER OF DIVINITY LEARNING OUTCOMES

Upon graduation, students will be able to:

- *Pentecostal Scholarship: demonstrate the knowledge and skills necessary for the ongoing integration of theological study with life and ministry.*
- *Formation: demonstrate an established testimony of personal and ministerial formation that bears evidence of commitment to live under the lordship of Jesus Christ.*
- *Pentecostal Worship: articulate, practice, and lead others to practice Pentecostal Worship.*
- *Holy Witness: articulate, practice, and lead others to practice Holy Witness.*
- *Covenant Community: articulate, practice, and lead others to practice Covenant Community.*

DEGREE REQUIREMENTS

Biblical Language

The ability to use Greek or Hebrew for biblical exegesis is required. If the student has not had six hours of undergraduate study in one of the biblical languages, it is recommended that these courses be taken as early as possible (preferably, the summer before the student's first Fall semester).

Ability to use Greek or Hebrew for biblical exegesis is a requirement for all MDiv students. MDiv students must take at least six (6) hours of biblical studies courses where s/he completes translation and exegetical work from the original language (Greek or Hebrew) to English. These biblical studies courses are taken for Greek or Hebrew credit.

Portfolio and Capstone

Prior to graduation, Master of Divinity students must present a portfolio that demonstrates successful attainment of each of the degree program's desired outcomes. In keeping with the Seminary's commitment to prepare persons for ministry in today's world, these portfolios are to be constructed in digital form. Students are expected to compile their portfolios as they progress through the program. The portfolio will be reviewed by the student's faculty adviser at the time of the mid-program review. During the student's final semester, the portfolio will be incorporated into the student's capstone experience.

During the student's final semester prior to graduation, s/he will enroll in the Master of Divinity Capstone Course. This course will guide the student in the final preparation of the portfolio and may include a presentation of the student's seminary experience.

Assessment

An extensive program of assessment of the student's readiness for ministry is integrated into the Master of Divinity degree program. This program of assessment is designed (1) to assist the student in recognizing his or her personal ministry gifts and callings, (2) to assist the student in personal formation as a Christian minister, and (3) to guide the student into successful attainment of the degree program outcomes.

At the beginning of the Seminary experience students are assessed through an evaluation of their application for admission and various assessment instruments which are designed to indicate intellectual abilities and to assess psychological readiness for ministry. In addition, students are assessed for their need for supervised ministry. During the first semester other inventories are administered

in conjunction with the Pentecostal Foundations for Christian Ministry and Study course to assist in this process.

Mid-Program Review

Near the midpoint of the degree program (during the third semester as a full-time student or during the semester a student will complete 37 credit hours), a student and her/his faculty advisor will conduct a mid-program review during the registration week for the following semester. This review will offer an opportunity to assess the student's progress toward the five core outcomes of the degree program. Specifically, the review will assess the student's degree program portfolio as the primary indicator of progress toward graduation. Failure to demonstrate acceptable progress toward degree completion may result in referral to the Ministerial Development Committee for additional assessment and the formation of a personalized plan of study.

Final Program Review

During the student's final semester, he or she must complete an end-of-program review. This final review will be integrated into a capstone experience and will comprise two components. First, the student will defend his or her portfolio with his or her faculty adviser in order to assess the achievement of the degree program outcomes. Second, the student will complete his or her portfolio along with other capstone requirements.

Ministry Supervision and Internship

Successful completion of the Master of Divinity degree program requires the student to demonstrate the integration of knowledge and skills with both personal development and the practice of ministry. Supervised ministry experiences are essential to this process. Students should keep in mind that the purpose of these experiences is personal formation for ministry through experiences of ministerial activities and skill development. To this end, the Master of Divinity program requires the successful completion of a ministry internship. Students may elect or be required to also complete a practicum in a specialized area of ministry.

During the second academic year, or after completion of 39 hours, Master of Divinity students are required to meet with the Ministerial Development Committee to review and evaluate the student's seminary and ministry experiences. This meeting follows shortly after the mid-program review with the faculty adviser and will include a summary review of the student's developing portfolio. The primary purposes of this meeting with the committee are to identify an acceptable internship for the student and to give direction to the student for the successful attainment of the degree outcomes. Prior to the meeting, the student will, in writing, project plans for the successful completion

of the degree, including an internship that expands his or her ministerial development and affords appropriate supervision in the integration of ministry activity with personal formation. The committee may prescribe a curricular course of study including designated supervised ministry experiences. It is the responsibility of the student to schedule this meeting through the Office of Ministerial Development. The Office of Ministerial Development shall provide the requisite forms for the meeting.

A student who feels there are reasons to be exempted from an internship may, with the approval of his or her faculty adviser and Community of Faith leader, apply to the Ministerial Development Committee for an exemption from an internship.

DEGREE CONCENTRATIONS

Students may elect to declare an area of concentration in his or her MDiv. degree program or pursuing a "general" MDiv. degree program. If the student does NOT declare an area of concentration and wishes to pursue the general MDiv. degree, he or she should complete the remaining credit hours as "general electives." Concentrations require a minimum of 18 credit hours within a designated area of study in addition to required courses. However, up to 6 hours of the required courses in an area of concentration can be applied toward the concentration. Students may elect a concentration in one of the following areas.

Concentration in Biblical Studies

Eighteen (18) hours that constitute this concentration may be chosen from any Biblical Studies course offerings. Six (6) hours of the eighteen (18) may come from the required courses in Biblical Studies.

Ability to use Greek or Hebrew for biblical exegesis is a requirement for all MDiv students. MDiv students who have not completed at least six (6) hours of undergraduate biblical language study must also complete either Hebrew I and II or New Testament Greek I and II. (First-year courses in Greek and Hebrew do not count toward the concentration.)

Ability to use Greek or Hebrew for biblical exegesis is required. A student who has not completed at least six (6) hours of undergraduate biblical language study must also complete either Hebrew I and II or New Testament Greek I and II. (First-year courses in Greek and Hebrew do not count toward the concentration).

Concentration in Historical Studies

Eighteen (18) hours that constitute this concentration may be chosen from any Historical Studies course offerings. Six (6) hours of the eighteen (18) may come

from the required courses in Historical Studies (i.e., HT 607 Historical Theology, HS/HT 643 History and Theology of Wesleyan Holiness Pentecostal Movements).

Concentration in Theological Studies

Eighteen (18) hours that constitute this concentration may be chosen from any Theological Studies course offerings. Six (6) hours of the eighteen (18) may come from the required courses in Historical/Theological Studies (i.e., TS 606 Introduction to Christian Doctrine, TS 607 Pentecostal Spirituality Theology, TS 630 Theology of the Holy Spirit, TS 641 Doctrine of Holiness).

Concentration in Chaplaincy

Students should complete 6 credit hours of Clinical Pastoral Education (CO 760) for the MDIV internship. Students should further choose 12 credit hours from the following list of courses:

- CO 701 Counseling Skills
- CO 702 Personality & Counseling Theories & Techniques of Counseling
- CO 710 Marriage and Family Systems-Theories in Counseling
- CO 730 Crisis Counseling
- CO 761 Community Service Ministries Basic Course
- ML 750 Conflict Ministry

Concentration in Congregational Care

Students should complete the following courses for the Concentration in Congregation Care and select 6 hours of electives in the area of congregational care:

- CO701 Counseling Skills
- CO734 Trauma & Crisis Counseling
- ML750 Conflict Ministry
- Plus two Counseling courses.

Concentration in Discipleship And Ministry Leadership

Students should complete the following courses for the Concentration in Discipleship and Ministry Leadership and select 9 hours of electives in the area of discipleship (Christian Formation) and ministry leadership:

- LC700 Theology of Christian Ministry
- ML720 Pastoral Ministries
- CF701 Foundations for Christian Formation

Concentration in Global Pentecostalism And Mission

Students should complete the following courses for the Concentration in Global Pentecostalism and Mission and select 9 hours of electives in the area of global Pentecostalism and mission:

- LC700 Theology of Christian Ministry
- WM701 Foundations for World Mission & Evangelism
- WM730 Cultural Anthropology

MDIV REQUIRED COURSES

Area I – Biblical Studies

- BH 501 Biblical Hermeneutics3
- NT 501 Pentecostal Explorations of the New Testament3
- OT 501 Pentecostal Explorations of the Old Testament.....3
- Greek or Hebrew is required* (*GK 501 and GK 502 for 6 credits; or HB 501 and HB 502 for 6 credits*).....6
- Two Biblical Study Electives with Greek and/or Hebrew Exegesis.....6

Note: Ability to use Greek for biblical exegesis is required. A student must take at least six (6) hours of Biblical Studies courses where she or he does translation and exegetical work from the original language (Greek or Hebrew) to English. Biblical Studies Courses are thus taken for Greek or Hebrew credit.

**Greek or Hebrew language is required unless a student has completed Greek or Hebrew in his or her undergraduate degree. After careful examination of the student's transcript, this language requirement may be waived. In order to be exempted from the six hour biblical language requirement, the student must complete a Course Waiver/Substitution Form located in the PTS Forms Site.*

Area II – Historical and Theological Studies

- HT 607 Historical Theology.....3
- HS/HT 643 History and Theology of Wesleyan Holiness Pentecostal Movements.....3
- TS 606 Introduction to Christian Doctrine.....3
- TS 607 Pentecostal Spirituality-Theology.....3

Area III – Studies in the Life and Ministry of the Church

- CF 701 Foundations for Christian Formation.....3
- ML 701 Ministry of the Word.....3
- LC700 Theology of Christian Ministry.....3
- WM 701 Foundations for World Mission and Evangelism.....3

Note: HS650 Church of God History and Polity is a requirement for all students holding ministerial credentials with the Church of God (or hoping to gain credentials) if they have not taken it at the undergraduate level. Successful completion of this course is a prerequisite for any student who desires to be examined at the seminary for ministerial credentials or advancement in ministerial rank.

Area IV – Personal Formation for Ministry

- SA 801 Pentecostal Foundations for Christian Ministry and Study*.....3
- SA 802-805 Community of Faith and Ministry Development.....3

- MDIV Capstone2
- SA 820-821 Ministerial Internship**3~6

**Pentecostal Foundations must be taken in the first term of enrollment.*

***If Ministerial Internship does not have a "care component", SA 807 Care Practicum (2 hour) must also be completed.*

- Remaining Electives (depending on internship).....21~24

TYPICAL MASTER OF DIVINITY PROGRAM SEQUENCE (Full-time Study)

First Year

| | |
|---|---|
| GK 501 Greek I or HB 501 Hebrew I | 3 |
| GK 502 Greek II or HB 502 Hebrew II..... | 3 |
| HT 607 Historical Theology | 3 |
| HS/HT 643 History and Theology of Wesleyan Holiness Pentecostal Movements.... | 3 |
| LC700 Theology of Christian Ministry..... | 3 |
| ML 701 Ministry of the Word | 3 |
| NT 501 Pentecostal Explorations of the New Testament | 3 |
| OT 501 Pentecostal Explorations of the Old Testament | 3 |
| SA 801 Pentecostal Foundations for Christian Ministry | 3 |
| SA 802 Community of Faith and Ministry Development | 1 |

J-Term (January, June, or July) - Optional

Total Credit Hours First Year: 28

Second Year

| | |
|---|---|
| BH 501 Biblical Hermeneutics | 3 |
| CF 701 Foundations for Christian Formation | 3 |
| SA 804 Community of Faith and Ministry Development | 1 |
| SA 805 Community of Faith and Ministry Development | 1 |
| TS 606 Introduction to Christian Doctrine..... | 3 |
| TS 607 Pentecostal Spirituality-Theology | 3 |
| WM 701 Foundations for World Mission & Evangelism..... | 3 |
| Two Biblical Study Electives with Greek and/or Hebrew Exegesis..... | 6 |
| Course in Concentration or General Elective* | 3 |

**Students not declaring an area of concentration*

J-Term (January, June, or July) - Optional

Total Credit Hours Second Year: 26

Third Year

| | |
|--|--------|
| HS 650 Church of God History and Polity <i>or</i> Area II Elective..... | 3 |
| MDIV Capstone..... | 2 |
| SA 820-821 Ministerial Internship | 3 or 6 |
| TS 630 Theology of the Holy Spirit <i>or</i> TS 641 Doctrine of Holiness | 3 |
| Courses in Concentration <i>or</i> General Electives* | 14 |
| (if a 6 hour internship is taken, the student only needs 11 hours) | |

**Students not declaring an area of concentration*

J-Term (January, June, or July) - Optional

Total Credit Hours Third Year: 22

Note: Students who have not completed the biblical language requirement in an undergraduate program must complete an additional 6 credit hours of Greek or Hebrew. In this case, the total credit hours needed to complete the MDIV degree program is 80.

Total MDIV Degree Program Requirement: 74-80 Credit Hours

TYPICAL MASTER OF DIVINITY PROGRAM SEQUENCE (Part-time Study)

For Candidates who come to the program with ONE Requisite Biblical Language Training at Undergraduate Level

First Year (Including the optional J-Terms in January, June-July)

| | |
|---|---|
| GK 501 Greek I or HB 501 Hebrew I | 3 |
| GK 502 Greek II or HB 502 Hebrew II | 3 |
| NT 501 Pentecostal Explorations of the New Testament | 3 |
| OT 501 Pentecostal Explorations of the Old Testament | 3 |
| SA 801 Pentecostal Foundations for Christian Ministry | 3 |
| SA 802 Community of Faith and Ministry Development | 1 |

Total Credit Hours First Year: 17

Second Year (Including the optional J-Terms in January, June-July)

| | |
|---|---|
| BH 501 Biblical Hermeneutics | 3 |
| HT 607 Historical Theology..... | 3 |
| SA 804 Community of Faith and Ministry Development | 1 |
| SA 805 Community of Faith and Ministry Development | 1 |
| TS 606 Introduction to Christian Doctrine..... | 3 |
| Two Biblical Studies Electives with Greek and/or Hebrew Exegesis..... | 6 |

Total Credit Hours Second Year: 17

Third Year (Including the optional J-Terms in January and June-July)

| | |
|---|---|
| HS/HT 643 History and Theology of Wesleyan Holiness Pentecostal Movements...3 | 3 |
| ML 701 Ministry of the Word | 3 |
| TS 630 Theology of the Holy Spirit or TS 641 Doctrine of Holiness | 3 |
| TS 607 Pentecostal Spirituality and Theology..... | 3 |
| Courses in Concentration or General Electives* | 6 |

**Students not declaring an area of concentration*

Total Credit Hours Third Year: 18

Fourth Year (Including Optional J-Terms in January and June-July)

| | |
|--|----|
| WM 701 Foundations for World Mission and Evangelism or | |
| LC700 Theology of Christian Ministry..... | 3 |
| Course in Concentration or General Electives* | 15 |

**Students not declaring an area of concentration*

Total Credit Hours Fourth Year: 18

Fifth Year (Including Optional J-Terms in January and June-July)

| | |
|---|--------|
| CF 701 Foundations for Christian Formation | 3 |
| HS 650 Church of God History and Polity* or Area II Elective..... | 3 |
| MDIV Capstone..... | 2 |
| SA 820-821 Ministerial Internship | 3 or 6 |

Total Credit Hours Fifth Year: 11-14

Total MDIV Degree Program Requirement: 74-80 Credit Hours

MASTER OF THEOLOGICAL STUDIES (48 - 60 Credit Hours)

The Master of Theological Studies (MTS) is a two-year graduate degree designed to give students an opportunity to acquire focused knowledge in a specific theological discipline. The distinctive approach and contributions of the Pentecostal Theological Seminary in the area of Pentecostal theology broadly defined have had a global impact within the tradition and beyond including the development of distinctive approaches to a variety of theological disciplines. Such approaches are brought to bear in this program of study in an intentional way, offering candidates for this degree the opportunity to study and research a specific theological discipline within a constructive Pentecostal context that fosters personal formation and holistic integration.

PROGRAM LEARNING OUTCOMES

Upon graduation the student will be able to:

1. Rightly divide (interpret/discern) the Word of God by means of a Pentecostal approach to Scripture that utilizes critical appropriation of spiritual and academic resources.
2. Practice and foster community of faith relationships.
3. Reflect critically upon one's story in light of the Christian story in order to form the individual and the community.
4. Practice personal and corporate spiritual disciplines (including prayer, fasting, Bible study, waiting upon God, and personal worship) supportive of Pentecostal spirituality.
5. Demonstrate knowledge of specific aspects of Pentecostal belief and practice.

PENTECOSTAL THEOLOGY CONCENTRATION (48 Credit Hours)

The Pentecostal Theology concentration in the Master of Theological Studies degree program is designed to give students the opportunity to acquire advanced integrative knowledge and skills in Christian theology, with particular focus on constructive theology in the Pentecostal tradition and understanding of the history of Wesleyan-Pentecostal theology and spirituality. A distinctive Wesleyan-Pentecostal hermeneutics is brought to bear in this degree program, offering candidates for this degree the opportunity to study, research, and construct within the Pentecostal tradition but with a view toward addressing the broader issues of the Christian church and the world in various global contexts.

CONCENTRATION LEARNING OUTCOMES

Upon graduation the student will be able to:

1. Demonstrate a coherent understanding of the history of the Christian theological tradition in the light of Wesleyan-Pentecostal theology and spirituality.
2. Demonstrate theological knowledge and skills necessary for reading, constructing, and teaching theology in response to issues facing the church and the world in diverse contexts.
3. Interpret Scripture according to a Wesleyan-Pentecostal hermeneutical paradigm.
4. Appreciate and articulate the need for theology to remain rooted in, and in service of, the formational beliefs and practices of the community of faith.
5. Reflect critically on one's own story and the story of one's faith community in the light of biblical narrative and the church's history.

CONCENTRATION REQUIREMENTS

Candidates for the MTS with the concentration in Pentecostal Theology must complete 48 hours of prescribed coursework. This includes the successful completion of 9 hours of Biblical Studies Core, 16 hours of History & Theology Core, 6 hours of Pentecostal Formation, and 17 hours of electives either in theology or interdisciplinary as approved by the Concentration Coordinator. The candidate will produce a final project in the MTS Capstone Course.

REQUIRED COURSES

Area I - Biblical Studies

- OT 501 Pentecostal Explorations of the Old Testament.....3
- NT 501 Pentecostal Explorations of the New Testament3
- BH 501 Biblical Hermeneutics *or* CF 702 Inductive Bible Study3

Area II - Historical and Theological Studies

- HT 607 Historical Theology3
- HS/HT 643 History and Theology of Wesleyan Holiness Pentecostal Movements.....3

- HS 650 Church of God History and Polity *or* HT 640 History of Holiness-Pentecostal Movement.....3
- TS 607 Pentecostal Theology and Spirituality3
- TS 606 Introduction to Christian Doctrine..... 3
- TS 689 Capstone-Pentecostal Theology1

Area IV - Personal Formation

- SA 801 Pentecostal Foundations for Christian Ministry and Study....3
- SA 802 Community of Faith and Ministry Development Group I1
- SA 803 Community of Faith and Ministry Development Group II1
- SA 804 Community of Faith and Ministry Development Group III.....1
- SA 805 Community of Faith and Ministry Development Group IV1
- Concentration Elective Courses in Theology or Interdisciplinary.....16
(The selection of these courses is in consultation with the Concentration Coordinator.)

**TYPICAL MTS-PENTECOSTAL THEOLOGY SEQUENCE
(Full-time Study)**

First Year

| | |
|--|---|
| HT 607 Historical Theology..... | 3 |
| HS/HT 643 History and Theology of Wesleyan Holiness Pentecostal Movements... | 3 |
| NT 501 Pentecostal Exploration of the New Testament or a Book Study in the NT... | 3 |
| OT 501 Pentecostal Exploration of the Old Testament or a Book Study in the OT..... | 3 |
| SA 801 Pentecostal Foundation for Christian Ministry and Study | 3 |
| SA 802 Community of Faith I | 1 |
| Electives..... | 7 |

J-Term (January, June or July) - Optional

Total Credit Hours First Year: 23

Second Year

| | |
|---|----|
| BH 501 Biblical Hermeneutics <i>or</i> CF702 Inductive Bible Study..... | 3 |
| HS 650 Church of God History and Polity | 3 |
| SA 804 Community of Faith III | 1 |
| SA 805 Community of Faith IV | 1 |
| TS 606 Introduction to Christian Doctrine..... | 3 |
| TS 607 Pentecostal Spirituality-Theology | 3 |
| TS 689 MTS Capstone | 1 |
| Electives | 10 |

J-Term (January, June or July) - Optional

Total Credit Hours Second Year: 25

Total MTS-Pentecostal Theology Program Requirements: 48 Credit Hours

TYPICAL MTS-PENTECOSTAL THEOLOGY SEQUENCE (Part-Time Study)

First Year

| | |
|--|---|
| HT 607 Historical Theology..... | 3 |
| NT 501 Pentecostal Exploration of the New Testament or a Book Study in NT..... | 3 |
| OT 501 Pentecostal Exploration of the Old Testament a Book Study in NT..... | 3 |
| SA 801 Pentecostal Foundation for Christian Ministry and Study | 3 |
| SA 802 Community of Faith I | 1 |
| Electives..... | 3 |

Total Credit Hours First Year: 16

Second Year

| | |
|--|---|
| BH 501 Biblical Hermeneutics <i>or</i> CF702 Inductive Bible Study..... | 3 |
| HT/TS 643 History and Theology of Wesleyan Holiness Pentecostal Movements..... | 3 |
| TS 606 Introduction to Christian Doctrine..... | 3 |
| TS 607 Pentecostal Spirituality-Theology | 3 |
| SA 804 Community of Faith III | 1 |
| SA 805 Community of Faith IV | 1 |
| Electives | 3 |

Total Credit Hours Second Year: 17

Third Year

| | |
|---|----|
| HS 650 Church of God History and Polity | 3 |
| TS 689 MTS Capstone | 1 |
| Electives..... | 13 |

Total Credit Hours Third Year: 15

Total MTS-Pentecostal Theology Program Requirements: 48 Credit Hours

MASTER OF THEOLOGICAL STUDIES - BIBLICAL STUDIES CONCENTRATION (60 Credit Hours)

The Master of Theological Studies (MTS) Biblical Studies concentration is designed to give students an opportunity to acquire focused knowledge in the specific discipline of Biblical Studies. The distinctive approach and contributions of the Pentecostal Theological Seminary in the area of Biblical Studies, which has had a global impact within the Pentecostal tradition and within the broader discipline of Biblical Studies, are brought to bear in this degree concentration in an intentional way, offering candidates for this degree the opportunity to study and research at the intersection of Biblical Studies and Pentecostal theology.

CONCENTRATION LEARNING OUTCOMES

Upon graduation the student will be able to:

1. Experience and give priority to encounter with God through His Word.
2. Demonstrate knowledge of the Word of God by showing familiarity with the structure, content, theological emphases, canonical context, original context, church context, and Pentecostal context of the books of the biblical canon.
3. Demonstrate proficiency in the Biblical Languages.
4. Rightly divide (interpret/discern) the Word of God by means of a Pentecostal approach to Scripture that utilizes critical appropriation of spiritual and academic resources.
5. Practice and foster community of faith relationships around the Word of God.
6. Exhibit knowledge of the Word that informs Pentecostal faith and practice, both generally and more specifically.
7. Produce ministry of the Word through writing, speaking, and enacting the Word in relation to various gifts of ministry.
8. Discern the Spirit of the Word that attends the Word of the Spirit through reverential recognition and response to the presence and voice of the Holy Spirit in and through the Scripture, assessed in the context of Pentecostal community.
9. Be people of the Word by ingesting the Word to the point that it is embodied in one's life and witness.

CONCENTRATION REQUIREMENTS

Candidates for the MTS Biblical Studies Concentration must complete 48-60 hours (depending upon previous academic training) of prescribed coursework. This includes the successful completion of first year Greek and first year Hebrew (or their completion at undergraduate level), eleven hours of core courses in biblical studies including an introductory seminar on Biblical Studies in the Pentecostal Tradition (one hour) and the Biblical Studies MTS Capstone Seminar (one hour), thirteen hours of Pentecostal Theology and History including Pentecostal Foundations as well as four hours of Community of Faith Group participation, at least twelve hours of coursework in Biblical Studies based upon Greek and/or Hebrew, and twelve hours of elective Biblical Studies coursework. The candidate will produce a final project in the MTS Biblical Studies Concentration Capstone Course.

REQUIRED COURSES

Area I - Biblical Studies

- OT 501 Pentecostal Explorations of the Old Testament.....3
- NT 501 Pentecostal Explorations of the New Testament3
- BH 501 Biblical Hermeneutics3
- NT 511 Biblical Studies in the Pentecostal Tradition.....1
- BH 502 MTS Biblical Studies Capstone..... 1

Area II - Historical and Theological Studies

- Historical and Theological Studies Electives.....6

Area IV - Personal Formation

- SA 801 Pentecostal Foundations for Christian Ministry and Study3
- SA 802 Community of Faith I1
- SA 804 Community of Faith III.....1
- SA 805 Community of Faith IV1

Biblical Studies Concentration (*Specifically, these courses include*):

- GK 501 N.T. Greek I *and* GK 502 N.T. Greek II*.....6
- HB 501 O.T. Hebrew *and* HB 502 O.T. Hebrew II*6
- Biblical Studies based upon Greek and/or Hebrew12
- Biblical Studies Electives**1

**These requirements may be fulfilled by successful completion of the courses as part of the MTS Biblical Studies Concentration, petition for advanced standing based upon previous study, or petition to have the requirement waived based upon previous study and thus the number of hours required for graduation reduced by six to twelve hours.*

***Where deemed appropriate, one or more of the following courses from each group may be counted toward this requirement: First Century Judaism or Hellenistic Backgrounds to the New Testament, Old Testament, Life and Teaching of Jesus or Theology of Paul, Early Church or History of Exegesis, a course in a Research Language (Latin, Theological German, Coptic, Aramaic, etc.)*

TYPICAL MTS-BIBLICAL STUDIES SEQUENCE (Full-time Study for Candidates who come to the program with the Requisite Biblical Language Training at Undergraduate Level)

First Year

| | |
|---|----|
| NT 501 Pentecostal Exploration of the New Testament | 3 |
| NT 511 Biblical Studies in the Pentecostal Tradition | 1 |
| OT 501 Pentecostal Exploration of the Old Testament..... | 3 |
| SA 801 Pentecostal Foundations for Christian Ministry and Study | 3 |
| SA 802 Community of Faith I | 1 |
| Biblical Studies Courses | 13 |

J-Term (January, June, or July) Optional

Total Credit Hours First Year: 24

SECOND YEAR

| | |
|---|----|
| BH 501 Biblical Hermeneutics | 3 |
| Biblical Studies Courses | 12 |
| SA 804 Community of Faith III..... | 1 |
| SA 805 Community of Faith IV | 1 |
| Pentecostal Theology/Historical Theological Electives | 6 |
| BH 502 MTS Biblical Studies Capstone..... | 1 |

J-Term (January, June, or July) Optional

Total Credit Hours Second Year: 24

Total MTS-Biblical Studies Program Requirements 48 Hours

(Full-time Study for Candidates who come to the program with ONE Requisite Biblical Language Training at Undergraduate Level)

First Year

NT 501 Pentecostal Exploration of the New Testament3
NT 511 Biblical Studies in the Pentecostal Tradition1
OT 501 Pentecostal Exploration of the Old Testament.....3
SA 801 Pentecostal Foundations for Christian Ministry and Study3
SA 802 Community of Faith I1
Biblical Language Courses6
Biblical Studies Courses6
J-Term Biblical Studies Courses6

Total Credit Hours First Year: 30

Second Year

BH 501 Biblical Hermeneutics3
Biblical Studies Courses12
SA 804 Community of Faith III.....1
SA 805 Community of Faith IV1
Pentecostal Theology/Historical Theological Electives.....6
BH 502 MTS Biblical Studies Capstone.....1

J-Term (January, June, or July) Optional

Total Credit Hours Second Year: 24

Total MTS-Biblical Studies Program Requirements: 54 hours

(Full-time Study for Candidates who come to the program with NO Biblical Language Training at Undergraduate Level)

JUNE J-TERM

Biblical Language Course.....3

JULY J-TERM

Biblical Language Course.....3

Total MTS-Biblical Studies Program Requirements: 60 hours

TYPICAL MTS-BIBLICAL STUDIES SEQUENCE *(Part-Time Study for Candidates who come to the program with the Requisite Biblical Language Training at Undergraduate Level)*

First Year

| | |
|---|---|
| NT 501 Pentecostal Exploration of the New Testament | 3 |
| OT 501 Pentecostal Exploration of the Old Testament..... | 3 |
| SA 801 Pentecostal Foundations for Christian Ministry and Study | 3 |
| SA 802 Community of Faith I | 1 |
| Biblical Studies Electives (including J-Terms)..... | 6 |

Total Credit Hours First Year: 17

Second Year

| | |
|--|---|
| BH 501 Biblical Hermeneutics | 3 |
| Biblical Studies Courses (Including J-Terms)..... | 9 |
| SA 804 Community of Faith III..... | 1 |
| SA 805 Community of Faith IV | 1 |
| Pentecostal Theology/Historical Theological Elective | 3 |

Total Credit Hours Second Year: 17

Third Year

| | |
|--|---|
| Biblical Studies Courses (Including J-Terms)..... | 9 |
| Pentecostal Theology/Historical Theological Elective | 3 |
| BH 502 MTS Biblical Studies Capstone..... | 1 |
| NT 511 Biblical Studies in the Pentecostal Tradition | 1 |

Total Credit Hours Third Year: 14

Total MTS-Biblical Studies Program Requirements: 48 Credit Hours

(Part-Time Study for Candidates who come to the program with NO Biblical Language Training at Undergraduate Level)

JUNE J-TERM

| | |
|-------------------------------|---|
| Biblical Language Course..... | 3 |
|-------------------------------|---|

JULY J-TERM

| | |
|-------------------------------|---|
| Biblical Language Course..... | 3 |
|-------------------------------|---|

| | |
|--------------------------------------|---|
| Other Biblical Language Courses..... | 6 |
|--------------------------------------|---|

Total Language Credit Hours: 12

Total MTS-Biblical Studies Program Requirements: 60 hours

MASTER OF ARTS IN CHURCH MINISTRIES (36 Credit Hours)

The Master of Arts in Church Ministries (MACM) is a two-year program offering options for concentration in three areas of ministry: Discipleship and Ministry Leadership, Global Pentecostalism and Mission, and Congregational Care and Counseling.

The program for the MACM degree is structured so that students receive balanced exposure to biblical, historical and theological studies; and develop vocational skills and competencies through ministry concentrations. The MACM requires the successful completion of 36 semester hours with a GPA of 2.0 or above on a 4-point scale. Up to 18 credit hours of work may be accepted by transfer from accredited schools with a grade of C or better upon approval by the Vice President for Academics. (Note: This degree program is structured with courses to be taken in areas of concentration. Students should consult regularly with the director of their MACM concentration.)

MACM LEARNING OUTCOMES

Upon graduation, students will be able to articulate, practice, and lead others to practice Pentecostal Worship, Holy Witness, and Covenant Community.

1. Pentecostal Scholarship: Upon graduation, students will be able to demonstrate the skills necessary for the ongoing integration of theological study with life and ministry.
2. Formation: Upon graduation, students will be able to demonstrate an established testimony of personal and ministerial formation that bears evidence of commitment to live under the lordship of Jesus Christ.
3. Worship: Upon graduation, students will be able to articulate, practice, and lead others to practice Pentecostal Worship.
4. Holy Witness: Upon graduation, students will be able to articulate, practice, and lead others to practice Holy Witness.
5. Covenant Community: Upon graduation, students will be able to articulate, practice, and lead others to practice Covenant Community.
6. Ministry Proficiency: Upon graduation, students will be able to demonstrate proficiency in knowledge and skills appropriate to a selected area of ministry leadership (concentration).

DEGREE REQUIREMENTS

The MACM requires the successful completion of 36 semester hours with a GPA of 2.0 or above on a 4-point scale. Students must complete 6 hours of biblical studies, 6 hours of theological and historical studies, 6 hours of personal formation for ministry, and 18 credit hours in a specific concentration. Up to 18 credit hours of work may be accepted

by transfer from accredited schools with a grade of C or better upon approval by the Vice President for Academics.

Note: This degree program is structured with the courses to be taken in the areas of concentration. Students should consult regularly (at least twice per year) with the director of their MACM concentration.

DEGREE CONCENTRATIONS

The MACM degree program is designed to prepare persons for competent leadership in the following specialized areas of church ministry. Students must have a concentration and should complete 18 credit hours of work in one of the designated areas.

Concentration in Discipleship and Ministry Leadership

This concentration is for those who do not choose to pursue the Master of Divinity degree and plan to do Christian Education work in the local church, in day schools, youth camps, as well as for those who are (or plan to be) in administrative positions. In addition to the MACM core curriculum, students seeking a concentration in Discipleship & Ministry Leadership must complete the following courses:

- LC700 Theology of Christian Ministry.....3
- BH 501 Biblical Hermeneutics3
- CF 701 Foundations for Christian Formation 3
- Electives Ministry Leadership **or** Christian Formation courses6
- Ministry Practicum2
- Capstone Seminar.....1

Total Concentration Credit Hours: 18

Note: Substituting a course not listed under the selected concentration requires the approval of the concentration coordinator.

Concentration in Global Pentecostalism and Mission

This concentration is for those who plan to do any type of cross-cultural missions work, for those who are already involved in mission schools around the world, and for nationals who are planning to teach in mission schools. In addition to the MACM core curriculum, students seeking a concentration in Global Pentecostalism & Mission must complete the following courses:

- LC700 Theology of Christian Ministry.....3
- WM701 Foundations for World Mission & Evangelism 3
- WM730 Cultural Anthropology 3
- Electives in World Mission *or* Ministry Leadership courses related to Global Pentecostalism & Mission 6
- Ministry Practicum 2
- Capstone Seminar 1

Total Concentration Credit Hours: 18

Concentration in Congregational Care

This concentration is designed to prepare church leaders for a ministry of counseling in the church. In addition to the MACM core curriculum, students seeking a concentration in Congregational Care & Counseling must complete the following courses:

- LC700 Theology of Christian Ministry.....3
- ML750 Conflict Ministry3
- Two Counseling or Ministry Leadership courses related to Congregational Care.....6
- Ministry Practicum2
- Capstone Seminar 1

Total Concentration Credit Hours: 18

Note: Substituting a course not listed under the selected concentration requires the approval of the concentration coordinator.

REQUIRED COURSES

Area I - Biblical Studies

- NT 501 Pentecostal Explorations of the NT *or* Book Study in NT...3
- OT 501 Pentecostal Explorations of the OT *or* Book Study in OT...3

Area II - Historical and Theological Studies

- HT 607 Historical Theology *or* HS/HT 643 Theology of Wesleyan-Pentecostal Movement.....3
- TS 606 Introduction to Christian Doctrine *or* TS 607 Pentecostal Spirituality and Theology..... 3

Area IV - Personal Formation for Ministry

- SA 801 Pentecostal Foundations for Christian Ministry and Study3
- SA 802 Community of Faith and Ministry Development Group.....1
- SA 804 Community of Faith and Ministry Development Group III.....1
- SA 805 Community of Faith and Ministry Development Group IV.....1

TYPICAL MACM PROGRAM SEQUENCE (Full-Time Study)

First Year

| | |
|---|---|
| NT 501 Pentecostal Explorations in the NT <i>or</i> Book Study in NT | 3 |
| OT 501 Pentecostal Explorations in the OT <i>or</i> Book Study in OT | 3 |
| SA 801 Pentecostal Foundations for Christian Ministry and Study | 3 |
| SA 802 Community of Faith and Ministry Development | 1 |
| SA 804 Community of Faith and Ministry Development | 1 |
| TS 606 Introduction to Christian Doctrine <i>or</i> TS 607 Pentecostal Spirituality and Theology..... | 3 |
| Courses in Concentration..... | 6 |

J-Term (January, June, or July) - Optional

Total Credit Hours First Year: 20

Second Year

| | |
|--|---|
| HT 607 Historical Theology <i>or</i> HS/HT 643 Theology of Wesleyan-Pentecostal Movement | 3 |
| SA 805 Community of Faith and Ministry Development..... | 1 |
| Courses in Concentration..... | 9 |
| Ministry Practicum | 2 |
| Capstone | 1 |

J-Term (January, June, or July) - Optional

Total Credit Hours Second Year: 16

Total MACM Degree Program Requirement: 36 Credit Hours

Note: HS650 Church of God History and Polity is a requirement for all students holding ministerial credentials with the Church of God (or hoping to gain credentials) if they have not taken it at the undergraduate level. Successful completion of this course is a prerequisite for any student who desires to be examined at the seminary for ministerial credentials or advancement in ministerial rank.

TYPICAL MACM PROGRAM SEQUENCE (Part-Time Study)

First Year

| | |
|--|---|
| NT 501 Pentecostal Explorations in the NT <i>or</i> Book Study in NT | 3 |
| OT 501 Pentecostal Explorations in the OT <i>or</i> Book Study in OT | 3 |
| SA 801 Pentecostal Foundations for Christian Ministry and Study | 3 |
| SA 802 Community of Faith and Ministry Development | 1 |
| SA 804 Community of Faith and Ministry Development | 1 |
| Courses in Concentration (J-Term)..... | 3 |

Total Credit Hours First Year: 14

Second Year

| | |
|---|---|
| HT 607 Historical Theology <i>or</i> TS 643 Theology of the Wesleyan-Pentecostal Movement | 3 |
| SA 805 Community of Faith and Ministry Development..... | 1 |
| TS 606 Introduction to Christian Doctrine <i>or</i> TS 607 Pentecostal Spirituality and Theology..... | 3 |
| Courses in Concentration (including J-Terms)..... | 6 |

Total Credit Hours Second Year: 13

Third Year

| | |
|-------------------------------|---|
| Courses in Concentration..... | 6 |
| Ministry Practicum..... | 2 |
| Capstone | 1 |

J-Term (January, June, or July) - Optional

Total Credit Hours Third Year: 9

Total MACM Degree Program Requirement: 36 Credit Hours

Note: HS650 Church of God History and Polity is a requirement for all students holding ministerial credentials with the Church of God (or hoping to gain credentials) if they

have not taken it at the undergraduate level. Successful completion of this course is a prerequisite for any student who desires to be examined at the seminary for ministerial credentials or advancement in ministerial rank.

MASTER OF ARTS IN CHRISTIAN STUDIES (36 Credit Hours)

The Master of Arts in Christian Studies (MACS) is a two-year graduate degree designed to give students who possess a graduate degree in a discipline outside theology an opportunity to acquire theological training at the graduate level across all the theological disciplines. This degree is especially designed for professionals who do not seek to pursue a traditional ministerial degree but who nonetheless desire to acquire theological training at the graduate level for personal and professional formation and development.

MACS LEARNING OUTCOMES

1. Rightly divide (interpret/discern) the Word of God by means of a Pentecostal approach to Scripture that utilizes critical appropriation of spiritual and academic resources.
2. Practice and foster community of faith relationships around the Word of God.
3. Reflect critically upon one's story in light of the truthful biblical story in order to form the individual and the community.
4. Practice personal and corporate spiritual disciplines (including prayer, fasting, Bible study, waiting upon God, and personal worship) supportive of Pentecostal spirituality.
5. Demonstrate knowledge of specific aspects of Pentecostal belief and practice.
6. Articulate an understanding of the integration of theology and one's professional training.

DEGREE REQUIREMENTS

Candidates for the MA in Christian Studies must already possess a graduate degree (or its equivalent) in a discipline outside theology and must complete thirty-six hours of prescribed course work. This includes the successful completion of six hours of biblical studies, six hours of historical and theological studies, five hours of Pentecostal Formation courses, the one hour Capstone Seminar course, and twelve hours of elective course work chosen in consultation with the student's adviser. The remaining six hours may be transferred into the MACS program as free electives.

REQUIRED COURSES

Area IV - Personal Formation for Ministry

- SA 801 Pentecostal Foundations for Christian Ministry and Study3
- SA 802 Community of Faith and Ministry Development Group.....1
- SA 804 Community of Faith and Ministry Development Group III.....1
- SA 805 Community of Faith and Ministry Development Group IV.....1

SUGGESTED SEQUENCE OF COURSES

First Year

Fall:

| | |
|---|---|
| Biblical Studies Elective | 3 |
| SA 801 Pentecostal Foundations for Christian Ministry and Study | 3 |

J-Term (January):

| | |
|----------------|---|
| Elective | 3 |
|----------------|---|

Spring:

| | |
|---|---|
| Biblical Studies Elective | 3 |
| Elective..... | 3 |
| SA 802 Community of Faith and Ministry Development Group..... | 1 |

Total Credit Hours First Year: 16

Second Year

Fall:

| | |
|--|---|
| Pentecostal/Historical Theology Elective | 3 |
| Elective | 3 |
| Community of Faith | 1 |

J-Term (January):

| | |
|----------------|---|
| Elective | 3 |
|----------------|---|

Spring:

| | |
|--|---|
| Pentecostal/Historical Theology Elective | 3 |
| MACS Capstone..... | 1 |

Total Credit Hours for Second Year: 14

Total MACS Degree Program Requirements: 36 Credit Hours

MASTER OF ARTS IN CLINICAL MENTAL HEALTH COUNSELING

(60-Hour Degree Program)

MACMHC MISSION STATEMENT

The mission of the Master of Arts in Clinical Mental Health Counseling (MACMHC) is preparation for the eventual certification and/or licensure of students. Students will receive thorough integration training in professional counseling that will prepare them to sit for licensure examination in various states in the area of Mental Health Counseling. The program provides training for counselors that relates to the diagnosis of various mental disorders. They will be especially familiar with the DSM 5 and will be capable of diagnosing mental illnesses. The program is designed to train students so they can work in church settings, outpatient mental health settings, and inpatient settings. Students will be able to assess potential clients and compare their skills with client needs and treat or refer with confidence. The program also provides electives in couples counseling, marriage and family counseling, and gerontological counseling.

The program is for students who desire professional level training in mental health counseling. Mental health counselors are valuable and sought for placement by a variety of growing public, private, educational, clinical, secular, and religious settings.

MACMHC LEARNING OUTCOMES

Students completing the 78-hour MACMHC degree program will be able to:

1. Demonstrate the possession of personality characteristics that enable him or her to establish and maintain therapeutic relationships with clients and to facilitate clients' constructive change processes.
2. Demonstrate a theoretical and applied knowledge of spiritual, theological and ecclesiastical integration of counseling, particularly from a Wesleyan-Pentecostal perspective, and as applied in Wesleyan-Pentecostal ecclesial contexts.
3. Present evidence of the characteristics, knowledge, and skills required of an effective helper.
4. Identify and apply effective counseling skills that help clients grow toward personal goals and strengthen their capacity to cope with life situations.
5. Successfully complete the core biblical, theological, historical, and applied ministry studies as required by the Seminary in order to demonstrate acquisition of knowledge and practice toward integration of counseling, Scripture, theology, history and other applied ministry studies.
6. Demonstrate the knowledge of and compliance with characteristics, knowledge, and skills required of an effective counselor/helper.

7. Demonstrate compliance with ethical standards of counseling and the use of counseling abilities appropriate to his or her credentials.
8. Demonstrate the ability to discern when individual or group counseling would be most helpful; understand basic principles of group dynamics; and become familiar with the major group therapies, stages of group development, group member roles, and research related to group counseling.
9. Demonstrate the ability to define and recognize the needs of multicultural and specific populations/counselees, and respond to such needs via effective intervention and/or appropriate referral.
10. Understand planning, administration, evaluation and program revision for the delivery of counseling and related services.
11. Promote healthy attitudes toward work and career plans; implement and evaluate career development programs; and facilitate client career development and mature life planning.
12. Demonstrate the ability to appraise the characteristics of students and counselees, describe the needs and potentialities of individuals; identify individual differences; and provide for recording and disseminating the resultant data.
13. Demonstrate the ability to conceptualize clients based on the assessment categories used in standardized diagnostic systems; maintain current and comprehensive financial, clinical, and other records related to a private or community-based agency counseling practice; and assist counselees, administrative staff, agency personnel, and parents in the location of and introduction to specialized referral agencies and services within the community.
14. Demonstrate the ability to consult with individuals, groups, institutions, and agencies on individual, group, family, and institutional programs and activities.
15. Demonstrate the ability to conduct research, to interpret clearly the implications of research data to professional staff members, parents, clients, referral agencies, and community resources, and to use the results of research in counseling, program development, and program revision.
16. Develop the ability to use their diagnostic skills when assessing clients during the intake session so that they can quickly develop a working diagnosis in order to direct treatment planning.
17. Learn to assess clients with in-depth clinical interview skills that will lead to more accurate initial diagnoses.

The MACMHC satisfies the *academic* requirements for National Certified Counselors with the National Board of Certified Counselors and for Licensed Professional Clinical Mental Health Counselors in all 50 U.S. states, according to an annual audit of state requirements conducted each spring. Internationally, mental health counseling recognition requirements may vary from United States criteria. State nomenclature may vary from state to state. As an example, rather than *Licensed Professional Clinical Mental Health Counselor*, a state may use *Licensed Professional Counselor*. Besides academic requirements, other state requirements include post-master's degree supervised experience, examinations etc. Students should inquire about licensure requirements with the board governing counseling licensure in their respective state.

A MACMHC program handbook entitled, *Guidelines for the MACMHC*, includes program requirements of students and is available upon request in the counseling departmental office.

For the Master of Arts in Clinical Mental Health Counseling, students must complete:

- 60 hours of counseling courses,
- Courses according to the MACMHC Program Scope below, and
- Courses required by the State they want to be licensed in.

The Counseling Department provides advisement and information regarding Program and State Licensure requirements, including the particular State in which the student would like to be licensed.

MACMHC PROGRAM SCOPE

- CO 701 Counseling Skills.....3
- CO 731 Professional Issues and Ethics in Counseling.....3
- CO/TS 751 Spirituality, Religion, and Mental Health3
- CO 700 Psychopathology, Mental Health Diagnosis & Treatment Planning3
- CO/SA 801 Pentecostal Foundations of Ministry3
- CO/BI 501 Counseling and the Bible3
- CO/SA 802 Counseling Development Groups.....1
- CO/SA 804 Counseling Development Groups.....1
- CO/SA 805 Counseling Development Groups.....1
- CO 770 Clinical Practicum (100 hrs).....3
- CO 736 Intercultural Counseling.....3
- CO 784 Research and Evaluation in Counseling.....3
- CO 733 Lifestyle and Career Development in Counseling3
- CO 703 Human Growth and Development.....3
- CO 732 Group Dynamics and Counseling.....3
- CO785 Internship in Mental Health Counseling.....3
- CO787 Internship in Mental Health Counseling.....3
- Counseling Electives**18

***Choose electives with attention to state licensure requirements. See the following page for a list of Counseling Electives.*

Total MACMHC Credit Hours: 60

Note: Students must check each semester with the Counseling Department each semester and consult the respective state government agency in which they are planning to apply for licensure regarding whether or not they are registering and completing the courses that fulfill the educational requirements for licensure in that particular state.

COUNSELING ELECTIVES

(Choose with attention to state licensure requirements)

- CO 773 Mental Health Assessment, Tests & Measures in Counseling Using the DSM 5.....3
- CO 702 Theories and Techniques of Counseling.....3
- CO 734 Trauma and Crisis Counseling.....3
- CO 775 Case Management/Treatment Planning of Behavioral Health Disorder Using the DSM-5.....3
- CO 791 Psychopharmacology Applied to Counseling & Pathology.....3
- CO 777 Diagnosis and Treatment in Addiction.....3
- CO 709 Couples and Families Counseling Theories and Therapy.....3
- CO 716 Special Issues in Couples and Families Counseling.....3
- CO 776 Human Sexuality.....3

TYPICAL MACMHC PROGRAM SEQUENCE

First Year

Fall:

| | |
|---|---|
| CO 701 Counseling Skills..... | 3 |
| CO 700 Psychopathology, Mental Health Diagnosis & Treatment Planning... | 3 |
| CO/SA 801 Pentecostal Foundations of Ministry..... | 3 |
| CO/SA 802 Counseling Development Groups..... | 1 |

Spring:

| | |
|---|---|
| CO 731 Professional Issues and Ethics in Counseling..... | 3 |
| CO/TS751 Spirituality, Religion, and Mental Health in Counseling..... | 3 |
| CO/SA804 Counseling Development Groups..... | 1 |
| Counseling Elective..... | 3 |

Total Credit Hours First Year: 20

Second Year

Fall

| | |
|--|---|
| CO/BI 501 Counseling and the Bible..... | 3 |
| CO/SA805 Counseling Development Group..... | 1 |
| Counseling Elective..... | 6 |

Spring

| | |
|--|---|
| CO 770 Clinical Practicum (100 hrs)..... | 3 |
| CO 733 Lifestyle and Career Development in Counseling..... | 3 |
| CO 732 Group Dynamics and Counseling..... | 3 |

J-Term (Summer)

Counseling Elective.....3

Total Credit Hours Second Year: 22

Third Year

Fall

CO 736 Intercultural Counseling.....3

CO 784 Research and Evaluation in Counseling.....3

CO 703 Human Growth and Development.....3

CO 785 Internship in Mental Health Counseling3

J-Term (January)

Counseling Elective.....3

Spring

CO 787 Internship in Mental Health Counseling3

Total Credit Hours Third Year: 18

DOCTOR OF MINISTRY DEGREE PROGRAM

The primary purpose of the Pentecostal Theological Seminary Doctor of Ministry degree program is to nurture and train selected men and women to minister from a Wesleyan-Pentecostal perspective at an advanced level of competency. The degree addresses the general practice of ministry while allowing the student to focus on one ministerial vocation. Graduates will be expected to function in the truest sense as “doctors” of ministry, persons who influence others toward effective Christian service.

The ministerial vocations include but are not limited to (1) preaching the Word, (2) teaching the Faith, (3) providing pastoral care, (4) counseling (including professional counseling), (5) evangelizing the lost, (6) leading in worship, (7) discipling others in Christian living, (8) challenging and enabling all members of the faith community to fulfill their callings in Christ, (9) facilitating koinonia within and among Christian congregations, (10) modeling and facilitating Christian ministries of mercy and justice in society at large, (11) overseeing and administering various expressions of the church and its ministries.

DEGREE PROGRAM LEARNING OUTCOMES

Graduates of the Doctor of Ministry degree program of the Pentecostal Theological Seminary will, from a distinctively Wesleyan-Pentecostal perspective and at a level appropriate to doctors of the church, be able ...

1. to articulate an informed personal theology of ministry, one which combines theory and practice, and to integrate that personal theology into the practices of ministry.
2. to critically integrate contemporary Biblical and theological scholarship into his or her personal theology of ministry and into the practice of ministry.
3. to use critical reasoning and empirical methodology to “read” a ministry context in terms of religious, social, economic and political realities.
4. to use appropriate research methods to develop and test strategies for ministry improvement.
5. to work with others as a team (1) to discern contextual ministry needs, (2) to plan for more effective ministry practices, and (3) to implement and evaluate changes in ministry practice.
6. to teach, coach, and/or mentor others in one or more of the ministry practices.
7. to make ongoing contributions to the church’s understanding of and practice of Spirit-filled, Spirit-led ministry.

ELIGIBILITY

Acceptance into the DMIN program requires the applicant to possess a Master of Divinity (MDIV) degree or its educational equivalent. Educational equivalency with the MDIV degree is determined by the Academics Office of the Seminary on a case by case basis. The minimal requirements for this status include an accredited masters-level degree plus a minimal number of graduate credits in biblical, theological, and ministerial studies. For further information on educational equivalency contact the Academics Office or the Doctor of Ministry Office.

Applicants must have a minimum GPA of 3.00 on a 4.00 point scale for all graduate-level studies.

Applicants must have completed three years of active ministry beyond the completion of a graduate-level theological degree. A limited number of students may be admitted without the prerequisite three years of ministry experience. Applicants for this exemption must demonstrate the ability to integrate theology with the practice of ministry. This may be done by the successful completion of integrative doctoral-level coursework prior to admission into the program or by the documentation of 10 years of effective Christian ministry marked by the integration of a clear personal theology of ministry with ministry practice. For further information on these exceptions contact the Admissions Office.

Applicants must have three letters of endorsement as specified below.

Further, applicants must also be able to demonstrate a desire, and the requisite abilities needed to, mentor others in Pentecostal ministry.

ADMISSION PROCEDURE

Before an applicant is considered for admission to the Pentecostal Theological Seminary and participation in the Doctor of Ministry program, the Seminary's Admissions Office must receive the following items:

1. A completed DMIN admission application form.
2. A \$100 application fee (US currency) payable to the Pentecostal Theological Seminary (non-refundable).
3. Official academic transcripts from every college, university, graduate school and/or seminary attended. In the US, "official" transcripts must be sent directly from each institution to the Admissions Office of PTS. Photocopies and scanned copies are not acceptable. Transcripts from schools outside the United States must be validated by appropriate authorities in a manner consistent with

established standards for such documentation. The Admissions Office can provide additional information appropriate to an applicant's national residency.

4. Three (3) letters of recommendation completed on PTS online forms.
 - A Personal Recommendation - family, friend, co-worker or classmate;
 - An Academic Recommendation - professor or ministerial instructor; and
 - A Professional/Ministerial Recommendation - employer, supervisor, bishop, overseer, or pastor. (Departure from this list must be approved by the Admissions Office.)
5. A personal statement indicating the applicant's personal background, ministerial experience, current ministerial credentials, continuing education experiences, future plans in ministry, purpose in pursuing the DMIN degree, level of commitment to mentor others in ministry, and possible areas of focus within the program. (Typed, 2 to 3 pages, double-spaced, 1-inch margins, including page numbers).
6. One academic paper from the applicant's graduate work.
7. A background check initiated by the applicant based on instructions provided by the Admissions Office. The cost for the background check is covered by the application fee.

International applicants who desire to complete the program in residence in Cleveland must possess the appropriate visa for student enrollment. More information regarding student visa applications is available from the Admissions Office.

Note: All required admission documents must be received by the Admissions Office before the DMIN applicant's request for acceptance will be considered.

PROGRAM DESCRIPTION

The Pentecostal Theological Seminary Doctor of Ministry program is a 30 unit program of “in ministry” advanced seminary training. It is a professional degree for persons who desire to maximize their calling to the practices of Pentecostal ministry. The program is intended to be completed in three to five years with students being expected to be active in ministry throughout the program of study.

Internet Based Program

While students may choose to relocate to Cleveland, Tennessee in order to take advantage of direct access to faculty, tangible learning resources and unmediated classroom experiences, the entire degree program may be completed without having to travel to Cleveland, Tennessee. Courses do require “real time” (synchronous) participation in class sessions through the use of internet based audio and video conferencing with the class.

Because the degree program is dependent on use of the internet, applicants for the program must affirm they have and will maintain access to reliable, high-speed internet connections and that they have and will maintain a computer system capable of video conferencing. Failure to maintain acceptable internet capabilities and a video conferencing capable computer system will result in suspension and/or dismissal from the program.

Theological Foundations

The Seminary is committed to function out of a Wesleyan heritage and to function with Pentecost as the principal paradigm for the life and ministry of the church. All that the church is and does should be dependent upon the active presence of the Holy Spirit. The program is open to non-Wesleyans and non-Pentecostals. But potential students should appreciate the fact that PTS expects graduates of the program to be able to reflect and act through the lens of Wesleyan-Pentecostalism.

The D.Min. program of study at PTS has been designed to model theological education from a Wesleyan-Pentecostal perspective. As such, it is characterized by (1) expectation of the presence and work of the Spirit in all aspects of the program, (2) an emphasis on community, (3) the expectation of holistic integration, (4) Pentecostal Praxis, i.e., an understanding that Christian ministry should be a union of the Word of God, sound theology, responsiveness to the Holy Spirit and disciplined service for Christ (5) a focused curriculum, and (6) the pursuit of academic excellence.

Presence of the Holy Spirit

The Holy Spirit actualizes the ancient mantra “Jesus is Lord.” The Spirit cannot be programmed or controlled. The Spirit can be expected, experienced and known. The ethos of the DMIN program is one in which there is an expectation of covert and overt workings of the Spirit. Discernment of the presence and leading of the Holy Spirit is both a gift and a discipline, one that the seminary seeks to nurture within every component of the program.

Emphasis on Community

The DMIN program is built on the premise that personal development in ministry is a communal process. All Christian ministry is to be done in the context of Christian community characterized by mutually enriching relationships. Personal development requires both spiritual discipline and healthy participation in the Body of Christ. To this end the program expects students to share their formation within the program with others who are personally committed to them as servants of Christ. The community and personal dimensions of the program require students to participate in two interrelated groups.

Cohort of Peers

First, students are expected to go through the core curriculum with a cohort of peers who provide mutual support for course learning experiences. Life-long friendships are typically formed in these experiences. Each year a new cohort is formed by entering students.

Upon request and under certain circumstances, special cohorts of students may be formed around a ministry focus area or a shared ministry context. These cohorts are subject to a minimal enrollment as negotiated with the Vice President for Academics. All cohorts are subject to the same criteria and standards as are outlined here. Special cohorts may be provided qualified instructors who share their ministry context or have specialization in their shared focus area. All part-time instructors at PTS are subject to the same standards and processes of approval and orientation.

Special cohorts are sometimes created for groups of persons who are not fluent in the English language and who share the same first language. All students are required to have the ability to read the English language. Within the standards and guidelines of institutional policies, the seminary seeks to provide those cohorts with instructors who are fluent in their primary language. However, courses may be taught through the use of qualified translators. Cohorts for which Spanish is their first language may submit their written work, including the dissertation, in Spanish. Due to limited faculty resources, all others must submit their work in English unless specifically approved by a course instructor.

Dissertations that are translated into English will require a minimal fee to pay for a qualified audit of the translation.

Persons who are interested in the creation of a special cohort should contact the Director of the D.Min. program or the Vice President for Academic Affairs.

Context Based Covenant Group

Second, the program also requires students to create and participate in a covenant group within his or her ministry context. These Context Based Covenant Groups (CBCG) will meet monthly throughout the program primarily to support and assist the student in the development, implementation and assessment of the student's project/dissertation. Maintaining a CBCG is an essential requirement of the program. Group participation is monitored through student reports and by feedback responses from covenant group members. Potential members of a CBCG may include ministerial colleagues, laity, Christian professionals, etc.. It is expected that the group will include persons from within and without the student's immediate ministry context.

Holistic Integration

Throughout the D.Min. program students are expected to critically reflect on how educational content and experiences best integrate with the student's self awareness as a relational person, as a follower of Christ, and as a Christian minister. Ministerial preparation is far more than the accumulation of knowledge and the cultivation of skills. Who one is, what one knows, and what one does should ever be working together in the formation of the Christian minister. This integration is especially facilitated through the CBCG and peer cohort experiences. It is to be evidenced in the development of the D. Min. project and dissertation.

Pentecostal Praxis

Christian ministry should be a union of the minister, the Word of God, sound theology, responsiveness to the Holy Spirit and disciplined service for Christ. When this happens, knowledge and behavior exist in harmony. For the Pentecostal minister this union of theory and practice occurs only when the minister is prepared through disciplined practice and is fully surrendered to the presence of the Spirit. The D.Min. degree program is designed in its whole and in its several parts to facilitate this kind of Pentecostal praxis.

CURRICULUM

While the D.Min. degree at PTS is a degree in the general practice of ministry, students are expected to identify specific ministry practices to which they are called and gifted. Each student must then identify one ministry practice (such as preaching, teaching, counseling, evangelism, etc.) or other specialized area of ministry (youth, children, etc.) upon which to focus his or her studies.

Focus Area

Students develop an individualized study plan for their chosen focus area. The plan is subject to the approval of the Doctor of Ministry program director. It will include the identification of three courses (9 hours of credit) that fit together to address the student's focus area. With the approval of the DMIN director and the Academic Dean, these courses, or a portion of them, may be taken at other accredited graduate schools and transferred into PTS. All transfer credits must be for doctoral level courses.

Project/Dissertation

The course of study for the program revolves around a theologically and contextually guided ministry project that is related to the student's focus area of study. The project will address an area of concern or a ministry opportunity within the student's ministry context. It will formulate a ministry model to address the concern/opportunity, implement the model, and, assess the effectiveness of the project. The project will culminate in the production of a dissertation describing the project, the outcomes of the project and implications of the project. Every course in the core curriculum and every elective in the student's focus area will include a signature assignment intended to make a direct contribution to the project/dissertation.

Core Curriculum

The core curriculum of the program consists of four three-hour courses to be taken during the student's first two years within the program. This core includes an orientation course (DM 901) plus three courses that respectively address current scholarship in Biblical studies, current scholarship in theological studies, and current scholarship in practical theology. These three courses are designed to inform the project by helping the student develop a Biblical theology relevant to his or her chosen ministry practice. That theology must be integrated into the project design and implementation.

Focus Area Electives

As noted above, the focus area plan includes three elective courses chosen in part to provide scholarly resources needed for the project.

Project Design & Implementation

Six one-hour courses dispersed throughout the program guide the student step-by-step through the development, implementation and assessment of the project. There are five stages in the project dissertation process. The first stage is the preparation and successful defense of a research proposal for a project concept. The second stage is the development and successful defense of a prospectus identifying appropriate scholarly background concepts, and defining the purpose, structure, and elements of the project. The third stage is the implementation of the project. The fourth stage is the assessment of the project. The final stage is the successful completion and defense of the dissertation.

Defense of the proposal, prospectus and dissertation will be done before a colloquial team composed of two faculty persons and one student peer (See below). Defences of the prospectus and the dissertation will be open to the public. While it is called a defence, the tone of each event is that of a colloquial consultation. However, approval by the colloquial team is necessary at each juncture before a student proceeds to the next stage of the project/dissertation.

Dissertation

The capstone for the degree is the successful defence of the student's project and dissertation. Through the successful completion of the project, students will demonstrate having achieved the learning outcomes of the D.Min.. By reporting on the project, the dissertation is designed to document achievement of the degree program outcome statements. Successful defense of the dissertation requires that the final document conform to designated style and form requirements which will result in the dissertation being suitable for publication.

Supervision

Each student is supervised through the project and dissertation by a colloquial team. The team meets to consult with the student at three critical junctures: defense of the research proposal, defense of the project prospectus, and defense of the dissertation. In each case the members of the team must approve of the document before the student is allowed to proceed to the next phase of the project/dissertation.

The colloquial team is composed of three persons: a peer from the student's cohort, a focus area faculty consultant, and a project supervisor from among the faculty. The peer member is selected by the student. The focus area consultant is

a faculty member with expertise in the student's focus area who consults with the student about relevant scholarly concepts and resources for the project. Students are expected to schedule a meeting with the consultant a minimum of once per semester throughout the duration of the project/dissertation. The project supervisor is a faculty member with expertise in project design and methods. Under normal circumstances the project supervisor is the faculty member who teaches the six one-hour courses related to the project development and implementation (DM 931, 932, 933, 911, 912, and 913). Project design, development, implementation, and assessment are integrated into those six courses.

At the completion of the project, students must request a faculty supervisor for the finalization and defense of the dissertation (DM 934). Because of impact on faculty workload, the focus area consultant and the dissertation supervisor are requested by the student but those requests are subject to final approval by the Vice President for Academics.

ACADEMIC EXCELLENCE

Excellence in ministry requires competent scholarship. The D.Min. is a theological degree requiring advanced knowledge of the Scriptures, advanced knowledge of theology, and advanced knowledge of practical theology. It is a professional degree requiring that Biblical and theological knowledge be integrated into the superior practice of ministry. Graduates of the program will therefore be expected to have a superior knowledge of scholarly material on at least one ministry practice and to be able to make scholarly contributions to the practice of ministry. All work within the program is expected to be completed on a doctoral level.

ACADEMIC PROGRESS

Students are expected to be continuously enrolled in the program from the time of matriculation until the student's graduation from the program. Under extenuating circumstances students may apply for and be granted an interruption of status designation for a period up to one year. An interruption of status designation does not extend the time limits of the program beyond five years from the date of matriculation. Neither does the status extend the time limits for completion of courses already in progress. All incompletes should be completed before the interruption of status goes into effect. A student who fails to register for any coursework for a period of one academic year without applying for and receiving interruption of status designation will be considered to have withdrawn from the program and must apply for readmission.

Full-time Academic Load

Because the DMIN is an "in ministry" degree program, academic loads are less than those of traditional degree programs. For purposes of financial aid, a "full-time" academic load for the DMIN is considered to be 3 hours per semester. However, students do not have to be full-time in order to be considered to be

making academic progress. Students must successfully complete a minimum of 3 hours of academic credit per year in order to be considered to be making academic progress.

Continuance of Status

Under extenuating circumstances, students who do not complete all coursework for the program within 5 years may apply to the Director of the DMIN program for a continuance of status designation. The application must include an explanation of the causes for the delay in graduation and a plan for the timely completion of the program. If the continuance is granted, the student will be charged a Continuance of Status fee. If the student does not graduate within the year of continuance, he or she may apply for a second continuance of status. If granted, the continuance of status fee will be charged again. Students who do not complete the degree within seven years from the time of matriculation will be withdrawn from the program.

Continuance of the Project/Dissertation

Students who do not complete the Project/Dissertation within established time limits for courses and/or incompletes may apply for a continuance of the project/dissertation. Continuance of project/dissertation is granted for a period of one semester. The continuance may be renewed two times for a total of three semesters. If a student does not complete the dissertation by the end of the third continuance he or she will be dropped from the program. A fee equivalent to the current DMin tuition for one hour of credit will be charged for each continuance of the project/dissertation. For students who are granted a continuance of program extension, the continuance of project/dissertation fee is in addition to the continuance of program fee. See Tuition and Fees section below for more details.

Academic Probation

Students in the program must maintain a 3.2 GPA or above on a 4.00 point scale. Should a student's cumulative GPA within the program drop below 3.2 the student will be placed on academic probation for a period up to one academic year. Students on academic probation will be restricted from registering for more than four hours of coursework per semester. Provided the student makes adequate progress as demonstrated by an improved GPA during the semester following being placed on probation, the student will be granted a second semester in which to bring his or her overall GPA up to 3.2 or above.

Academic Suspension

Should a student not raise her or his GPA to 3.2 within one year of dropping below 3.2, that student will be placed on Academic Suspension. Once placed on Academic Suspension, a student may not register for courses. During the time in which a student is on Academic Suspension that student may petition the director of the DMIN program in writing for resumption of enrollment under the

conditions of Academic Probation. The petition must include an explanation for and plan to address the problems associated with poor academic performance. The DMIN director will forward the petition with his or her recommendations to the Vice President for Academics who will make the final determination on the petition. If approved for reinstatement, the student will then have one semester to demonstrate satisfactory academic progress and a second semester in which to qualify to have the probationary status lifted. Should the student fail to achieve a GPA of 3.2 by the end of the second semester, the student will be placed on permanent suspension and dropped from the program.

Grade Limits

For any course for which a student receives a grade below “B-,” (2.7) that course will not count toward graduation requirements. If the course is a program required course, the student must retake it and achieve a grade of “B-” or higher in order to remain in the program.

Incompletes

With the permission of the course instructor a student may apply for a grade of “Incomplete” in order to finalize course requirements after the official closing of the course at the end of a semester. Applications must be submitted before the last day of regular class sessions. No more than one incomplete will be permitted at any given time. If the incomplete is granted, the student has one year from the starting date of the course in which to complete the work. If the coursework is not completed by that date, the incomplete will automatically be converted to an “F” on the student’s transcript. While an incomplete is in effect the course will not be included in the student’s GPA. However, in the event the student requests an official transcript, the “I” grade will be changed to an “F”. Electives taken as online courses are not eligible for Incomplete grades.

Grade Points for Letter Grades

| | |
|--------------------------------------|----------|
| A = 4.0 | C = 2.0 |
| A- = 3.7 | C- = 1.7 |
| B+ = 3.3 | D+ = 1.3 |
| B = 3.0 | D = 1.0 |
| B- = 2.7 | F = 0 |
| C+ = 2.3 | |
| I = Incomplete (included in the GPA) | |
| W = Withdrawn (does not affect GPA) | |

TYPICAL COURSE DESIGN

The majority of courses of the D.Min. program, including all of the core curriculum, are offered during regular fall and spring semesters. Some electives are offered in more intensive “J-terms” (January, June, and July). All courses in the program are offered in a hybrid format, i.e., during some weeks they will meet for "live" real-time class sessions (synchronous sessions) and during some weeks the class members will participate in asynchronous online interaction. Synchronous sessions will meet via internet video conferencing in which class members and professors interact as if in the same room. For courses offered during regular semesters, the synchronous sessions will be on the 1st, 4th, 7th, and 10th weeks of the semester with the 13th week being an optional synchronous session should the instructor choose to do so.

All synchronous class sessions will meet on the same day of the week throughout the semester. Unless otherwise scheduled for a special cohort, D.Min. classes are scheduled to meet on Fridays. Some elective courses are offered in more traditional modes of delivery, i.e., synchronous classes that meet every week of the semester. Electives may also be scheduled on alternative days of the week.

COURSES

As noted above, the D.Min. is a three-year, 30 semester hour degree program. The curriculum may be thought of as having four components: core courses (12 hours), context-based covenant group and project supervision (3 hours), focus area electives (9 hours), and the project/dissertation (6 hours). The normal program sequence is as follows:

Required Core Courses

- DM 901 Doctor of Ministry Orientation and Assessment..... 3
- DM 908 Reading Theology for Ministry..... 3
- DM 914 Reading Scripture for Ministry3
- DM 915 Readings in Practical Theology for Pentecostal Ministry 3

Total Core Courses: 12 hrs

Focus Area Courses

- Focus Area Elective 3
- Focus Area Elective 3
- Focus Area Elective 3

Total Focus Area Courses: 9 hrs

Project/Dissertation Required Courses

(Must be taken in sequence)

- DM 931 DMin Project: Proposal..... 1
- DM 911 Context-Based Covenant Group: Project Proposal.....1
- DM 932 DMin Project: Prospectus.....1
- DM 912 Context-Based Covenant Group: Project Prospectus.....1
- DM 933 DMin Project: Implementation and Assessment.....1
- DM 913 Context-Based Covenant Group: Project Implementation and Assessment.....1
- DM 934 DMin Dissertation and Defense.....3

Total Project Dissertation Required Courses: 9 hrs

Total DMIN Course Requirements: 30 Hrs

TYPICAL DOCTOR OF MINISTRY PROGRAM SEQUENCE (Full-time Students)

For full-time students in the D.Min. program typically take ten hours in each of the three years. A minimum of four hours of the core curriculum must be taken each semester in all but the student's last semester. The recommended sequence is given below.

During the program, nine hours are to be taken as part of a focus area study plan composed of three approved elective courses. Elective courses are offered during J-terms and during regular semesters. There is no set pattern for taking focus area elective courses. The varied schedule for elective course offerings may require that a student take 7 hours during any given semester. Seven hours is the maximum course load for a regular semester. Three hours is the maximum course load for a J-term.

First Year

Fall Semester

- DM 901 Doctor of Ministry Orientation and Assessment.....3
- DM 931 DMin Project: Proposal.....1

Spring Semester

- DM 915 Readings in Practical Theology for Pentecostal Ministry3
- DM 911 Context-Based Covenant Group: Project Proposal.....1

J-Terms

- Focus Area Elective 3

Total First Year Credit Hours: 11

Second Year

Fall Semester

| | |
|---|---|
| DM 914 Reading Scripture for Ministry..... | 3 |
| DM 932 Doctor of Ministry Project/Dissertation: Prospectus..... | 1 |

Spring Semester

| | |
|--|---|
| DM 912 Context-Based Covenant Group: Project Prospectus..... | 1 |
| DM 933 DMin Project: Implementation and Assessment..... | 1 |
| Focus Area Elective | 3 |

J-terms

| | |
|---------------------------|---|
| Focus Area Elective | 3 |
|---------------------------|---|

Total Second Year Credit Hours: 12

Third Year

Fall Semester

| | |
|---|---|
| DM 908 Reading Theology for Ministry | 3 |
| DM 913 Context-Based Covenant Group: Project Implementation and Assessment..... | 1 |

Spring Semester

| | |
|---|---|
| DM 934 DMin Dissertation and Defense..... | 3 |
|---|---|

Total Third Year Credit Hours: 7

Total DMIN Degree Program Requirements: 30 Credit Hours

TYPICAL DOCTOR OF MINISTRY PROGRAM (Part-time Students)

Students who choose to complete the program at a slower pace will have more flexibility in scheduling their courses. There is no typical sequence for part time students. However, it is very important that the student remember that the core curriculum is only offered in the fall and spring semesters. Further, it is critical that the student remember that the nine hours directly connected to the project/dissertation must be taken in the specified sequence. That sequence is as follows:

| | |
|--|---|
| DM 931 Doctor of Ministry Project: Proposal..... | 1 |
| DM 911 Context-Based Covenant Group: Project Proposal..... | 1 |
| DM 932 Doctor of Ministry Project: Prospectus..... | 1 |
| DM 912 Context-Based Covenant Group: Project Prospectus..... | 1 |

| | |
|--|---|
| DM 933 Doctor of Ministry Project: Implementation and Assessment..... | 1 |
| DM 913 Context-Based Covenant Group: Project Implementation and Assessment | 1 |
| DM 934 DMin Dissertation and Defense..... | 3 |

Note: All students are required to take DM 901, 931, & 911 during their first year in the program.

OTHER POLICIES

Transfer of Credit

Students may transfer up to 9 hours of elective credit provided the courses are approved as components of the student's focus area of study. Under rare circumstances a course may be transferred as a substitution for a course in the core curriculum. Transfer courses must be approved by the DMIN Director and approved by the Vice President for Academics. The courses must be from accredited institutions and on a doctoral level. Transfer of credit will not be given for course work more than 10 years old. Exceptions to this policy may be granted in cases where documentation and demonstration of course equivalency can be established.

Graduation Deadlines

Each year PTS has three dates for graduation: the last Saturday May, August and December. However, graduation ceremonies for graduates from all three dates are held only in conjunction with the May graduation. The deadlines for applications for graduation are as follows:

- Deadline to apply for graduation in May: December 15
- Deadline to apply for graduation in August: April 15
- Deadline to apply for graduation in December: September 15

Dissertation Deadlines

All academic work must be submitted at least 30 days prior to graduation. There are special deadlines associated with the dissertation.

Submission of Defense Copy of Dissertation:

- March 7 for May graduation
- June 7 for August graduation
- October 7 for December graduation

Successful Defense of the Dissertation:

- April 1 for May graduation
- July 1 for August graduation
- November 1 for December graduation

Submission of Final (Publishable) Copy of Dissertation:

- May 1 for May graduation
- August 1 for August graduation
- December 1 for December graduation

Change of Grade Policy

No grade may be changed without written approval of the instructor and the Vice President for Academics. Any grade change submitted for a student who has not previously applied for an Incomplete will only be considered in exceptional cases. In such cases, the student shall not be entitled to a grade higher than B. In the case that a grade change is approved a \$100 fee shall be assessed to the student. A written appeal can be made to the Academics Office by the faculty member and the student in question for circumstances deemed to warrant special consideration in handling such exceptional grade change requests.

COURSES

COURSE NUMBERING SYSTEM

100-499: Undergraduate Certificate

500-899: Master's Degree

- Area I - Biblical Studies
- Area II - Historical and Theological Studies
- Area III - Studies in the Life and Ministry of the Church
- Area IV - Personal Formation for Ministry

900-999: Doctor of Ministry Degree

PREFIXES

AK - Akkadian

AR - Aramaic

BH - Biblical Hermeneutics

BI - Biblical Interpretations

CF - Christian Formation

CH - Church History

CO - Counseling

DM - Doctor of Ministry

EH - Egyptian Hieroglyphics

GK - Greek

HB - Hebrew

HS - Historical Studies

HT - Historical Theology

LC - Life of the Church

MF - Ministry Formation

ML - Ministry Leadership

MR - Ministry Related

NT - New Testament Studies

OT - Old Testament Studies

PM - Pastoral Ministry

SA - Supervision and Assessment

UG - Ugaritic

WM - Missions

COURSE DESCRIPTIONS

BIBLICAL STUDIES (500-599)

The Holy Scriptures are the foundation and course of the church's message. As a church we affirm "that we accept and stand for the whole Bible rightly divided and for the New Testament as our rule of faith and practice...[and that the New Testament is]...the only rule for government and discipline." The study of the Word and the doctrines of the Word against the background of the history and culture of its own times prepares the student to understand and to interpret the Word for today's world. The development of competence in exegesis and exposition furnished the student with tools for his or her role as interpreter and proclaimer of the Word of God.

The Interpretation Of Scripture

BH 501 Biblical Hermeneutics (3 Credit Hours)

This course investigates the integration of biblical hermeneutical theory and practice for the specific purpose of enhancing the usage of Scripture in the various christian settings (preaching, teaching, counseling, personal devotional reading, worship, witness, etc.). The interpretation of Scripture will be explored from a Pentecostal contextual perspective and understood to be an ecclesiastical procedure. Special emphasis will be given to the history of biblical hermeneutics, exegetical method, and their place within hermeneutics, inductive/deductive method, genre analysis, and Pentecostal/Charismatic engagement with hermeneutical concerns.

BH 502 Capstone: MTS - Biblical Studies (1 Credit Hour)

BH 511 Biblical Studies in the Pentecostal Tradition (3 Credit Hours)

This course is designed to serve as an introduction to the world of Biblical Studies in the Pentecostal Tradition. After an overview of the development of Pentecostal hermeneutics as an academic discipline and a preliminary survey of early scholarly Pentecostal approaches to Biblical Studies the bulk of the course is devoted to examples from each part of the Biblical canon of constructive Pentecostal sources to specific books, texts, and/or topics. The work of individual scholars is examined and opportunities are provided for interaction with significant contributors to this emerging discipline. The course concludes with a conversation about the future of Biblical Studies in the Pentecostal tradition. The seminar is required for all students pursuing the MTS Biblical Studies Concentration.

OLD TESTAMENT STUDIES (500-599)

Biblical Language

AK 501 Introduction to Akkadian (1 Credit Hour)

This course is designed to provide a basic survey of Akkadian grammar and to show the relevance of Akkadian resources to the exegesis of the Old Testament. In addition, literature that is related to the Old Testament will be studied.

AR 501 Aramaic (1 Credit Hour)

This course is an introduction to biblical Aramaic. The grammar of biblical Aramaic will be taught in comparison to the grammar of biblical Hebrew. Readings from the Old Testament will comprise a portion of the course. (Prerequisite: HB 501)

EH 501 Egyptian Hieroglyphics (*1 Credit Hour*)

This course is designed to provide a basic survey of Egyptian hieroglyphs and Egyptian grammar and to show the relevance of Egyptian resources to the exegesis of the Old Testament. In addition, literature that is related to the Old Testament will be studied.

UG 501 Introduction to Ugaritic (*1 Credit Hour*)

This course is designed to provide a basic survey of Ugaritic grammar and to show the relevance of Ugaritic resources to the exegesis of the Old Testament. In addition, literature that is related to the Old Testament will be studied.

HB 501 Hebrew I (*3 Credit Hours*)

This course is designed to provide a basic understanding of the biblical Hebrew and an ability to use exegetical resources. Primary emphasis is placed on mastery of basic grammar and vocabulary. **(Fall)**

HB 502 Hebrew II (*3 Credit Hours*)

This is a continuation of Hebrew I, which will allow the student to begin reading from the Hebrew Old Testament. It is designed to enable the student to begin exegetical work in the Old Testament. (Prerequisite: HB501) **(Spring)**

HB 503 Hebrew III (*3 Credit Hours*)

This is a course in advanced Hebrew and exegetical work. (Prerequisites: HB501, HB502)

HB 504 Reading Hebrew (*1 Credit Hour*)

This course is designed for students who have completed Hebrew I and II. Sight reading of selected portions from the Hebrew Old Testament will be the focus of the course. (Prerequisites: HB501, HB502)

Introduction and History

OT 501 Pentecostal Explorations of the Old Testament (*3 Credit Hours*)

This course is the Seminary's introductory course for Old Testament study. It focuses on exploring the Old Testament from a Pentecostal perspective in dialogue with other critical approaches. The individual books and the main divisions of Hebrew Scripture are viewed with primary attention to their literary shape, theological thrust, and canonical role. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. **(Fall)**

Old Testament Exegesis

(One or more courses are offered each semester)

OT 520 Genesis (3 Credit Hours)

The book of Genesis is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 521 Exodus (3 Credit Hours)

The book of Exodus is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 523 Numbers (3 Credit Hours)

The book of Numbers is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 524 Deuteronomy (3 Credit Hours)

The book of Deuteronomy is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction, and spiritual discernment. (The course may be taken for either Hebrew or English credit.)

OT 525 Joshua (3 Credit Hours)

The book of Joshua is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 526 Judges (3 Credit Hours)

The book of Judges is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction, and spiritual discernment. (The course may be taken for either Hebrew or English credit.)

OT 528 1 & 2 Samuel (3 Credit Hours)

The books of Samuel (1 & 2) are studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of the book and its parts. Key matters of scholarly debate, historical background, authorship, and sociological context are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction, and spiritual discernment. (The course may be taken for either Hebrew or English credit.)

OT 529 1 & 2 Kings (3 Credit Hours)

The books of 1 & 2 Kings are studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the books and their parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 538 Psalms (3 Credit Hours)

The book of Psalms is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and individual, representative psalms. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Study of selected psalms is

pursued inductively and informed by scholarly resources, corporate interaction, and spiritual discernment. (The course may be taken for either Hebrew or English credit.)

OT 541 Jonah & Nahum (*3 Credit Hours*)

The books of Jonah and Nahum are studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the books and their parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 542 Isaiah (*3 Credit Hours*)

The book of Isaiah is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction, and spiritual discernment. (The course may be taken for either Hebrew or English credit.)

OT 543 Jeremiah (*3 Credit Hours*)

The book of Jeremiah is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction, and spiritual discernment. (The course may be taken for either Hebrew or English credit.)

OT 545 Ezekiel (*3 Credit Hours*)

The book of Ezekiel is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction, and spiritual discernment. (The course may be taken for either Hebrew or English credit.)

OT 546 Daniel (3 Credit Hours)

The book of Daniel is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 549 Zechariah (3 Credit Hours)

The book of Zechariah is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 550 Hosea (3 Credit Hours)

The book of Hosea is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 551 Joel (3 Credit Hours)

The book of Joel is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 558 Malachi (1 Credit Hour)

The book of Malachi is studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the book and its parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are

also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

OT 586 Women of the Old Testament (*3 Credit Hours*)

A number of significant women in the Old Testament are studied from the perspective of Pentecostal faith and ministry. Prime attention is given to exegetical and literary features of the biblical narratives along with their theological import. Key matters of scholarly debate, historical background, sociological context, contemporary issues, etc., are also addressed.

OT 587 Old Testament Wisdom Literature (*3 Credit Hours*)

The books of Job, Proverbs, Ecclesiastes, and Song of Songs are studied from the perspective of Pentecostal faith and ministry. Prime attention is given to the literary features and theological import of both the books and their parts. Key matters of scholarly debate, historical background, authorship, sociological context, etc., are also addressed. Chapter by chapter study is pursued inductively and informed by scholarly resources, corporate interaction and spiritual discernment. (The course may be taken for either Hebrew or English credit only.)

A selected topic related to Old Testament studies is treated each time these seminars are offered. Possible topics include: Malachi, Elisha Stories, Prayer in Old Testament Wisdom Literature, etc.

OT 588-591 Research in Old Testament Issues 1

OT 592-595 Research in Old Testament Issues 2

OT 596-599 Research in Old Testament Issues 3

NEW TESTAMENT STUDIES (500-599)

Biblical Language

GK 501 New Testament Greek I (*3 Credit Hours*)

This course is an introduction to New Testament Greek. The emphasis is on grammar, forms, vocabulary, and syntax. The aim of the course is to prepare the student to do exegetical work in the original language of the New Testament. **(Fall and June)**

GK 502 New Testament Greek II (3 Credit Hours)

This is a continuation of Greek I. The aim of the course is to enable the student to begin exegetical work in the New Testament. **(Spring and July)** (Prerequisite: GK 501)

GK 503 New Testament Greek III (3 Credit Hours)

This is a course in advanced Greek grammar and the use of the critical text. **(Fall and Summer)** (Prerequisites: GK 501 and GK 502)

GK 504 Rapid Reading in the Greek New Testament (1 Credit Hour)

This is a tutorial course with an emphasis on rapid sight reading of the Greek New Testament. It may be taken up to three times in different areas of the New Testament. (Prerequisites: GK 501, GK 502, and GK 503)

GK 507 Introduction to the Septuagint (3 Credit Hours)

This course is an introduction to the Greek translation of the Old Testament. The grammar of Septuagint Greek will be compared to the grammar of New Testament Greek. Readings from the Greek text will comprise a large portion of the course, but some attention will be given to the history of the Septuagint and its place in biblical studies. (Greek 501 and GK 502 are recommended as prerequisites.)

Introduction and History

NT 501 Pentecostal Explorations of the New Testament (3 Credit Hours)

This course is the Seminary's introductory course for New Testament study. It seeks to explore the nature and purpose of the New Testament by utilizing a distinctively Pentecostal approach to its study. The journey begins by raising the basic question, 'What is the New Testament' and continues by means of a brief survey of major scholarly approaches to the study of the New Testament. An articulation of a Pentecostal strategy for studying the New Testament follows, which has implications for issues of genre and methodology. With regard to genre, the documents fall into the following categories: stories of Jesus' life story of the early church letters and sermons of the early church and vision of the early church. With regard to methodology, the books are explored in the following ways: structure, content and theological emphases, canonical context (place in Scripture), original context (Sitz-im-Leben), church context (history of effect), and Pentecostal context. The course concludes with sections devoted to the text and canon of the New Testament.

NT 502 Hellenistic Background of the New Testament (3 Credit Hours)

This course seeks to identify the Hellenistic environment against which early church history should be viewed. Special attention is given to philosophies and religions of the Graeco-Roman world. The purpose of the

course is to discuss major aspects of Greek and Roman piety as they emerge and develop in middle and late antiquity. This will include an attempt to understand the manifold ways in which persons of that time grasped the human situation, experienced the world and sought "salvation" through myths, symbols, and rituals.

NT 503 First Century Judaism (3 Credit Hours)

This course studies the social, religious, and cultural milieu of Judaism in the first century. A careful examination is made of the history and character of the various sectarian movements which belonged to post-exilic Judaism and which formed a significant aspect of the context in which Christianity emerged. These include what Josephus called the "four philosophies", viz., the Pharisees, the Sadducees, the Essenes, and the Zealots. The course will also study the Samaritans, the Ebionites and Philo, a representative of Hellenistic Judaism and take a look at Apocalyptic literature.

A selected topic related to New Testament studies is treated each time the following seminars are offered. Possible topics include: textual criticism, apocalyptic, archaeology, and the New Testament, etc.

New Testament Exegesis

(One or more courses are offered each semester)

NT 520 Matthew (3 Credit Hours)

This course is an exegetical study which seeks to understand the unique theological contribution of Matthew. Authorship, date, life setting, and structure are addressed. The content of the book is examined exegetically, with special attention given to the Sermon on the Mount. (Greek & English credit available)

NT 521 Mark (3 Credit Hours)

This Gospel of Mark is studied in the light of recent research, the results of which are surveyed with attention to those scholars whose contributions have been the most significant. Introductory matters include: authorship, provenance, purpose, and date. Selected passages are examined in an exegetical manner. (Greek & English credit available)

NT 522 Luke (3 Credit Hours)

This Gospel is studied under the following inquiries: authorship, date, circumstances of writing, and composition of the book. Attention is given to the theology of Luke. Specific passages are selected for exegesis. (Greek & English credit available)

NT 523 Gospel of John (3 Credit Hours)

This course begins with an investigation of the authorship, date, circumstances of writing, and composition of the Fourth Gospel. A narrative reading of the book's content is offered which gives due attention to the Gospel's structure, story line, plot development, and major characters. Passages dealing with the roles of women, healing, holiness, the Holy Spirit, and footwashing receive detailed attention. (Greek & English credit available)

NT 524 Acts 3 (3 Credit Hours)

This course is an exegetical study of the Acts of the Apostles. After a brief look at matters of introduction, attention is concentrated on the history and theology of the early church, especially as these are relevant for the Pentecostal faith. (Greek & English credit available)

NT 525 Romans (3 Credit Hours)

An exegetical study of Paul's thought and doctrine as articulated in this, the greatest of his epistles. The course is designed to give a brief overview of the history of the scholarship on Romans and to discuss such inquiries as authorship, date, and circumstances of the writing of the epistle. The emphasis is on the theology of the epistle and its contemporary applications. (Greek & English credit available)

NT 526 1 Corinthians (3 Credit Hours)

This letter is studied under the following inquiries: authorship, date, circumstances of writing, and conditions in Corinth. Emphasis is given to its theology, its Pentecostal emphases, and the relevance of its theological principles for the contemporary church, especially in reference to spiritual gifts. (Greek & English credit available)

NT 527 2 Corinthians (3 Credit Hours)

This letter is studied under the following inquiries: authorship, date, circumstances of writing, and conditions in Corinth. Emphasis is given to its theology, its Pentecostal emphases, and the relevance of its theological principles for the contemporary church. (Greek & English credit available)

NT 528 Galatians (3 Credit Hours)

An exegetical study of the epistle in light of such inquiries as its religious and historical background, date and purpose. Special emphasis will be placed on basic theological concepts: grace, law, justification, sanctification, etc. (Greek & English credit available)

NT 529 E/G Ephesians (3 Credit Hours)

The course is an exegetical study of the book of Ephesians. It also covers introductory, background analysis, interpretive problems, and survey of the contents as well as key theological themes. This course also includes an examination of the theological and practical relevance of Ephesians for society and the church, and church leadership. (Greek & English credit available)

NT 530 Philippians (3 Credit Hours)

The course is an exegetical study of Paul's letter to the Philippians. It includes introductory and background analysis, investigation of interpretive problems, and survey of the contents as well as key theological themes. This course also includes an examination of the theological and practical relevance of Philippians for Christian living and ministry. (Greek & English credit available)

NT 534 E/G Pastoral Epistles (3 Credit Hours)

The course is an exegetical study of the Pastoral Epistles — 1 and 2 Timothy, and Titus. It also covers introductory, background analysis, interpretive problems, and survey of the contents as well as key theological themes. This course also includes an examination of the theological and practical relevance of the Pastorals for society and the church, and church leadership. (Greek & English credit available)

NT 536 E/G 1 Thessalonians (3 Credit Hours)

The course is an exegetical study of the book of 1 Thessalonians. It also covers introductory, background analysis, interpretive problems, and survey of the contents as well as key theological themes. This course also includes an examination of the theological and practical relevance of 1 Thessalonians for society and the church, and church leadership. (Greek & English credit available)

NT 537 E/G 2 Thessalonians (3 Credit Hours)

The course is an exegetical study of the book of 2 Thessalonians. It also covers introductory, background analysis, interpretive problems, and survey of the contents as well as key theological themes. This course also includes an examination of the theological and practical relevance of 2 Thessalonians for society and the church, and church leadership. (Greek & English credit available)

NT 539 Hebrews (3 Credit Hours)

This book is studied under the following inquiries: date, circumstances of writing and composition. Particular attention is given to the author's use of the Old Testament, his hermeneutical concerns, and the following issues

of continuing relevance: the priesthood of believers, Jewish-Christian relations, perseverance, etc. The study emphasizes the unique theological perspective of the book. (Greek & English credit available)

NT 540 James (*3 Credit Hours*)

This course studies in detail the introductory material: authorship, date, and circumstances of writing. It also is an expository study of the entire book. (Greek & English credit available)

NT 542 1 John, 2 John, 3 John (*3 Credit Hours*)

This course examines the provenance, structure, message, theological emphases and contemporary significance of 1-3 John. Special consideration is given to the relationship of these documents to the Fourth Gospel and the Johannine community. A careful reading of the Greek text of 1-3 John constitutes a major portion of the course.

NT 543 Jude (*1 Credit Hour*)

This course offers a comprehensive exploration of the epistle of Jude examining its structure, content, and prominent theological emphases. Its place within the New Testament canon is explored as well as its original context including the issues of authorship, date, provenance, and destination. Jude's use of apocryphal literature is also addressed. The reception of Jude in the church is considered as well as its reception within Pentecostalism. A careful reading of the text of Jude follows, which is a major focus of the course.

NT 544 Revelation (*3 Credit Hours*)

This course begins with an examination of the structure, nature, provenance, and effective history of the Apocalypse. A careful reading of the text of the Apocalypse follows, which is a major focus of the course. The major theological emphases of the Apocalypse are also discussed in detail. (Greek & English credit available)

New Testament Theology

NT 550 Johannine Theology of Sanctification (*3 Credit Hours*)

This course is designed to explore the topic of sanctification as it is dealt with in the context of the Johannine writings. John's unique contribution to the doctrine of sanctification will be specifically investigated. This will be pursued through the avenues of effective history (of specific Johannine texts on sanctification in early North American Pentecostal periodical literature), a narrative reading/analysis of the pertinent Johannine texts and critical engagement with modern scholarship dealing with the subject of sanctification in the Johannine writings.

NT 560 Life and Teaching of Jesus (*3 Credit Hours*)

This course examines significant issues and events in the life and teaching of Jesus. The "Historical Jesus" discussion is addressed. Particular themes in the teaching of Jesus are given special consideration. Titles, creeds, and confessions of faith receive attention. (Prerequisite: A course in one of the Gospels.)

NT 561 Footwashing (*1 Credit Hour*)

This course examines the footwashing account found in John 13:1-20. The study of the topic includes: literary and critical questions concerning John 13:1-20, a historical overview of footwashing in Graeco-Roman and Jewish contexts, an exegetical analysis of John 13:1-20, a survey of the practice of footwashing in the early church, and reflection upon the implications of this study for contemporary worship.

NT 562 The Devil, Disease and Deliverance (*1 Credit Hour*)

This course examines the relationship between illness and its origins in the writings of the New Testament. The methodology of the course involves several steps. First, the texts relevant to the theme are identified within the work of specific New Testament writers or schools of writers. Second, the pertinent passages are examined, primarily by means of literary analysis, to discover the text's contribution to this enquiry. Third, a summary of the results of the individual investigations within a given document or groups of documents is provided, which seeks to offer an initial systematic arrangement of the findings. Fourth, the contributions of the various writers are then compared in order to identify the unity of thought on this topic within the diversity of the New Testament documents. Fifth, the implications of this study for Pentecostal theology and ministry are identified.

NT 564 Mark 16 (*1 Credit Hour*)

Though often observed that the Acts narrative is the defining paradigm for Pentecostal doctrine and practice, in point of fact Mark 16.9-20 functions as the 'litmus test' of the early Pentecostal Movement's fulfilling of the apostolic mandates given by Jesus and carried out by the church. Despite the well-known text critical problems surrounding the passage, the place of Mark 16.9-20 was unrivaled within the early Pentecostal literature in position and significance. Drawing on methodological approaches including, textual criticism, literary analysis, canonical criticism, and Wirkungsgeschichte, this course seeks to reappropriate Mark 16.9-20 in Pentecostal theology and practice.

NT 565 The Theology of Paul (*3 Credit Hours*)

This course studies the distinctive contributions of the Apostle Paul to New Testament theology. Special attention is given to the question of

Hellenistic and Jewish influences on Paul's thought and their continued influence on contemporary Issues.

NT 566 Philemon (*1 Credit Hour*)

This course examines Paul's letter to Philemon. It is an opportunity to study in depth one of the most interesting and timely documents of the New Testament that not only is one of the shortest "books" in the New Testament, but also shares some similarities and exhibits many differences to other extant Pauline epistles. Emphasis will be placed on the literary structure and rhetorical strategy and the specific issues addressed in Philemon. Particular attention will be given to the social context of Philemon and how this affects his strategy in addressing the social and theological issues that arose in the letter.

NT 567 The Return of Jesus in New Testament Thought (*1 Credit Hour*)

'Jesus is Coming King' is an essential part of the Five-fold Gospel which forms the theological heart of Pentecostal theology. This seminar explores this theme in the New Testament. First, an examination of each of the writings in the New Testament seeks to hear the distinctive contribution of each of these biblical voices. Following this survey, these individual voices are assembled into the choir of the New Testament in order to hear the richness and texture of these writings on this topic. A final section of the seminar is devoted to reflecting upon the results of this investigation and their implications for Pentecostal theology and ministry.

NT 568 Women in Ministry in the Gospel of John (*1 Credit Hour*)

This course is designed to explore the topic of women in ministry as it is dealt with in the context of John's Gospel. This course will focus on John's Gospel as a lens through which the reader may gain a deeper understanding of Jesus' view of the ministry of women. John's unique contribution to the topic of women in ministry (as opposed to the contributions of the synoptic gospels) will also be investigated. These will be pursued by means of a narrative reading/analysis of the pertinent Johannine texts which record the conversations (with Jesus)/actions of Mary the mother of Jesus, the Samaritan woman, Mary & Martha of Bethany, and Mary Magdalene. Critical engagement with modern scholarship dealing with the topic of women in ministry in the Gospel of John will also be utilized. Practical and theological implications will be discussed.

NT 569 New Testament Textual Criticism (*1 Credit Hour*)

An introduction to Greek paleography will be given. Attention is devoted to the causes of corruption in the transmission of the text. The methodology of choosing among variant readings is examined. Primary emphasis is given to the practice of textual criticism.

A selected topic related to New Testament theology is treated each time these seminars are offered:

NT 584-589 Research in New Testament Theology 1

NT 590-594 Research in New Testament Theology 2

NT 595-599 Research in New Testament Theology 3

HISTORICAL AND THEOLOGICAL STUDIES (600-699)

The Word has come down to the present day through the mediation of the Church, and the Church's understanding of the Word has influenced its own history and theology in each age. As students become acquainted with the history of the Church as an institution and with the historical development of Christian doctrine, they gain insight from the past for dealing with theology in this day, and are thus able to develop a personal theological position which is both sound and biblical and which will serve to inform and to undergird their ministry.

Historical Studies

HS 601 History of the Christian Church (*3 Credit Hours*)

This course is a survey of church history from the New Testament to the modern period. It will familiarize the student with the flow of that history, give emphasis to the main figures and events, developments in the church's worship, teaching, and lifestyle.

HS 610 The Early Church (*3 Credit Hours*)

This course studies the early church through the first five hundred (500) years of its history, with emphasis on its literature, life, and theology. Topics for discussion will include: the organization and administration of the church, the role of the Holy Spirit, persecutions and martyrdom, Christian art, the emergence of monasticism, heretical sects, apocryphal literature and the piety of the common Christian. (Cross listed with HT601)

HS 620 Reformation (*3 Credit Hours*)

This course is a study of the Reformation in Germany, Switzerland, and England and focuses on the lives and work of the major reformers with a view toward understanding how these currents and issues are alive and may influence the modern Pentecostal movement.

HS 650 Church of God History and Polity (*3 Credit Hours*)

The history component of this course deals with the cultural and theological influences, founders, historical development, major disruption in 1923, and the contemporary denomination. The policy component examines the biblical pattern of church polity and is designed to give the student a working knowledge of the Church of God in its local, district, state, national, and international dimensions.

A selected topic related to Historical Studies is treated each time the following seminars are offered:

HS 685-689 Research in Historical Studies 1

HS 690-694 Research in Historical Studies 2

HS 695-699 Research in Historical Studies 3

Historical Theology

HT 607 Historical Theology (*3 Credit Hours*)

This course offers an overview and analysis of the doctrinal and theological history of the church in its different cultural settings from the apostolic age up to the Reformation. Primary source documents and contemporary illustrations will supplement the lectures and text materials. The aim of the course is to help the student to become historically informed in the history of doctrine so as to be able to understand and apply biblical teaching to the needs of the church and world of today.

HT 640 Theology of John Wesley (*3 Credit Hours*)

The Church of God has deep Wesleyan roots which need to be recovered. The life and teaching of John Wesley will be assessed by means of biographies, sermons and letters. We will consider how Wesley's integration of theology and polity may inform and shape modern Pentecostal practice. (C-L)

HT 643 History and Theology of the Wesleyan Holiness Pentecostal Movements
(3 Credit Hours)

An exploration of the history and theology of the Wesleyan, Holiness, Pentecostal, and Charismatic movements with special attention given to the formation and development of theological distinctives and their significance in ecumenical conversation.

HT 680 Contemporary Theology (3 Credit Hours)

This course is designed to give a basic introduction to, and survey of, the broad field of twentieth-century theology. Certain theologians are selected in order to study their contributions and influence on contemporary theological thinking.

HT 688 Women in Pentecostalism (1 Credit Hour)

This course seeks to survey briefly the theological and ministerial contributions of women ministers in the Pentecostal tradition. Special attention will be given to pastors, teachers, evangelists, and missionaries – especially those whose ministry was prominent in the earliest period of the Pentecostal Movement.

The following courses give students an opportunity to do research in selected areas of historical theology:

HT 690-693 Research in Historical Theology 1

HT 694-696 Research in Historical Theology 2

HT 697-699 Research in Historical Theology 3

Christian Doctrine

TS 606 Introduction to Christian Doctrine (3 Credit Hours)

This course is designed to offer a holistic doctrinal formation in the Pentecostal tradition that traces its theological root in, and aligns its theological explorations with, the distinctive trajectories associated with the Wesleyan and Holiness movements. The course intends to provide a comprehensive, graduate-level, introduction to Christian doctrine while taking seriously the doxological nature of the work of theology; hence, the doctrinal formation envisioned in this course would be constructive in nature, mapping out, and developing, a Wesleyan-Holiness-Pentecostal theology that is holistically knitted with the faith grammars and practices distinctive of Pentecostal spirituality. Such a theology responds to classical

formulations of the Christian faith, as well as contemporary articulations of Christian doctrine, while seeking to be pastorally faithful and socially relevant in a changing world.

TS 607 Pentecostal Theology and Spirituality (3 Credit Hours)

This course will offer a synthesis of biblical, historical, and practical components and will utilize both classical formulations of the faith and contemporary case studies. After an initial consideration of the nature and task of theology, the following doctrines will be considered: God, man, Christ, and the Holy Spirit. The relation of theology to other disciplines will be discussed at different points throughout the course. This course will also develop the doctrines of Salvation, the Church, and Last Things. The study will culminate in the production of a personal statement of belief (credo) for use in practical ministry and final evaluation of each student.

TS 620 Doctrine of Christ (3 Credit Hours)

The participants in this course will study the person and work of Jesus Christ and will examine the history of the controversies in this area. The atoning work is considered in terms of the Old Testament preparation, the New Testament enactment and the Church's proclamation.

TS 630 Doctrine of the Holy Spirit (3 Credit Hours)

This course is a study of the person and work of the Holy Spirit with special emphasis on the Pentecostal experience from the perspective of classical Pentecostalism. This course seeks to enable the student to assess issues raised by contemporary Spirit movements.

TS 640 Doctrine of Salvation (3 Credit Hours)

The participants will study the doctrine of salvation and focus on the Biblical presentation and modern theological developments of the same.

TS 641 Doctrine of Holiness (3 Credit Hours)

The aim of this course will be to facilitate a reappropriation and/or deepening of the understanding and experience associated with the doctrine of sanctification. Other Christian positions will be assessed in relation to typical Holiness-Pentecostal concerns. Freudian and Marxist insights will be used to develop an approach which takes seriously individual and social evil. Implications for the doctrine of salvation, church discipline, church structure, and church policies will be worked out by means of readings, discussions, case studies, research and lectures.

TS 642 Doctrine of Divine Healing (3 Credit Hours)

An examination of the theological and historical development of the doctrine and practice of divine healing from the Biblical period to the present. Emphasis is placed upon its significance for the 19th century

Healing Movement and the 20th century Pentecostal-Charismatic movements. Special attention is given to the construction of a Pentecostal theology of healing.

TS 650 Doctrine of the Church (3 Credit Hours)

This course will study the biblical doctrine of the church in a historical and theological perspective. Emphasis will be given to the models and the images of the Church throughout history and how these may enrich one's understanding and experience of the church today.

TS 660 Doctrine of the Last Things (3 Credit Hours)

A biblical view of last things is related to contemporary options in eschatology. The course seeks to provide a basis for a balanced, hopeful eschatological doctrine, and a critique of modern themes.

TS 670 Philosophy and Theology in Dialogue (3 Credit Hours)

This course places philosophy and theology in dialog so that students may understand the perennial relevance of the issues raised in both disciplines and learn to critically evaluate their own theology in the light of these issues.

TS/CO 751 Spirituality, Religion and Mental Health in Counseling (3 Credit Hours)

This course concerns the competencies for counseling in regards to spirituality, religion and value in counseling. Theological constructs from a faith-based, Wesleyan-Pentecostal perspective are correlated with counseling practices. Professional and ethical issues are integrated in counseling theory and practice. The course dialogues over the seminal historical and theological treatises where religion and mental health intersect.

TS 683 Contextual Theology (3 Credit Hours)

This course accents the dynamic and ongoing interaction between the development and articulation of Christian theology in conversation with surrounding culture or cultures. It focuses on theological experience and traces the use of experience in theological constructs and in light of Wesleyan Pentecostal theology. Experiences in cultural context highlight theological issues of geography, ethnicity, economics, gender, race, science and religion, etc. This course looks at theological principles for constructing contextual theology and introduces the student to different streams of contextual theology, including representative proponents or practitioners. The course addresses contextual theological issues raised for present-day Wesleyan-Pentecostal theology and spirituality.

TS 689 Capstone: MTS - Pentecostal Theology (*1 Credit Hour*)

This capstone seminar is designed to provide candidates for the Master of Theological Studies degree Pentecostal Theology concentration an opportunity to demonstrate through a reflective essay the way in which the outcomes for the degree have been met during their MTS course of study. Second, the students offer a piece of research to their MTS peers and Pentecostal Theology Faculty that demonstrates their interpretive, integrative, and research skills. Third, the students must construct a portfolio of their work in the MTS-PT program demonstrating they have met the learning outcomes of the program. These three assignments constitute the summative evaluative exercise for the degree program. The seminar, where possible, is normally taken during the student's last semester of enrollment.

The following courses give students an opportunity to do research in selected areas of systematic theology:

TS 690-693 Research in Systematic Theology 1

TS 694-695 Research in Systematic Theology 2

TS 696-699 Research in Systematic Theology 3

STUDIES IN THE LIFE AND MINISTRY OF THE CHURCH

The Church must live and minister in today's world, with all of its cultural and ethnic variations, as well as its uncertainties, problems and hurts. Through the insights of theology and the social sciences the student is encouraged to come to grips with what it means to be the people of God in this age in one's own cultural context. At the same time, the ministry of the Church in today's world is studied from different perspectives, using different methods of teaching, including classroom instruction, supervision of ministry, and internship for the purpose of developing, in the student, skills and competence for ministry.

Life and Ministry of the Church

LC 701 Religion and Culture (*3 Credit Hours*)

This course is an introduction to the sociological analysis of religious behavior and the social forces influencing the church and Christian lifestyles. Emphasis will be given to the study of social change and the

church, social class, religious movements, and the analysis of religious roles.

LC/TS 680 Christian Ethics: Pentecostal Theology for Social Engagement
(3 Credit Hours)

This course is a study of the biblical, historical, philosophical and theological dimensions of Christian ethics. A Pentecostal theological ethic will be applied to various ethical problems in church, society, home, and individuals. (C-L)

LC 703 Ministers' Week (1 Credit Hour)

An annual, topical seminar offered in the Spring. Discipleship and Christian Formation.

CF 701 Foundations for Christian Formation (3 Credit Hours)

This course will investigate the biblical, theological and historical foundations for Christian formation. Established approaches to Christian nurture will be placed in dialogue with Pentecostal expressions of conversion, salvation, sanctification, baptism in the Holy Spirit, and growth within the Body of Christ. The nature of religious instruction will be considered. Biblical and historical models of discipleship will be explored and compared with contemporary Models.

CF 702 Inductive Bible Study (3 Credit Hours)

This course is designed to acquaint the student with the inductive approach to the study of the Bible in the vernacular. Emphasis is placed on developing skills necessary to do a thorough and systematic study of a book of the Bible. The book of Mark is utilized as an example of this method.

CF/CO 703 Human Growth and Transformation (3 Credit Hours)

Students will study theories of human growth and transformation in order to understand their implications for Christian discipleship. The Freudian tradition and object-relations theory will be explored as well as the psycho-social theory of Erik Erikson. Developmental theories espoused by Jean Piaget, Lawrence Kohlberg and James Fowler will be investigated. The course includes The expanded Family Life Cycle (individual, family and social perspectives) looking at the normal and abnormal developmental patterns of individuals and families. The course will investigate life-span and personality development within cultural context. These theories will be placed in dialogue with research concerning religious transformation, noting in particular the work of James Loder. The nature of growth and transformation from a Wesleyan/Pentecostal perspective will be explored.

CF 704 The Pedagogy of the Holy Spirit (3 Credit Hours)

In this course, students will explore the pedagogical nature and activities of the Holy Spirit from the perspective of historical theology. The premise of the course is that the Johannine image of the Paraclete as teacher must be taken seriously in theological studies. The method of inquiry will be to place fundamental issues in education into dialogue with the theological question. Emphasis will be placed upon early Christian (ante-Nicene) images of the Spirit as well as movements and individuals. Special attention will also be given to the critique of Pentecostal-Charismatic perceptions of the pedagogical presence of the Holy Spirit.

CF 711 Spiritual Direction (1 Credit Hour)

A model for providing one-on-one spiritual direction will be studied. Students will be required to enter into a relationship with someone for whom they provide spiritual direction throughout the semester. Case studies out of these experiences will be presented to the class.

CF 712 Small Group Ministries (1 Credit Hour)

An experience-based course designed to supervise students in small group discipleship experiences. Students are required to participate in a covenant based group either in their local congregation or at the seminary. This group must have an established covenant of participation; it must meet on a weekly basis; and it must include dimensions of accountability and shared ministry. Class time will be given to guided reflection on these experiences, other ministerial activities, and how they interrelate. (It is recommended that this course be taken prior to enrollment in CF 713.)

CF 713 Small Group Leadership (1 Credit Hour)

Principles of leadership for small group ministry will be introduced. Students will be expected to lead a faith-based small group throughout the semester and present case studies out of those experiences. (Prerequisite: CF712)

CF/CO 715 Counseling Youth (3 Credit Hours)

This course will explore the psychosocial development of youth between the ages of ten and twenty five as a foundation for providing pastoral care and counseling. Approaches to counseling youth will be overviewed and methods of crisis counseling will be examined. Emphasis will be placed on issues common to today's youth, including grief brought on by death and divorce, sexual identity and behavior, relational stresses, substance abuse, and physical, emotional and sexual abuse. (C-L)

CF 720 Teaching the Word (3 Credit Hours)

This course will deal with the theory and practice of the teaching-learning process, including a survey of the teaching ministry of Jesus. The Christian

pastor and leader's role in teaching the Bible will be studied as well as techniques and methodologies of teaching. Teaching demonstrations will be Required.

CF/ML 721 Church Administration and Leadership (3 Credit Hours)

This course is designed to consider administrative and leadership principles and practices and relate these local church organizational needs. Church management/leadership is examined within the total context of the practice of ministry and the mission of the Church in the world, and systems theory is explored in contrast to other organizational theories. Models of organization and leadership are examined and developed from a Pentecostal context.

CF 722 The Disciple Making Pastor (3 Credit Hours)

This course is designed to help the student develop a critical appreciation of the teaching ministry of the Christian pastor. Emphasis will be placed upon the Biblical and historical foundations for understanding the pastor as teacher. Students will study and compare the approaches of Origen, Augustine, Martin Luther, John Wesley, and others. Field research will be conducted in order to assess the instructional-formativational impact of contemporary models of pastoral ministry.

CF/ML 730 Leading Practices of Worship and Discipleship (3 Credit Hours)

Students will be engaged in an interdisciplinary process of reflection and dialogue on constitutive practices of Pentecostal discipleship and worship in the new missional context. Insights from early Pentecostalism will be integrated with contextual analysis for the purpose of discerning effective missional models. Students will develop an integrated plan for worship and discipleship informed by their context and theological orientation.

CF/ML 727 Formational Leadership (3 Credit Hours)

This course is intended to help students develop a biblical model for administering discipleship ministries of the church. Various theories of educational administration will be reviewed and critiqued. Emphasis will be placed on the manner in which the theories are practiced. Students will complete a systemic evaluation of a local church educational program. (C-L)

CF/CO 741 Ministry with Families (3 Credit Hours)

This course introduces family ministry in the context of the Pentecostal congregation. Students will study shifting cultural understandings of the role of families in society. Stress will be placed on the biblical model of families in the family of God. Consideration will be given to a systemic model for ministry to families. Emphasis will be placed on the

responsibilities of parents and pastors for the development of healthy and mature family systems. (C-L)

CF 750 Children of the Kingdom (3 Credit Hours)

This course will help students to explore, from the Pentecostal perspective, the role of children in the kingdom of God. Consideration will be given to the manner in which they should participate in the life of the community of faith. Emphasis will be placed upon the distinctiveness of Pentecostal catechesis and the appropriate manner of transmitting the Pentecostal story to future Generations.

CF 751 Discipling Children 3

This course builds on modern theories of childhood development and contemporary models for children's ministry in light of Scriptural foundations. The course will provide an introduction to current resources and methods for teaching children in the church.

CF/CO 752 Ministry With Special Needs Children and Their Families (3 Credit Hours)

This course overviews a Biblical/systemic model for the relationship between families and the church. The questions of why people suffer, how they grieve and how the church should respond to personal suffering will be considered. Three groups of special needs will be addressed: children with life-threatening diseases (AIDS, Leukemia, CF, etc.), children with physical handicaps and children with emotional and mental disabilities. Emphasis will be placed on practical ways for the church to minister to these children and their families. (C-L)

CF 760 Ministry With Youth in the Postmodern Context (3 Credit Hours)

This course will deal with various aspects of ministering with youth. Adolescent needs and characteristics will be surveyed. Programs and methods of ministering with youth will be evaluated from the perspective of theological implications and effectiveness.

CF 761 Discipling Youth (3 Credit Hours)

This course will enable students to become acquainted with models for ministering to youth as individuals. The development of one-on-one relationships which facilitate spiritual growth and problem-resolution will be stressed.

CF 762 Denominational Youth Ministries (3 Credit Hours)

This course will introduce the student to the structure, purpose, curriculum and function of the various denominational youth programs including state youth camps, Teen Talent, Christian Service Brigade,

Young Ladies Ministries (YLM), STEP Programs, Sunday School and Family Training Hour.

CF 764 The Minister of Youth (*3 Credit Hours*)

This course will introduce the student to the ministerial role of the Youth Pastor. Models of youth ministry will be overviewed. Staff relationships will be studied. Students will be introduced to professional issues of ministry descriptions, contractual agreements, and legal responsibilities. Emphasis will be placed on biblical and theological foundations for the role of the Youth Pastor.

CF 770 Adult Education and Ministry of the Laity (*3 Credit Hours*)

This course will enable students to examine the needs and characteristics of adults and to consider the organizations and programs which will best serve adults and help them utilize their gifts for service to the church and to the family.

CF 771 Ministry to Singles (*3 Credit Hours*)

This course is an intensive course designed to explore the unique needs and gifts of singles in modern society, develop scriptural guidelines for ministry with them and lay the foundations for effective approaches to the evangelization of singles and their incorporation into the church.

CF/CO 772 Gender Development & Identity Formation and Identity Formation (*3 Credit Hours*)

This course is designed to provide an overview of the current discussions regarding gender identity and its development. Particular attention will be given to the interaction between environment, society, family, and church in the shaping of gender identity. Questions regarding genetic differences will be explored as these differences relate to societal roles.

CF 779 Capstone: MACM - Discipleship and Christian Formation (*2 Credit Hours*)

CF 780 Practicum in Children's Ministry (*3 Credit Hours*)

This internship is for students who specialize in Children's Ministries and is for the purpose of gaining experience in the praxis of overseeing and conducting congregational ministries to children. The internship must be completed under the supervision of an approved Minister of Children, Senior Pastor, Minister of Education, or Minister of Discipleship.

CF 781 Practicum in Youth Ministry (*3 Credit Hours*)

This internship is for students who specialize in Youth Ministry and is for the purpose of gaining experience in the praxis of overseeing and conducting congregational ministries for youth. The internship must be

completed under the supervision of an approved Minister of Youth, Senior Pastor, Minister of Education or Minister of Discipleship.

CF 783 Practicum in Discipling Ministry (3 Credit Hours)

This internship is for students who specialize in Discipleship Ministries and is for the purpose of gaining experience in the praxis of overseeing congregational discipleship ministries. The internship must be completed under the supervision of an approved Senior Pastor, Minister of Education or Minister of Discipleship.

CF/ML 784 Coaching, Mentoring, and Leadership Development (3 Credit Hours)

This course is designed to provide participants with a basic orientation to coaching and mentoring for leadership development. Contemporary practices of coaching and mentoring will be evaluated from biblical-historical, theological, and formational perspectives. Various discipleship strategies and ministry development processes employed in coaching and mentoring will be examined. Participants will assess their current coaching/mentoring practice and design and implement a personal coach/mentor development plan. Involvement in some coach/mentor relationship or experience is required for this course. (C-L)

CF 789 Supervised Ministry (Discipleship) (3 Credit Hours)

This course will emphasize critical reflection on the practice of discipleship ministries. Students serve in an approved ministry setting where they will receive supervision in ministry practice appropriate to their focus area of study (i.e., children's ministry, youth ministry, etc.).

One of the following research courses gives students an opportunity to research issues in Christian Education:

CF 791-792 Research in Discipleship and Christian Formation 1

CF 793 Research in Discipleship and Christian Formation 2

CF 794-795 Research in Discipleship and Christian Formation 3

CF 798 Capstone: MADCF (1 Credit Hour)

CF 799 MADCF Thesis (3 Credit Hours)

Students in the Master of Arts in Discipleship and Christian Formation degree program must complete a paper which integrates personal story, theology of ministry, goals and projections for ministry in the student's chosen track for ministry focus.

Counseling

CO 700 Psychopathy, Mental Health Diagnosis & Treatment Planning (3 Credit Hours)

This course focuses on concepts of psychopathology as well as the major diagnostic categories of the current Diagnostic and Statistical Manual of Mental Disorders, and the International Classification of Diseases, Clinical Modification. Students will examine issues of psychopathology and normalcy from the context of cultural, biological, social, psychological, and spiritual factors. Students will also have the opportunity to integrate the Theo-Centric worldview within the scope of clinical diagnosis of psychopathology. The course will provide a framework for differential diagnosis of mental disorders commonly treated in the clinical settings but also experienced when interacting with individuals across environments including faith-based settings by licensed mental health counselors, licensed clinical pastoral therapists, licensed psychological examiners, licensed marriage and family therapists, substance abuse counselors and licensed clinical social workers. There is also an emphasis on ethical assessment and treatment planning. Prerequisites: CO 751, CO 702 & CO 703,

CO 701 Counseling Skills (3 Credit Hours)

This course will focus on professional skill development. Emphasis is on micro-counseling skills, essential interviewing skills, and the basis of the helping process. Students examine personal qualities, and aptitudes required of counselors, the application of Scripture to counseling, and will learn to identify client issues that impact wellness. They will gain proficiency in basic counseling skills through instruction, modeling, and practice. Students will develop awareness of strengths and weaknesses in relating to others, and explore how interpersonal factors influence therapy. They will examine evidenced based practices and skills required in case management, crisis intervention and suicide assessment.

CO 702 Theories and Techniques of Counseling (3 Credit Hours)

This course is a study of counseling theories, principles, techniques, and applications. Attention is given to their application for clinical, pastoral, church, and other counseling settings.

CO/CF 703 Human Growth and Development (3 Credit Hours)

Students will study theories of human growth and development and transformation. The course will investigate human growth and development of individuals and families within the context of neurobiological, physiological, sociological, multicultural, cognitive, emotional, moral, and spiritual dimensions across the lifespan. Students will learn how to link theory and theology to practice integrating research

relative to spiritual transformation and implications regarding the effects of spirituality on resilience and human behavior. The Wesleyan/Pentecostal perspective and will also be explored. Prerequisites: CO 702.

CO/CF 772 Gender Development & Identity Formation (3 Credit Hours)

This course is designed to provide an overview of the current discussions regarding gender identity and its development. Particular attention will be given to the interaction between environment, society, family, and church in the shaping of gender identity. Questions regarding genetic differences will be explored as these differences relate to societal roles.

CO 709 Couples and Families Counseling Theories and Therapy (3 Credit Hours)

This course is an introduction to the principles of systems theory, focusing on the different systems theories as an alternative to the individualism of much of psychology and theology. The systems qualities of marriage and family receive particular attention as relationship contexts of special psychological and theological importance in pastoral counseling with emphasis in marriage and family counseling, pre-marriage preparation, family planning, divorce, sexuality in marriage and aging.

CO 716 Special Issues in Couples and Families Counseling (3 Credit Hours)

This course will study basic theories and procedures used to counsel families that have been changed by divorce and loss of parents by death. The techniques of therapy and intervention used in treating blended and step-families will be explored. The dynamics and background of blended and step-families will be explored from a psychodynamic perspective as well as a systems approach. Theological implications and challenges presented by blended/step-families is addressed.

CO 720 Counseling the Aged and Long-Term Care (3 Credit Hours)

This course analyzes the theories associated with aging and long-term care and orients students with skills appropriate for therapy with the aging and their long-term care. Clinical, therapeutic, Pentecostal theological, pastoral applications are considered in the counseling and therapy context. Focus is upon marriage and family dynamics and systemic approaches to care, counsel, and therapy for the aging.

CO 731 Professional Issues and Ethics in Counseling (3 Credit Hours)

This course provides a broad understanding of professional roles, functions, goals, associations, history, trends, ethical and legal standards, preparation standards, and credentialing related to counseling. Particular attention is given to psychotherapy and Christian ethics. A primary focus of the course is professional organizations and their codes of ethics that guide mental health and Christian counseling practices.

CO 732 Group Dynamics and Counseling (3 Credit Hours)

This course provides a broad understanding of group dynamics, group development, group counseling theories and methods. Group leadership styles and personnel dynamics are also investigated. Students will explore the application of group work in Christian education, counseling ministry, the pastorate and other related settings. Students will be trained in applications of group counseling through group discussions and applied learning activities for the purpose of developing proficiency in group leadership skills. This course includes an experiential component intended to increase the student's understanding of the dynamics of group membership

CO 733 Lifestyle and Career Development in Counseling (3 Credit Hours)

This course provides a broad understanding of lifestyle and career development theories and helping approaches. This course will assist the student in conceptualizing a scriptural view of career development and its relevance in both secular and faith-based contexts through the examination of scripture, theories, decision-making models, techniques, and resources related to career development and maintenance, and the resolution of career-related problems. Students will explore labor market trends and career information resources with an emphasis on developing basic competencies in career and educational planning. The usefulness of assessment instruments and technology will be explored. The application of career theories with diverse populations and implications in working with individuals with disabilities.

CO734 Trauma and Crisis Counseling (3 Credit Hours)

This course is designed to provide the student with an approach to counseling that responds to trauma and crisis situations. The nature of trauma and crisis in human experience is surveyed. Effective counseling responses rooted in trauma, crisis, grief, stress and other counseling theories and techniques. Wesleyan-Pentecostal theology and Theo-centric philosophy is examined for efficacy in servicing diverse populations. Students are required to contrast counseling models with crisis intervention models.

CO736 Intercultural Counseling (3 Credit Hours)

This course is designed to prepare students to work with culturally, ethnically, and linguistically diverse populations. Students are expected to increase their awareness, knowledge, skills, and advocacy related to working with diverse populations. Students will examine their own cultural-identity development, biases, stereotypes, values, and strengths

while gaining awareness of the effects of power, privilege, and marginalization on human functioning. Students explore various theories of multicultural counseling, examine the role of religion and spirituality when working across cultures and the role of social justice and advocacy in counseling. This course teaches students how to apply intercultural counseling in a global village and in our pluralistic societies. It integrates and utilizes the latest interdisciplinary insights from counseling, psychology, theology, and social anthropology. It includes three broad areas: spiritual attention, cultural aptitude, and personal attributes that communicate caring and practical approaches in intercultural counseling.

CO 741 Personality Theory for Counseling and Church Ministry (3 Credit Hours)

This course will cover and relate the most commonly studied theories of personality theory to pastoral counseling experience and the ministry of Pentecostal Churches in general. The teaching shall consist of lecture, classroom interview and discussion of various schools of psychological theory concerning the development of human personality. Student participation shall consist of oral presentations of selected topics from the text and class discussion. The students shall prepare an outline of the material covered in their presentations to share with classmates.

CO/BI 501 Counseling and the Bible (3 Credit Hours)

This course is designed to increase the competence of the student regarding the use of Scripture and biblical concepts in a faith integration approach to counseling from a Wesleyan-Pentecostal perspective that gives attention to counseling prevention, diagnosis, assessment, treatment, trauma, and community delivery systems. Phases of the counseling process, themes from Scripture and Scripture texts will be integrated into the student's development of a faith integration approach to counseling.

CO/TS 751 Spirituality, Religion and Mental Health (3 Credit Hours)

The focus of this course is to examine the history and philosophy of the counseling profession and multiple professional roles of counselors in secular and faith-based settings. This course also integrates a theological foundation of counseling specifically, as it pertains to Scriptural truths and principles. A biblical theory of personality will be presented which will lead to biblical/theological concepts of counseling. Students explore the scope of practice, credentialing, and other professional issues. Students receive an overview of the mental health counseling program, the profession, and the multifaceted scope of human services to include the continuum of care and the advocacy role. Prerequisites: none

CO 762 Community Service Ministries Advanced Course (2 Credit Hour)

This course is designed as a follow-up to the basic community Service Ministries course. It will focus on one of several areas of clinical or institutional chaplaincy such as: drug and alcohol addictions, suicide, domestic violence, grief and bereavement, stress/crisis/trauma, law enforcement, jails and prisons. The course will train students for ministry in these specialized pastoral care settings. Students will learn the practical and ministerial skills of chaplaincy service in these specific areas, as well as the theological ramifications. Students will learn the different aspects, considerations and complexities of chaplaincy service carried out in a secular/pluralistic institution as opposed to a church setting.

CO 770 Clinical Practicum in Counseling (3 Credit Hours)

This course provides orientation to clinical mental health counseling and supervised practicum experience in community institutions prison, hospital, mental health clinic and counseling center, Christian counseling ministries in churches, etc. Students attend weekly classes while visiting sites to shadow and learn from licensed practitioners. The course emphasizes ethical clinical practice and clinical supervision. Students are required to demonstrate basic counseling skills, professional code of ethics, legal and accepted standards and other related practices. The student is required to complete 100 clock hours in counseling and related activity of which a minimum of 40 are to be with direct client contact. Students are required to undergo individual and group supervision weekly.

Prerequisites: CO 751, CO 700, CO 701, CO 702, CO 731, CO 732, CO 733 & CO 774

CO 773 Mental Health Assessment, Tests, and Measures in Counseling (3 Credit Hours)

This course focuses on the assessment and measurement of human behavior. Students will examine standardized and informal methods of assessment and develop a working knowledge of ethical evaluation, test administration, and interpretation of test results used in the assessment of spiritual development and treatment planning. Content will include an introduction to the basic statistical concepts in testing and the historical, ethical, multicultural, social, and clinical use of assessment tools and methods for individuals and groups. Students will learn methods for determining the appropriate assessment for a particular population, and practice administering formal and informal psychological assessments to include the DSM-5 Prerequisites: none

CO 774 Case Management/Treatment Planning of Behavioral Health Disorders Using DSM 5 (3 Credit Hours)

This course focuses on the treatment of mental disorders as coded in the Diagnostic and Statistical Manual of Mental Disorders, and the International Classification of Diseases, Clinical Modification. Students will be given the opportunity to integrate the Theo-Centric (God-Centered) Model within the scope of clinical diagnosis of psychopathology. The course will provide a framework for differential diagnosis of mental disorders commonly treated in the clinical setting (e.g., churches, psychiatric hospitals, outpatient clinics, mental health centers, prisons, private practices, military chaplaincies, etc.) by licensed mental health counselors, licensed clinical pastoral therapists, licensed psychological examiners, licensed marriage and family therapists, substance abuse counselors and licensed clinical social workers. (Prerequisites: CO700 and CO773)

CO 776 Human Sexuality (3 Credit Hours)

This course is a study of contemporary issues in human sexuality. This course is designed to assist the student in the development of therapeutic knowledge, techniques, insight and skills in the treatment of sexual issues and the development of his or her own theology of human sexuality. Students will assess their own sexual attitudes and seek to integrate these attitudes into their theology, therapy and behavior.

CO 777 Diagnosis and Treatment of Addiction (3 Credit Hours)

This course focuses on the diagnosis and treatment of addiction disorders as coded in the Diagnostic and Statistical Manual of Mental Disorders, Fourth Edition, and the International Classification of Diseases, 9th Revision, Clinical Modification (ICD-9-CM). Students will be given the opportunity to integrate the Theo-Centric Model within the scope of clinical diagnosis and treatment of addiction. The course will provide a framework for differential diagnosis of addiction disorders commonly treated in the clinical setting (e.g., psychiatric hospitals, outpatient clinics, mental health centers, various pastoral counseling ministries and Pentecostal church settings, prisons, private practice, military chaplain and so forth) by licensed mental health counselors, licensed clinical pastoral therapists, licensed marriage and family therapists, licensed psychological examiners, and licensed clinical social worker.

CO 783 Supplemental Field Experience (3 Credit Hours)

This course is designed to provide students the opportunity to practice counseling under supervision in an approved setting. Students are provided orientation and supervision related to counseling skills, clinical expectations, professional code of ethics, legal and accepted standards, and other related practices. The student is required to complete a

minimum of 100 clock hours in counseling and related activity of which a minimum of 40 are to be with direct client contact. Students are required to undergo individual and group supervision weekly from a faculty group supervisor.

CO 784 Research and Evaluation in Counseling (3 Credit Hours)

As an integral part of the coursework requirement for counselor national certification and state licensure, Research and Evaluation for Counselors has been designed to inform and equip the counseling students with essential statistical, methodology and analytical skills for research and evaluation. This course includes studies that will provide the students with an understanding of the various types of research methods that are widely used in the field of basic statistics for research and techniques for evaluation counseling effectiveness. Legal and ethical issues pertinent to counseling research and program evaluation will be covered as well.

CO 785 Internship in Mental Health Counseling (Fall) (3 Credit Hours)

This course is designed to provide students the opportunity to practice counseling under supervision in an approved setting. Students are provided orientation and supervision related to counseling skills, clinical expectations, professional code of ethics, legal and accepted standards, and other related practices. The student is required to complete 300 clock hours in counseling and related activity of which a minimum of 120 are to be with direct client contact. Students are required to undergo individual and group supervision weekly. (Prerequisite: CO 770)

CO 787 Internship in Mental Health Counseling (Spring) (3 Credit Hours)

This course is designed to provide students the opportunity to practice counseling under supervision in an approved setting. Students are provided orientation and supervision related to counseling skills, clinical expectations, professional code of ethics, legal and accepted standards, and other related practices. The student is required to complete 300 clock hours in counseling and related activity of which a minimum of 120 are to be with direct client contact. Students are required to undergo individual and group supervision weekly. (Prerequisite: CO 770)

CO 791 Psychopharmacology in Mental Health Counseling 3

This course examines the major categories of psychotropic medication. Each category of medication is to be described in terms of its therapeutic action/benefit, side effect profile and potential problems in terms of drug interaction patterns. The student is to be equipped to understand what types of psychotropic medications are available for various types of mental illness and how the medications can be helpful. Students will review the

types of medication used for treating depression(s), anxiety, disorders, psychotic illnesses, bipolar disorder(s), stress related illnesses, tic disorders, hyperactivity, sleep disorders and chronic pain conditions. Students will discuss the theological evidence of the use of medication and naturalistic alternatives. Biblical teachings and attitudes toward medicine will be explored, and students will be encouraged to express interest and concerns regarding the use of medications to treat emotional problems. The implications of mental illness, naturalistic and supernatural healing, the use of medication and counseling interventions within Pentecostal Churches will be discussed throughout the course. Prerequisites: CO 700 or CO 773

The following research courses give students an opportunity to research a counseling issue:

CO 792-793 Research Topics in Counseling 1

CO 794-795 Research Topics in Counseling 2

CO 796-798 Research Topics in Counseling 3

CO/SA 802-805 Counseling Develop Group 1

This blended learning experience is facilitated in various formats. However, all counselors-in-training must complete a minimum of 1 credit in residency. Students engage with faculty and their peers for the purpose of continuing spiritual formation, development in ministry practice while enhancing their understanding of the multiple roles of clinical mental health counseling and ethical practice. Students will have the opportunity to lead a psychoeducational group or a process group. Groups of 10-12 students will participate in a guided process of sharing testimonies and prayer, resourcing one another for ministry development, and practicing mutual accountability for spiritual, moral, family, community, ministry life and building competencies integrating Christian Theology into traditional counseling principles and practices. Students will gain an understanding of how to function as competent, Christian-Mental Health Counselors.

Ministry Leadership

ML 701 Ministry of the Word (*3 Credit Hours*)

The emphasis of this course is on the preparation for preaching and the oral presentation of the gospel of Christ. There is a two-fold thrust of the course: the preparation and delivery of sermons and the preparation and

delivery of classroom presentations. The course includes classroom and laboratory Experience.

ML 702 Expository Preaching (*3 Credit Hours*)

This course is concerned with the preparation of effective expository sermons which are developed from assigned passages of Scripture. Special emphasis is placed on how the Bible speaks to contemporary needs.

ML 711 Contemporary Models of Preaching (*3 Credit Hours*)

This course is designed to introduce various contemporary models of preaching in theory and to give the students the opportunity to practice these various models. Students should acquire a number of ways of proclamation to enhance their pulpit ministry and to present biblical and topical sermons within the new models studied. Emphasis will be upon sermon structure.

ML 720 Pastoral Ministries (*3 Credit Hours*)

This course is designed to help the student integrate the principles of Scripture with the functional roles of the pastor so as to develop a theology of ministry which will undergird and guide him/her in the various pastoral roles. Special attention is given to the theological foundations of pastoral care, leadership and administration.

ML/CF 721 Church Administration and Leadership (*3 Credit Hours*)

This course is designed to consider administrative and leadership principles and practices and relate these local church organizational needs. Church management/leadership is examined within the total context of the practice of ministry and the mission of the Church in the world, and systems theory is explored in contrast to other organizational theories. Models of organization and leadership are examined and developed from a Pentecostal context.

ML 722 Challenges and Opportunities in Pentecostal Leadership (*3 Credit Hours*)

This course studies the theological, cultural, historical and contextual dimensions of leadership identification, emergency and development within the church in order to prepare those who are, or intend to be, involved in leadership selection, training, deployment and development. The course culminates in a study of the leadership selection process as it relates to oneself and to another Pentecostal leader.

ML 723 Multiple Staff Ministries (*3 Credit Hours*)

Students will explore various dimensions of ministry in a multiple staff context. Emphasis will be placed on biblical and theological foundations for shared ministry. Individual ministry gifts will be assessed for

implication for ministry with others. Relationships among staff members, supervisors and peers on the staff will be studied as these affect ministry.

ML 724 Leadership Training Models (3 Credit Hours)

This course focuses on the integration of biblical and theoretical approaches to the processes of identifying, selecting, training and deploying Christian leaders. Many different approaches are identified and analyzed under the broad categories of formal and informal; but the course is structured around two basic models. Careful attention (and classroom involvement) is given to the process of spiritual formation in leadership training.

ML 725 Church Music and Worship (3 Credit Hours)

This course looks first at the biblical and theological roots of worship and various biblical directives with respect to worship. Then follows a brief history of worship. The rest of the course consists of a detailed study of the individual elements of worship and the organizing principles which may be used to unify worship. Sensitivity to the guidance of the Spirit is emphasized as well a special attention given to the crucial importance of music in Pentecostal worship.

ML/CF 727 Formational Leadership (3 Credit Hours)

This course is intended to help students to develop a biblical model for administering discipleship ministries of the church. Various theories of educational administration will be reviewed and critiqued. Emphasis will be placed on the manner in which the theories are practiced. Students will complete a systemic evaluation of a local church educational program.

ML/HT/CF 730 Leading Practices of Worship and Discipleship (3 Credit Hours)

Students will be engaged in an interdisciplinary process of reflection and dialogue on constitutive practices of Pentecostal discipleship and worship in the new missional context. Insights from early Pentecostalism will be integrated with contextual analysis for the purpose of discerning effective missional models. Students will develop an integrated plan for worship and discipleship informed by their context and theological orientation.

ML 740 Evangelism and Renewal (3 Credit Hours)

This course studies the characteristics of a healthy, growing church and seeks to discover those principles of renewal which produce vitality. Special attention is given to the reciprocal relationship of evangelism and renewal.

ML 741 Church Growth (3 Credit Hours)

This course is a study of the theology and principles of church growth and the scientific method of diagnosing the growth and development of

individual churches. Missions, evangelism, church planning and church development are brought together into a strategy for church growth.

ML 742 Church Planting (3 Credit Hours)

This course offers study of the theological, sociological and practical dimensions of starting new churches, including the development of a strategy for beginning a new church. This course is designed to instruct students about how a church may be established, with particular reference to the ecclesiology of the Church of God.

ML/CO 750 Conflict Ministry (3 Credit Hours)

This course is designed for those who wish to acquire a basic understanding of the dynamics and systemic sources of conflict and skills for managing, resolving and transforming conflict. The subject matter will provide insights and strategies for dealing with interpersonal and group conflicts in the family, church, and larger society. The course will also be concerned with the development of an adequate and appropriate theology of forgiveness, reconciliation and peacemaking from a Pentecostal context. The student will be required to make practical application and integration through the use of survey analysis, case studies, role play, class presentations, written assignments and personal reflection.

ML 753 Cross-Cultural Ministries in North America (3 Credit Hours)

The focus of this course is to raise awareness concerning the growing cultural diversity in North America; to foster an appreciation for this diversity; and to introduce students to the strategy of inculturation (as opposed to colonialism) as solidarity for participation with diverse populations for mission and ministry. Strategies will be founded on biblical theological truths that address cross cultural relationships and responsibilities.

ML/WM 760 Foundations for Wholistic Mission (3 Credit Hours)

This course is designed to introduce students to wholistic models of mission that take seriously current socio-economic-political issues, philosophical and theological ideologies, cultural distinctives, and ethnic diversity in North America and across the world. A theology of wholistic mission from a Biblical base will be developed from which practical strategies for ministry will be Derived.

ML 771 Clinical Pastoral Education (CPE) (6 Credit Hours)

By arrangement through the Counseling Office, accredited programs in Clinical Pastoral Education (CPE) are provided on an individual basis. The CPE quarter generally runs twelve (12) consecutive weeks of full-time study in a clinical setting which offers peer group interaction, intense involvement with persons in crisis, interprofessional reflection and

analysis, and individual supervision. Interested students must be screened and approved through the Association for Clinical Pastoral Education screening process. A debriefing process which reflects on the CPE experience in relation to their Pentecostal heritage and faith will be required of all students at the end of this training. (Prerequisite: CO 701 or ML 720)

ML 779 CAPSTONE: MACM-Ministry Leadership *(1 Credit Hours)*

ML 782 Urban Practicum *(3 Credit Hours)*

The uniqueness of the spiritual, social, economic, educational and emotional needs of urban dwellers will be addressed through practical involvement in urban ministry. Qualified urban ministry leaders will supplement practical involvement through reading and supervision. Special attention will be given to acquainting the student with the struggles of the inner city poor. Three hundred (300) hours of urban ministry involvement are required.

ML/CF 784 Coaching, Mentoring, and Leadership Development *(3 Credit Hours)*

This course is designed to provide participants with a basic orientation to coaching and mentoring for leadership development. Contemporary practices of coaching and mentoring will be evaluated from biblical-historical, theological, and formational perspectives. Various discipleship strategies and ministry development processes employed in coaching and mentoring will be examined. Participants will assess their current coaching/mentoring practice and design and implement a personal coach/mentor development plan. Involvement in some coach/mentor relationship or experience is required for this course.

The following three research courses give students an opportunity to research in a selected area of evangelism/pastoral ministry.

ML 785 Research: Topics in Evangelism/Ministry Leadership *(1 Credit Hour)*

ML 786-789 Research: Topics in Evangelism/Ministry Leadership
(2 Credit Hours)

ML 790-794 Research: Topics in Evangelism/Ministry Leadership
(1 Credit Hours)

ML 795 Contemporary Issues in Pentecostal Ministry *(3 Credit Hours)*

The course will involve the study and critical analysis of contemporary society and issues that define our culture. Society's impact on the formation of beliefs and values will be examined, along with how these values, systems, and structures form the context for Pentecostal ministry in the United States and the world today and provide insights and

direction for contemporary Pentecostal witness and ministry. Particular attention will be given to the interaction between social forces and Pentecostal pastoral care, with a focus on narcissism, guilt, shame and forgiveness.

ML 797 Urban Mission Area Studies (3 Credit Hours)

This course is a guided research course that allows the student to investigate a specific urban demographic area. Research will focus on urban area history, culture, people groups, socio-economic issues, structures, systems, and development of the Christian church. This information will inform critique and response to the selected area's distinct ethos. The end result of the research will be the formulation of a ministry plan that addresses the specific needs of the area studied.

ML 798 Leading and Mobilizing Laity (3 Credit Hours)

This course will involve the study of theological biblical, historical and behavioral perspectives of issues related to the ministry of laity in a local/Pentecostal church setting. Topics will include the persistence of "clericalism", the concept of co-responsibility in the Body of Christ, the possession and utilization of gifts, the meaning of call and ordination, empowering relations between "laity" and "clergy," and development of lay ministries through equipping and mobilization.

Missions

WM 701 Foundations for World Mission and Evangelism (3 Credit Hours)

This course is an introduction to the field of missiology and seeks to cultivate a global concern and a sense of Pentecostal urgency. It includes an overview of biblical and theological foundations and a summary of historical perspectives which have culminated in the contemporary missions-evangelistic enterprise around the world. It introduces seven key areas of the modern field of missiology: biblical theology of mission, historical development of Christian mission, anthropology, folk religions and animism, church growth, leadership selection and training, and communicating missiological issues. Help is also given in planning a local church missions program.

WM 708 Biblical and Contemporary Theology of Mission (3 Credit Hours)

This course is an introduction to mission theology with special emphasis on the missiological perspectives in both Old and New Testaments and in the major contemporary traditions of the Christian faith. Special attention is given to developing a Pentecostal theology of mission.

WM 720 History of Missions (*3 Credit Hours*)

This course offers an analysis of the dynamics of the history of the transcultural expansion of the Christian movement from the apostolic age to the present, including the missions history of Pentecostalism and the Church of God. Special attention is given to the impact of colonialism, nationalism, Marxism, capitalism, syncretism and universalism upon recent missions history and practice.

WM 740 Contemporary World Religions (*3 Credit Hours*)

A study of the great historic world religions as well as the contemporary representations of animism (folk-religion) and the religions of the East (Hinduism, Buddhism and Islam). Self-perceptions of the religious leaders will be critically evaluated.

WM 750 Pentecostal Strategies of Missions (*3 Credit Hours*)

This course focuses church growth principles on methodology and approaches toward effective strategies of evangelism and missions. It deals with such issues as: strategy planning and goal setting, the "people approach" to world evangelism, people movements, church planting, resistance/receptivity theory, leadership selection and training, sodality/modality missions structures, the role of the Holy Spirit, spiritual gifts, signs and wonders, power encounter and spiritual warfare. The Old Testament book of Joshua is used to serve as spiritual formation and must be read.

WM 751 Principles of Missionary Practice (*3 Credit Hours*)

This course involves the integration of "applied missiology" to the personal development and preparation of cross-cultural workers. As such, both the new missionary candidate and the experienced cross-cultural worker are encouraged to apply the insights of culture learning and cross-cultural communication to living and working effectively in another cultural context.

WM 752 Issues in Pentecostal/Charismatic Church Growth (*3 Credit Hours*)

This course provides a forum for the discussion of historical perspectives, theological motivations, strategic and practical issues and future cautions and challenges touching the church growth advance of the twentieth century Pentecostal/Charismatic Movements. Attention is given to the interrelationship between the Pentecostal/Charismatic movements and the Church Growth Movement and to an understanding of the development of a distinctive Pentecostal/Charismatic missiology as opposed to other Christian traditions.

WM 753 Pentecostalism and Social Transformation (*3 Credit Hours*)

This course seeks to critically examine the characteristics of the new Latin American Protestant landscape, particularly the new face of the Pentecostal movement found within it and to analyze concrete cases of the participation of Pentecostal believers in the struggle for Human Rights, in grassroots popular movements, in local governments, and in public life in general.

WM/ML 760 Foundations for Wholistic Mission (*3 Credit Hours*)

This course is designed to introduce students to wholistic models of mission that take seriously current socio-economic-political issues, philosophical and theological ideologies, cultural distinctives, and ethnic diversity in North America and across the world. A theology of wholistic mission from a Biblical base will be developed from which practical strategies for ministry will be Derived.

WM 761 Missions Travel Seminar (*3 Credit Hours*)

This course is designed as a guided ten-day study and reflection experience in the South American country of Ecuador, oriented toward an understanding of the global nature of the church, Latin American religion in general and Pentecostalism in particular, and the practice of cross-cultural ministry. This travel seminar will be held in conjunction with the Centennial Celebration of Latin American Pentecostalism at the Seminario Sudamericano (SEMISUD) in Quito, Ecuador.

WM/CO 778 Cultural Anthropology (*3 Credit Hours*)

This course surveys the field of cultural anthropology and the establishment of the basic laws undergirding and governing cultural stability, growth and developments. It studies the basic patterns of culture and the dynamics of cultural change.

The following three courses offer the student an opportunity to research in a selected area of missions.

WM 785-789 Research in Missions 1

WM 790-794 Research in Missions 2

WM 795-799 Research in Missions 3

WM 795 World Missions Area Studies (*3 Credit Hours*)

This is a research course designed to use the guided study method in assisting the student in the investigation of the history, culture and development of the church in specific geo-political areas of the world, according to the interest of each student. Special attention

will be given to the missionary task of the church in general and of the Church of God in particular.

WM 796 Global Pentecostalism and 21st Century Mission (*3 Credit Hours*)

An overview of the current status of global Pentecostalism with implications and challenges for mission praxis in the 21st century.

PERSONAL FORMATION FOR MINISTRY (800-899)

At the core of preparation for ministry is one's personal formation. The person who serves in Christian ministry must be above reproach in character, knowledgeable of the Scriptures, established in the faith and of a disposition towards service. This requires a lifelong commitment to personal discipleship, faithful union with the church and fulfillment of the great commission. The integration of personal faith with biblical and theological studies is an essential component of formation for Christian ministry.

Supervision and Assessment

CO 802-805 Counseling Development Group (*1 Credit Hour*)

The Counseling Development Group is a weekly meeting of students with a faculty facilitator for the purpose of continuing spiritual formation and development in ministry practice. Groups of 10-12 students will participate in a guided process of sharing testimonies and prayer, resourcing one another for ministry development, and practicing mutual accountability for spiritual, moral, family, community, and ministry life.

SA 800 Research and Writing for Theological Studies (*3 Credit Hours*)

This course is designed to enhance research, writing, study, and presentation skills of graduate students entering the seminary. It is a "hands on" course in which students are expected to complete, among other assignments, two short papers and an oral presentation employing appropriate research, writing, and presentation techniques.

SA 801 Pentecostal Foundations for Christian Ministry and Study
(*3 Credit Hours*)

This course is designed to equip students for theological study and ministry. It involves orientation to the seminary curriculum, assessment of student's capacities and calling, and overview of the nature of education within a Pentecostal context. Students will also practice narrative theological reflection and integration of their personal story, seminary story, and Christian stories.

SA 802-805 Community of Faith and Ministry Development Group
(1 Credit Hour)

The Community of Faith and Ministry Development Group is a weekly meeting of students with a faculty facilitator for the purpose of continuing spiritual formation and development in ministry practice. Groups of 10-12 students will participate in a guided process of sharing testimonies and prayer, resourcing one another for ministry development, and practicing mutual accountability for spiritual, moral, family, community, and ministry Life.

SA 806 Care Practicum (1 Credit Hour)

This practicum provides the student opportunity to develop a Wesleyan-Pentecostal theology of care while providing "hands on" ministry under supervision. he or she will have scheduled dialogue sessions with qualified supervisors that will address the social and theological issues relevant to their particular context of ministry.

SA 807 Care Practicum (2 Credit Hours)

This practicum provides the student opportunity to develop a Wesleyan-Pentecostal theology of care while providing "hands on" ministry under supervision. he or she will have scheduled dialogue sessions with qualified supervisors that will address the social and theological issues relevant to their particular context of ministry.

After the first year of enrollment, MDIV students are required to take SA 811, SA 830 and SA 820 or SA 821.

SA 811 Master of Divinity Seminar (1 Credit Hour)

All students in the Master of Divinity program are required to participate in the MDIV Seminar. This course is designed to lead MDIV students in the articulation of their theology of ministry and prepare them to write their MDIV Thesis.

SA 820 Master of Divinity Internship* (3 Credit Hours)

SA 821 Master of Divinity Internship* (6 Credit Hours)

*An internship may be in any context of ministry: the local church, a college, a mission field, an institution, etc. Each student applies for the internship he or she prefers and meets with the Ministerial Development Committee which makes the final decision based on the student's needs. Students with no prior ministerial experience should give priority to a local church internship whenever possible.

SA 830 Master of Divinity Thesis (*2 Credit Hours*)

The Thesis is required for the Master of Divinity degree program. It is not a research thesis, but an integration paper. It should contain one's own story with theological reflection, a theology of ministry, and goals/projections for ministry. Guidelines for the MDIV Thesis are located in the Ministerial Development Office. (Prerequisite: SA 811)

DOCTOR OF MINISTRY COURSES (900-)

Doctor of Ministry

DM 901 Doctor of Ministry Orientation and Assessment (*3 Credit Hours*)

This course is an introduction and overview of the Doctor of Ministry (DMIN) curriculum, process, goals and project. Critical reflection on contemporary theories or models of leadership and assessment of one's personal leadership approach will assist students in the integration of their present theology and practice of leadership.

DM 908 Reading Theology for Ministry (*3 Credit Hours*)

This course builds upon a basic knowledge of Christian theology (historical and doctrinal) and skill in theological reflection. It is intended to help a student gain advanced understanding of Wesleyan-Pentecostal theology in its historical context. It is also intended to help the student develop an advanced level of theological reflection for ministry praxis through engagement with contemporary theological scholarship and socio-cultural dynamics that influence the mission of the Church in diverse social-cultural settings. The insights gained are brought to bear on the student's context in conversation with the course content.

DM914 Reading Scripture for Ministry (*3 Credit Hours*)

This course builds upon a basic knowledge of Scripture and scriptural interpretation/hermeneutical training. It is intended to help a student gain advanced knowledge of Wesleyan-Pentecostal hermeneutics. It is also intended to help a student gain advanced skills for biblical interpretation for ministry praxis through reflection on contemporary biblical scholarship that influences the mission of the Church in diverse social-cultural settings.

DM915 Reading Theological Contexts (*3 Credit Hours*)

This course builds upon a basic understanding of the integration of theological reflection with ministry practice. It is intended to help a student gain advanced understanding of the field of practical theology. It is also intended to help the student cultivate advanced skills for engaging

and transforming operative theologies embedded in his/her ministry context.

DM 903 Administration for Transformational Ministry (*3 Credit Hours*)

This course is designed to help students proactively prepare for, adjust to, and embrace change; learning, as leaders and administrators, to use change in order to strengthen the church. It is possible, especially as biblical and spiritually sensitive leaders, to develop proactive and responsive strategic plans that support organizational change and help assure success. This course will also examine the connections and interrelationships involved with transformational leadership, administration, and spirituality within a Pentecostal-missionary context. Wesleyan-Pentecostal leadership development practices will be highlighted as the means of grace in the cultivation of leaders and congregations as witnesses involved in moving from maintenance to missionary outpost strategies.

DM 904 Leadership and Peacemaking: Conflict and Reconciliation (*3 Credit Hours*)

This course is designed to present a Wesleyan-Pentecostal understanding of counseling and care in ministry and community vocational practice within a theology and praxis model that addresses conflict, reconciliation and transformation. Transformative therapy and intervention at relational, systemic and personality levels within an individual, relationships with others, and the church and community will be reviewed. Insights and strategies for dealing with intrapersonal, interpersonal, group conflicts within the family, church and larger society will be proposed. The course will be concerned with the student's development of an adequate and appropriate theology and practice of transformative reconciliation, counsel and care.

DM 906 Leading Worship and Discipleship: Forming a People, Communicating the Word (*3 Credit Hours*)

This course deals with how the ministries of worship and discipleship mutually inform and condition each other in the formation of the worshipers and authentic disciples. Corporate-individual and large group-small group dynamics of a Wesleyan-Pentecostal approach will be explored with a view to developing a local church strategy.

DM 909 Holistic Mission: Evangelism, Justice and Mercy Ministries with Global Awareness (*3 Credit Hours*)

This course seeks to cultivate a global concern and a sense of urgency for Pentecostal mission and evangelism in the contemporary multicultural

and Post-Modern world. It includes an overview of biblical, theological and contextual foundations, and a summary of historical perspectives which assist in understanding the missionary enterprise around the world. It seeks to integrate Pentecostal theology and mission praxis in the context of current key issues in the field of missiology; missiological definitions and concepts; current global challenges to the mission of the church; biblical mission theology; and historical development of the Christian mission and culture.

DM 911 Context-Based Covenant Groups: Assessment (*1 Credit Hour*)

This course is designed to orient students concerning group dynamics and process, especially as they pertain to the Doctor of Ministry. Students receive training through research and participation in group process to lead a group of three to five individuals related to their ministry context. The purpose of the group is to reflect with the student concerning his or her Doctor of Ministry courses and program. Particular attention is given in this course concerning the assessment of the student's ministry setting.

DM 912 Context-Based Covenant Groups: Project (*1 Credit Hour*)

This course is designed to orient students concerning group dynamics and process, especially as they pertain to the second year of the Doctor of Ministry program. Students receive training through research and group leadership. Students will lead a group of three to five individuals related to their ministry context. The purpose of the group is to reflect with the student concerning his or her Doctor of Ministry project. Particular attention is given to ways in which the group can assist the student in the implementation and/or reflection upon the student's project in ministry.

\DM 913 Context-Based Covenant Groups: Dissertation (*1 Credit Hour*)

This course is designed to orient students concerning group dynamics and process, especially as they pertain to the third year of the Doctor of Ministry program. Students receive training through research and participation in group leadership and reflection as it relates to the student's DMIN dissertation. Students will lead a group of three to five in reflection and integration concerning the student's DMIN program, course work and project as they relate to the writing of the student's DMIN dissertation. Particular attention is given to reflective activity that contributes to the completion of the student's DMIN dissertation.

DM 931 Doctor of Ministry Project: Research (*1 Credit Hour*)

This course focuses on the process of research that will be conducted during the Doctor of Ministry (D.Min) program. Its purpose is to orient the student to library and information services of the Church of God Theological Seminary and proper modes of theological and contextual research. The goal of this course is to facilitate the completion of the requirements of part I of the Doctor of Ministry project, namely,

conducting the contextual assessment, doing a literature review and writing the prospectus.

DM 932 Doctor of Ministry Project: Prospectus (*1 Credit Hour*)

This course focuses on the prospectus and project of the Doctor of Ministry (DMIN) program. Its purpose is to review and approve the student's DMIN project prospectus and prepare for the execution of the DMIN project in ministry. Modes of theological and contextual research will also be reviewed. The course will also review the integration of research and project execution into the DMIN dissertation.

DM 933 Doctor of Ministry Project: Implementation (*1 Credit Hour*)

This course focuses on the student's project execution and analysis. Its purpose is to execute the student's project, analyze data and report the results of the project in the student's DMIN dissertation. Models of information review and analysis will be reviewed. The student will be guided in the project completion, analysis and application to the DMIN dissertation.

DM 934 Doctor of Ministry Dissertation (*3 Credit Hours*)

This course focuses on the completion and defense of the student's DMIN dissertation. Attention will be given to the successful assessment of ministerial context, development of a ministry topic, adequate research, accurate representation of the student's DMIN project design, proposal, execution, information gathering, analysis, summary and projections. The course includes the presentation and defense of the DMIN dissertation before a colloquium group of professors and a peer DMIN student.

ACADEMIC CALENDAR

FALL 2020

August

10 (M) Students' Access to Fall 18 Registration via Populi Ends

7 (Th) Faculty Conference

10 (M) Session 1 PTS & CLS Certificate Classes Begin

17 (M) Last Day to Drop/Add a Session 1 Certificate Course

24 (M) Master's & DMin Fall Classes Begin

September

7 (M) Labor Day Holiday (PTS Offices Closed)

15 (M) Last Day to Drop/Add Course a Master's or DMIN course for Fall 2019

15 (Sun) Last Day to Apply for December 2018 Graduation (Late Fee Applied After This Date)

17 (Th) Open Dialogue for Constitution Day

24 (Th) PTS Board of Trustees Meeting

October

1 (M) Admissions Application Deadline for Spring 2020 Enrollment (International students only)

5-9 (M-F) Fall Break for Master's and DMin Students (PTS Offices Closed Monday, Oct. 7)

2 (F) Session 1 Certificate Classes End

12 (M) Session 2 Certificate Classes Begin

18 (M) Last Day to Drop/Add a Session 2 Certificate Course

21 (W) Heritage Week/Azusa Street Lecture

November

1 (F) Final Deadline to apply for Winter 2019 (December) graduation

7 (SA) Advising/Registration for January & Spring 2020

11 (M) Chaplains Celebration: Chapel

15 (F) Admission Application Deadline for Spring 2020 Enrollment
(National students only)

20 (F) Last Day of Fall Classes for Master's & DMin Students

26-27 (Th-F) Thanksgiving Holiday (Seminary Offices closed)

December

Nov. 30-Dec. 4 (M-F) Reading Week for Master's & DMin Students

7-11 (M-F) Final Exams for Master's & DMin Students

11 (F) Certificate Classes End (Session 2)

21-Jan 1 Christmas and New Year Holiday (PTS Offices Closed)

JANUARY 2021 (J-Term)

11 (M) J-Term Master's Classes Begin

18 (M) Student Access to Spring 2020 Registration via Populi Ends

18 (M) Martin Luther King, Jr. Holiday (PTS Offices Closed)

22 (F) J-Term Master's Classes End

SPRING 2021

January

18 (M) Session 1 PTS & CLS Certificate Classes Begin

28-29 (Th-F) PTS Board of Trustees Meeting

25 (M) Last day to drop a Session 1 Certificate Course

February

- 1** (M) Master's & DMin Classes Begin
- 3** (W) Black Ministries Awareness Celebration
- 15** (M) Last Day to Drop/Add a Master's or DMIN Course
- 17** (W) Abbott Lectures

March

- 1** (Sun) Final deadline to apply for Spring 2020 (May) Graduation
- 12** (F) Session 1 Certificate Classes End
- 15-19** (M-F) Spring Break: Certificate, Masters, & DMin Students (PTS Offices Closed)
- 18-20** (Th-Sat) 50th Annual SPS Meeting: Vanguard University, Costa Mesa, CA
- 22** (M) Session 2 Certificate Classes Begin
- 29** (M) Last Day to Drop a Session 2 Certificate Course

April

- 1** (Th) Admissions Application Deadline for Fall Enrollment (International Students Only)
- 1** (Th) Final Deadline to Apply for Summer 2020 (August) Graduation
- 2-5** (F-M) Easter Holiday Weekend (PTS Offices Closed)
- 8** (Th) Student Government Association Elections
- 10** (Sat) Advising/Registration for Summer J-term & Fall 2020 begins
- 15-16** (W-Th) Fisher Chair of Spiritual Renewal & Hughes Chair of Evangelism Conference

May

- 1** (Sat) Last Day of Spring Classes for Master's & DMin Students
- 3-7** (M-F) Reading Week for Master's & DMin Students

10-14 (M-F) Final Exams for Master's & DMin Students

14 (F) Session 2 Certificate Classes End

24 (M) Students' Access to Summer J-term Registration via Populi ends

31 (M) Memorial Day Holiday
(PTS Offices Closed)

27-28 (Th-F) PTS Board of Trustees Meeting

28 (F) Graduation Rehearsal 9AM - 12PM
(Required for Graduation Participation)

28 (F) Commissioning /Honors Service (6:00 PM)

29 (Sat) Commencement Services (10:00 AM)

SUMMER 2021 (J-TERMS)

June

7 (M) Summer Online Courses Begin for Certificate & Master's Students

7 (M) June J-Term On-Campus & SYNC Classes begin for Master's Students

14 (M) Admissions Application Deadline for Fall Enrollment
(National Students only)

July 2 (F) June J-term classes end

July

5 (M) July 4th Holiday (PTS Offices Closed)

5(M) July J-Term On-Campus & Sync Classes begin for Master's Students

30 (F) July J-Term Classes End

30 (F) Summer Online Courses End for Certificate & Master's Students

